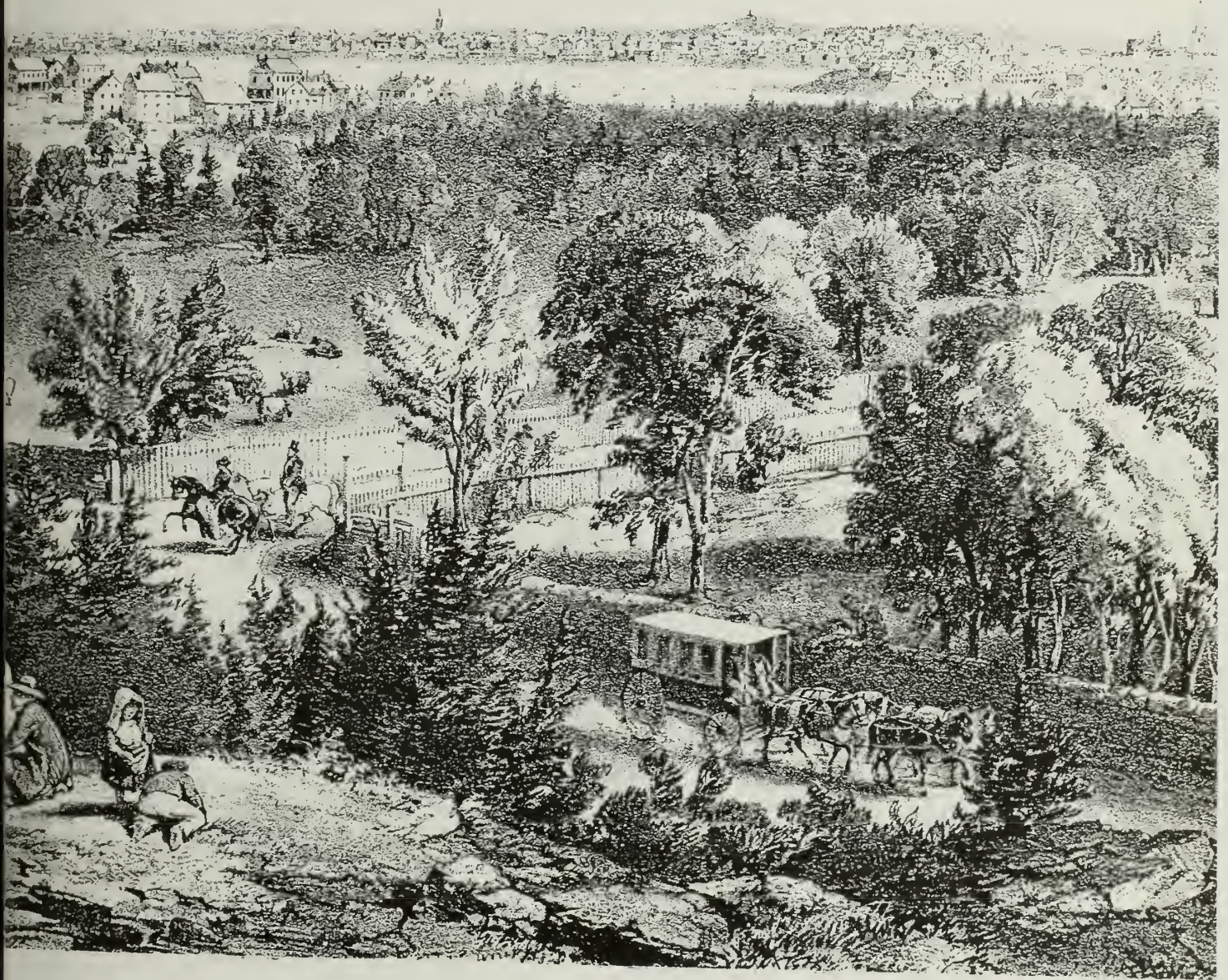


# *Swampscott* *Massachusetts*



1852      150<sup>th</sup>      2002

*Annual Town Report*  
*January 1, 2001 - June 30, 2002*

The cover is a view of the intersection of Orient Street (Puritan Road) and Ross Road, Swampscott, in 1856.

ONE HUNDRED AND FIFTIETH

ANNUAL REPORT

OF THE TOWN OFFICERS

**SWAMPSCOTT  
MASSACHUSETTS**

For the period January 1, 2001 through June 30, 2002





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## GENERAL INFORMATION

**Swampscott was incorporated as a Town on May 21, 1852**

<b>Situated:</b>	About 15 miles northeast of Boston
<b>Population:</b>	State Census 2000, 14,412. Persons of all ages taken every year in Town Census.
<b>Area:</b>	3.05 square miles
<b>Assessed Valuation:</b>	1,880,507,442
<b>Tax Rate:</b>	\$13.13 Residential and Open Space \$23.56 Commercial and Industrial \$23.56 Personal
<b>Forms of Government:</b>	Representative Town Meeting (Accepted May 17, 1927. First meeting held February 27, 1928)
<b>Governing Town Body:</b>	Board of Selectmen Elihu Thomson Administration Building 22 Monument Avenue
<b>Governor:</b>	Acting Governor Jane Swift
<b>Attorney General:</b>	Thomas F. Reilly
<b>Secretary of the Commonwealth:</b>	William F. Galvin
<b>State Legislative Body:</b>	Representing Swampscott: Senator Thomas Magee of Lynn (1 <sup>st</sup> Essex District) Representative Douglas W. Petersen (8 <sup>th</sup> Essex District) Is the Representative in the General Court
<b>United States Congress:</b>	Massachusetts Representatives: Senator Edward M. Kennedy Senator John F. Kerry
<b>Representative in Congress:</b>	John Tierney (6 <sup>th</sup> Congressional District)
<b>Member of Governor's Council:</b>	Patricia Dowling of Lawrence (5 <sup>th</sup> District)
<b>Qualifications of voters:</b>	Must be 18 years of age, born in the United States or Fully naturalized in accordance with the provisions in Chapter 587, Acts of 1972 and Chapter 853, Acts of 1973, there is no duration residential requirement for "who is a resident in the city or town where he claims the right to vote at the time he registers" may be registered.
<b>Registration:</b>	Monday through Thursday 8:00 a.m. to 4:30 p.m. Friday 8:00 a.m. to 12:30 p.m. These hours are subject to change. Special sessions held preceding elections.
<b>Where to Vote:</b>	Precinct 1 & 2 – Clarke School on Norfolk Avenue side adjoining park. Precinct 3 & 4 – First Church on Monument Avenue. Precinct 5 & 6 – High School on Forest Avenue
<b>Tax Bills:</b>	Property taxes are assessed on a fiscal year basis which begins July 1 <sup>st</sup> and ends June 30 <sup>th</sup> . Payments are due quarterly on August 1 <sup>st</sup> , November 1 <sup>st</sup> , February 1 <sup>st</sup> and May 1 <sup>st</sup> . Interest is assessed after due dates at the rate of 14 percent per annum computed per day.

# TOWN OFFICERS - 2002 ELECTED

## Moderator

Martin Goldman (2003)

## Board of Selectmen

Reid J. Cassidy, Chair (2005)

Marc R. Paster, Vice Chair (2005)

Paul E. Levenson (2004)

Daniel R. Santanello (2004)

Carole B. Shutzer, (Chair 2001) (2003)

## Board of Assessors

Neil Sheehan, Chair (2004)

Vera C. Harrington (2005)

John V. Phelan, III (2003)

## School Committee

Kevin F. Breen, Chair (2003)

Mary DeChillo, Vice Chair (2004)

Arthur Goldberg (2004)

Shelley Sackett (2005)

Dan Yaeger (2005)

## Trustees of the Public Library

Kelly Raskauskas, Chair (2003)

Cynthia Zeman, Vice Chair (2004)

Carl Reardon (2005)

## Board of Health

Nelson Kessler, Chair (2003)

Martha Pitman, MD (2005)

Lawrence Block, MD (2004)

## Constables

Paul Minsky (2004)

Carl Reardon (2004)

Stephen Simmons (2004)

## Planning Board

Eugene Barden, Chair (2003)

Jeffrey Blonder (2007)

Veeder C. Nellis (2006)

John V. Phelan, III (2005)

Richard T. McIntosh (2004)

## Housing Authority

James L. Hughes, Chair (2004)

Patricia Krippendorf (2003)

Barbara Eldridge (2005)

Albert DiLisio (2006)

Marianne Marino McGrath

*State Appointed*

**APPOINTED BY THE SELECTMEN**  
**(Appointments made through 6/30/02)**

<b>Executive Secretary to the Board of Selectmen</b>		<b>Fence Viewers</b>	
Patricia E. George	(2003)	Reid J. Cassidy	(2002)
		Richard McIntosh (Interim)	
		Silvio Baruzzi	(2002)
<b>Administrative Assistant</b>		<b>Harbormaster</b>	
Nancy A. Lord (Part time)	(2002)	Lawrence P. Bithell	
		<i>Permanent Appt. 7/1/98</i>	
<b>Town Accountant</b>		<b>Assistant Harbormasters</b>	
David Castellarin	(2003)	John T. Cawley	(2002)
		William F. Hennessey	(2002)
<b>Animal Control Officer</b>		Roger P. Bruley	(2002)
Claudia Siniawski	(2002)	Roger Carroll	(2002)
<b>Clerk/Collector/Treasurer</b>		<b>Parking Agent</b>	
Jack L. Paster	(2004)	Kevin Bolduc	(2002)
<b>Computer Analyst</b>		<b>Keeper of the Lockup</b>	
<b>Payroll Supervisor</b>		Ronald J. Madigan	(2002)
Denise Demboski	(2002)		
<b>Inspector of Buildings &amp; Inspector of Smoke</b>		<b>Shellfish Constable</b>	
Richard McIntosh (Interim)		Lawrence P. Bithell	(2002)
<b>Alternate Inspector of Buildings</b>		<b>Assistant Shellfish Constables</b>	
Kathleen Magee	(2002)	Joseph C. Cardillo	(2002)
Richard T. McIntosh	(2002)	John T. Cawley	(2002)
<b>Director of Emergency Management</b>		<b>Veterans' Service Agent</b>	
Bruce Gordon	(2002)	Hugh J. Schultz	(2002)
<b>Constables to Post Warrants &amp; Other Similar Work</b>		<b>Assistant Veterans' Agent</b>	
Paul Minsky	(2002)	Steven DeFelice	(2002)
<b>Constables for Serving Civil Process</b>		<b>Weight &amp; Measures Inspector</b>	
Junior Clark	(2004)	John F. O'Hare	
David H. Janes	(2004)	<i>State Appointed</i>	
Ronald DePaolo	(2004)	<b>Wire Inspector</b>	
		Daniel C. Cahill	(2002)
<b>Town Counsel</b>		<b>Assistant Wire Inspector</b>	
Leonard Kopelman, Esquire	(2002)	Gordon Lyons	(2002)
		Ronald Marks	(2002)
<b>Forest Warden</b>		<b>Burial Agent</b>	
Laurence J. Galante	(2002)	Hugh J. Schultz	(2002)
<b>Senior Building Custodian</b>		<b>Graves Officer</b>	
Brian Cawley	(2002)	John DiPietro	(2002)
<b>Junior Custodian</b>			
John J. Gliha	(2002)		



**COMMITTEES APPOINTED BY THE SELECTMEN**  
**(Appointments made through 6/30/02)**

**ADA Oversight Committee**

Robert DiLisio (2002)  
 Carole B. Shutzer (2002)  
 Patricia George (2002)

**Affirmative Action Committee**

Reid J. Cassidy (2002)

**Council on Aging**

Mary Abramson, Chair (2004)  
 Estelle Epstein (2003)  
 Mary Elizabeth Cobbett (2004)  
 Felice Litman (2002)  
 Susan Fisher (2002)  
 Bea Breistein (2002)  
 Marion Stone (2002)  
 Walter Newhall (2002)

**Zoning Board of Appeals**

Kenneth B. Shutzer, Chair (2006)  
 Robert Baker (2005)  
 Joseph MacDonald (2002)  
 David Janes (2004)  
 Anthony Scibelli (2003)

**Associate Members**

Michael Gorenstein (2002)  
 Edward Breed (2003)

**Conservation Commission**

Nelson Kessler, Chair (2003)  
 Geralyn P.M. Falco (2003)  
 Mark Mahoney (2004)  
 Joseph Crimmins, Esq. (2004)  
 Carol Epstein, MD (2002)  
 Peter Vasilou (2003)  
 Tom Ruskin (2004)

**Associate Members**

Gary Barden  
 Antigone Simmons, Esq.

**Cultural Council**

Fran Golden (2002)  
 Cynthia Zeman (2002)  
 Ellen M. Reardon (2002)  
 Elin Spring (2002)  
 Maryann Reynolds (2002)  
 Sarah Hitchcock (2002)

**Design Selection Committee**

John V. Phelan, III (2002)  
 Louis Modini (2002)  
 John M. Colletti (2002)

**Earth Removal Advisory Committee**

Eugene Barden, Chair (2002)  
 John Dube (2005)  
 Frances Speranza (2005)  
 David Janes (2005)  
 Nelson Kessler (2002)  
 Joseph Crimmins (2002)  
 Dan Dandreo (2002)  
 Chief Laurence Galante (2002)  
 Milton Fistel (2002)

**Associate Members**

Brian Murphy (2002)  
 Maureen Cullinane (2002)  
 Nicholas Menino (2002)

**Board of Election Commissioners**

Linda J. Thompson, Chair (2002)  
 Joseph C. Sinatra (2002)  
 Barbara Devereaux (2005)  
 Edward Golden (2004)

**Harbor Advisory Committee**

William F. Hennessey, Chair (2002)  
 Lawrence P. Bithell (2002)  
 John O'Shea (2002)  
 Michael Gambale (2002)  
 Peter C. McCarriston (2002)  
 Geralyn P.M. Falco (2002)

**Historical Commission**

Sylvia Belkin, Chair (2003)  
 Douglas Maitland (2002)  
 Mary Doane Cassidy (2004)  
 Jean Reardon (2003)  
 Brian Best (2002)  
 Sheila Leahy (2003)  
 Louis Gallo (2000)

**Associate Members**

Jack Butterworth (2002)

**Insurance Advisory Committee**

Michael Cassidy (2002)  
 Andrew Roberts (2002)

**COMMITTEES APPOINTED BY THE SELECTMEN**  
**(Appointments made through 6/30/02)**

**Board of Public Works**

Robert DiLisio (2002)  
 Robert Jaeger (2002)  
 Lawrence Picariello (2002)

**Rails to Trails Committee**

William DiMento, Esq. (2003)  
 Sgt. William Waters (2003)  
 David Whelan, Jr. (2003)  
 JoAnn Simons (2003)  
 Margaret Barmack, Esq. (2003)

**Recreation Commission**

Andrew B. Holmes, Chair (2002)  
 Eve Gambale (2003)  
 John Hughes (2004)  
 Paul Gorman (2004)  
 Leslie Kiely, Member at Large (2002)  
 Dave Whelan (2004)

**Revitalization Committee**

Silvio Baruzzi  
 Marc Paster  
 Jean Reardon  
 Deborah Shelkin Remis  
 Peter McNerney  
 Brian Watson  
 Kenneth Shutzer  
 John Phelan  
 Larry Scaglione  
 Geralyn Falco  
 Richard Smith

**Sailing Subcommittee**

Agatha Morrell (2002)

**Safety/Security Committee**

Laurence Galante (2002)  
 Ronald Madigan (2002)

**Technology Committee**

Denise Dembkoski (2005)  
 Herb Belkin (2005)  
 Gene Nigrelli (2005)  
 Peter McNerney (2005)  
 Tom Reid (2005)  
 Neila Straub (2005)  
 Robert Villanueva (2005)

**Traffic Study Committee**

Sid Novak, Chair (2002)  
 Mersine Hennessey, Treasurer (2002)  
 Sgt. John Behen (2002)  
 Louise LaConte (2002)  
 Jeremiah Murphy (2002)

**Veterans' Affairs Committee**

Hugh J. Schultz (2002)  
 John Stinson (2002)  
 John DiPietro (2002)  
 Jay Philpott (2002)  
 Michael Pizzi (2002)  
 William Wollerscheid (2002)  
 Steven DeFelice (2002)

**War Memorial Scholarship Fund Committee**

Joseph J. Balsama, Chair (2004)  
 Hugh J. Schultz, Ex-Officio (2004)  
 Thomas B. White, Jr. (2004)  
 Eileen Ventresca, Secretary (2002)  
 Angelo Losano (2002)  
 Paul E. Garland (2004)  
 James H. Lilly (2004)  
 Ida S. Pinto (2004)  
 Jean F. Reardon (2004)

## REPRESENTATIVES, LIAISONS, DESIGNEES, COORDINATORS

### **Clean Air & Oil Spill Coordinator**

Silvio Baruzzi

### **Hazardous Waste Coordinator**

James Marotta

### **Labor Service Coordinator**

1 Vacancy

### **Massachusetts Bay Transportation Authority**

Joseph J. Balsama

### **Massachusetts Water Resources Authority**

Silvio Baruzzi

### **Metropolitan Area Planning Council**

Brian Watson

### **North Shore Task Force**

Brian Watson

### **National Organization on Disability Liaison & Handicap Coordinator**

1 Vacancy

### **Right to Know Law Coordinator**

Brian Cawley

### **Massachusetts Bays Program-2000 Representatives**

Geralyn P.M. Falco

### **North Shore Regional Vocational School District Representative**

Mary Marrs

### **Winter Planning Coordinator**

Silvio Baruzzi



**Capital Improvement Study Committee**

Dana Anderson, Chair  
Mounzer Aylouche  
Jack Fischer  
Nelson Kessler  
Lawrence Picariello

**Finance Committee**

Cynthia Merkle, Chair	(2004)
Mary Regan Marrs	(2003)
David Bowen	(2002)
Robert Jolly	(2002)
Cynthia McNerney	(2004)
Joseph Markarian	(2003)
Scott Burke	(2003)

**Town Land Use Trustees**

Marianne McGrath  
Peter Shribman  
Joseph Balsama  
Gerald Kaloust

**Zoning By-Law Review Committee**

Robert Baker, Chair  
Scott Burke  
Kenneth Shutzer  
Eugene Barden  
Kathleen Magee  
Ann Whittemore, *non-voting member*

**APPOINTED BY THE SELECTMEN AND MODERATOR**

**Personnel Board**

Gene Nigrelli, Chair - (2003))

Mike Tumulty - (2003)

Peter C. McCarriston - (2004)

David Van Dam - (2002)

**Town Administrator Search Committee**

Janet Baker, Chair

Charles Baker

Adam Forman

Robert Baker

Ina Lee Block

**APPOINTED BY THE MASS. EMERGENCY RESPONSE COMMISSION**

**Emergency Planning Committee**

Reid J. Cassidy, Chair, Board of Selectmen

Ronald J. Madigan, Chief, Police Department

Laurence J. Galante, Chief, Fire Department

Nelson Kessler, Chairman, Conservation Commission

Bruce Gordon, Emergency Management Director

Silvio Baruzzi, Superintendent, Public Works

James Marotta, Health Director

**APPOINTED BY PROBATE COURT**

**Roland Jackson Medical Scholarship Committee**

Reverend Dean Pederson

Dr. Brian Coughlin

Dr. Peter M. Barker

**APPOINTED BY THE BOARD OF HEALTH**

**Health Officer** - James Marotta

**Recycling Committee**

Nelson Kessler, Chair

Martha Pitman, MD

Michael Bergman, MD

Barbara Jaslow-Schaefer

Smilia Marvosh

Agnes Raymond

Geralyn Falco

Roy Pearson

Bette Weiss

Alice Winston

Robert Murphy

**APPOINTED BY THE INSPECTOR OF BUILDINGS**

**Gas & Plumbing Inspector** - Peter T. McCarriston

**Assistant Inspector** - Michael Waldman

**APPOINTED BY THE BOARD OF PUBLIC WORKS**  
**Superintendent of Public Works & Town Engineer - Silvio J. Baruzzi**

**APPOINTED BY THE CONTRIBUTORY RETIREMENT BOARD AND SELECTMEN  
AND ELECTED BY THE TOWN EMPLOYEES**

**Contributory Retirement Board**

John Kiely, Jr., Chair - appointed by the Retirement Board - (2003)  
Thomas H. Driscoll, Jr. -appointed by the Board of Selectmen - (2002)  
John Behen, Employee Representative - (2002)  
Christopher Thomson, Employee Representative - (2004)  
David Castellarin, Ex-Officio, Town Accountant

**APPOINTED BY THE TREASURER WITH APPROVAL OF BOARD OF SELECTMEN**

**Assistant Treasurer - Barbara Bickford**

**APPOINTED BY THE TOWN CLERK / COLLECTOR WITH APPROVAL OF BOARD OF SELECTMEN**

**Assistant Town Clerk - Brenda Corso**

**Assistant Town Clerk - Marsha Willis**

To receive Notice of Intention of Marriage and to administer the Oath of Office to  
persons appointed or elected to boards, committees & commissions within the Town of Swampscott

**APPOINTED OR ELECTED BY ORGANIZATIONS  
OF THE EMPLOYEES AFFECTED**

**Group Insurance Advisory Committee**

Timothy Cassidy, Police Department Representative  
James Snow, Fire Department Representative  
Dorothy Forman & Maureen McCarthy, Library Representatives  
Judy Kenney, School Representative  
Sheryl Levenson, Town Hall Representative  
Gene Nigrelli, Non - Union Employee Representative  
Carl Reardon, Department of Public Works & Custodians Representatives

**Union Presidents**

Police Department - Timothy Cassidy  
Fire Department - James Snow  
Library - Dorothy Forman & Izzy Abrahms  
Teachers - Judy Kenney  
School Custodians & Cafeteria Workers - Carl Reardon  
School Secretaries - Nancy Olson (at High School)  
Public Works - Carl Reardon (at High School)  
Town Hall Clerical - Carl Reardon



APPOINTED BY THE BOARD OF SELECTMEN IN CONJUNCTION WITH THE SCHOOL COMMITTEE  
**Advisory Committee on School Renovation & Construction**

Paul E. Levenson, Esquire, Co-Chair

Kevin F. Breen, Co-Chair

Buck Weaver

Bob Donelan

Jack Burke

Joseph Markarian, Jr.

Howard Vatcher

Michael Vizzone

Susan Spano

Marcus Buckley

Martin Plum

Michael Devlin

Nelson Kessler

Kevin Gookin

Veeder Nellis

Phyllis Ruscitti

Cindy Merkle

Ann Woodfork

# DEMOCRATIC TOWN COMMITTEE

## OFFICERS

Somer, Margaret A. (Chair)  
Blonder, Jeffrey(Vice-Chair)  
Marrs, Mary Regan(Clerk)  
Patrikis, Ted(Treasurer)

32 Bay View Ave.  
15 Shackle Way  
12 Capstan Way  
1006 Paradise Rd. Bldg N2J

## REGULAR MEMBERS

Cassidy, Reid  
Devereaux, Barbara  
DiPesa, Ralph "Skip"  
Driscoll, Thomas  
Feldman, Doris  
Godley, Sophie  
Golden, Ed  
Golden, Fran  
Kaufman, Nancy  
Kearney, Sheila  
Maloney, John  
Mauriello, Chris  
Mulgay, Mark  
Munnelly, Dan  
Paster, Marc  
Phelan, John  
Richmond, David  
Rosenthal, Burt  
Shanahan, Bill  
Simmons, Antigone  
Smith, Jim  
Watson, Brian  
Whelton, Linda Bendel  
Whelton, Peter  
Young, Gary  
Young, Mona

24 Crosman Ave.  
9 Humphrey Ter.  
67 Aspen Rd.  
12 Banks Ter.  
18 Shepard Ave.  
20 Hampshire St.  
47 Farragut Rd.  
47 Farragut Rd.  
28 Devens Rd.  
14 Shackle Way  
9 Humphrey Ter.  
55 Blaney St.  
87 Pine St.  
8 Sampson Ave.  
6 Brown Rd.  
75 Banks Rd.  
6 Swampscott Ave.  
69 Ocean View Rd.  
48 King St.  
487 Humphrey St.  
51 Harrison Ave.  
50 Greenwood Ave.  
1006 Paradise Rd.  
1006 Paradise Rd.  
1006 Paradise Rd.  
1006 Paradise Rd.

## LIFETIME MEMBERS

Baker, Edyth  
Baker, Robert

75 Stanley Rd.  
75 Stanley Rd.

## ASSOCIATE MEMBERS

Diamant, Dan  
DiPesa, Cheryl  
Feinberg, Richard  
Kalman, Ed  
Petersen, Rep. Douglas  
Smullin, Alix  
Weiss, Gerdy  
Whalen, Barbara

63 Aspen Rd.  
67 Aspen Rd.  
12 Bradlee Ave.  
49 Ocean View Rd.  
29 Rose Ave., Marblehead  
22 Woodbine Ave.  
101 Bay View Dr.  
11 Deer Cove Rd.

# REPUBLICAN TOWN COMMITTEE

## REGULAR MEMBERS

Budreau, William	20 Mostyn St.
Butters, Joy	53 Pleasant St.
Butters, John	53 Pleasant St.
Butters, Bryan	53 Pleasant St.
Chesley, Bruce	6 New Ocean St.
Cross, David	110 Norfolk Ave.
Collins, Henry J.	8 Duke St.
Hall, Jeanne	61 Greenwood Ave.
Leger, Michael	58 Redington St.
McGrath, Kevin	258 Essex Street
McGrath, Marianne	258 Essex Street
Minsky, Paul	P.O. Box 106
Mizioch, Lauren	7 Foster Road
Palleschi, Arthur	Banks Circle
Palleschi, Edward	24 Columbia Street
Perry, Frank Sr.	319 Paradise Road
Perry, Frank, Jr.	71 Roy Street
Perry, Frank III	71 Roy Street
Perry, Marilyn	6 MacArthur Circle
Perry, Robert - Chair	6 MacArthur Circle
Sinatra, Joseph	62 Rockland Street
Sinatra, Beverly	62 Rockland Street
Taubert, Alan	442 Humphrey Street
Tennant, Alexander	130 Atlantic Avenue
Tennant, Cynthia	130 Atlantic Avenue
Thompson, Anneliese	10 Burpee Road
Thompson, Glen	10 Burpee Road
Thompson, Linda	80 Middlesex Avenue
Thompson, John Jr.	80 Middlesex Avenue
Thompson, Susan	80 Middlesex Avenue
Williams, Tracy	7 Blaney Circle
Withrow, Robert	27 Greenwood Terrace
Withrow, Mary Susan	27 Greenwood Terrace
Wood, Mike	31 Cedar Hill Terrace

## ASSOCIATE MEMBERS

Bargoot, Joyce	16 Plummer Avenue
Barr, Sam	53 Bay View Drive
Mancini, Francis A.	76 Ocean View Road
Paster, Jack	20 Hampden Street
Warnock, Donald Jr.	55 Berkshire Street



## BOARD OF SELECTMEN

The Board of Selectmen has had an eventful, challenging and memorable eighteen months addressing the many issues that have come before it. The Board has had the privilege to witness and be a part of history in the making. The following is a summary of the many events that have unfolded throughout the past year and a half.

In January 2001, the Board appointed Kristina Scarponi to the position of Interdepartmental Assistant. Ms. Scarponi has proven to be a most valuable asset providing clerical support to numerous offices such as the Building Department, Fire Department, Accounting Office, Recreation Office, Election Office, Board of Health and the Selectmen's Office. The Board is grateful to Ms. Scarponi for her diligence and willingness to assist the many offices during periods of excess workload and/or covering vacations.

The past eighteen months marked a new era in computer technology for the Town. With the creation of a Technology Committee and the Assistance of the Computer Analyst, Denise Demboski, all departments in the Town were equipped with Internet and e-mail capabilities. To insure the proper use of these tools, the Board of Selectmen adopted a World Wide Web and e-mail policy for the Town. Having access to e-mail and the Internet has proven to be most helpful for communication amongst departments as well as with residents.

The long awaited Vinnin Square traffic improvement project finally began in the spring of 2001 and was completed in the summer of 2002. The finished product is one we can all be proud of. The installation of additional traffic lights as well as updates to existing traffic lights and the widening of roadways have dramatically increased the safety for motorists and pedestrians alike traveling through the Vinnin Square area. The Board would like to commend Selectman Santanello for his persistence with this project and for continually keeping the residents and Board members updated on the project's progress.

In May 2001, the Board said farewell to long time friend and Police Chief John E. Toomey. The Board extends its sincere thanks to Chief Toomey for his many years of dedicated professional service to the Town and wishes him well in his retirement and future endeavors. The Townspeople will sorely miss Chief Toomey. The Board appointed Captain Ronald Madigan as Acting Police Chief until his permanent appointment in August. Chief Madigan became the 15<sup>th</sup> Chief of Police for the Town of Swampscott. The Board is confident of Ron's qualifications and knows he will be an excellent Chief.

With the fear of budget cuts and the probability of lay-offs within the major departments, the Board of Selectmen turned to the voters for assistance and called for a Special Election on June 19, 2001, to override proposition 2½. The ballot question was passed allowing the Town to assess an additional \$2,469,790 in real and personal property taxes for the purpose of supplementing the fiscal year 2002 budget. This was the first time in many years that the Town had asked for an override and is thankful to the 41% of voters who went to the polls to cast their votes in support of the Town.

May 21, 2002, marked the 150<sup>th</sup> anniversary of the Town of Swampscott's incorporation. The 150<sup>th</sup> Celebration Committee planned an array of Town wide events from May through July to commemorate the Town's inception. Activities included a "Birthday" party, golf tournament at Tedesco Country Club, pancake breakfast festival, gigantic parade, family day at Phillips Park, trolley tours, garden tour, public safety day, pops concert, fireworks, firecracker road race, an old fashioned baseball game, "Beatle Juice" concert and concluding banquet at the Sheraton Ferncroft. On behalf of the Town, the Board would like to extend its appreciation to the 150<sup>th</sup> Committee for the grand schedule of events.

In response to the Financial Management Review prepared by the Massachusetts Department of Revenue Municipal Data Management and Technical Assistance Bureau, Town Meeting petitioned the Commonwealth to make amendments to the existing Town Charter. Among other things, the Charter change proposed the creation of a Town Administrator, changing the Clerk/Collector/Treasurer position from elected to appointed and changing the Board of Public Works from an elected board to an appointed board. On January 2002, Acting Governor Jane Swift approved the proposed Charter amendments and an election was held on March 26, 2002, for a vote of the people. This election was scheduled on the same day as the Special State Primary. This was the first time in the history of the Town of Swampscott that two elections were

held on the same day. The proposed Charter changes were approved by the voters and thus began the transitional period. A Town Administrator Search Committee was created following the provisions set forth in Chapter 10, section 10-1 of the amended Town Charter. The Board of Selectmen eagerly awaits the Search Committee's recommendations for Town Administrator and anticipates the Charter changes will provide the Town with accountability.

The "Senior Work Off" abatement program, which was accepted by Town Meeting in 2000, continues to be a success. The program allows eligible seniors an opportunity to volunteer their services in an exchange for an abatement on their taxes. The maximum participants allowed in the program are twenty. As of January 2002, over twenty seniors had applied for the program. Eligible seniors are accepted on a first come first served basis and are encouraged to submit completed applications the second week in December for the upcoming year.

The Board continues to work with the various departments seeking applicable grant monies for historical and restoration projects, equipment purchases and other community improvements.

In the wake of the September 11<sup>th</sup> attacks on America, the Town remains a strong "No Place For Hate" community. Several "No Place For Hate" activities were planned during the past eighteen months including, but not limited to, artwork displays, featured speakers, interfaith services and poetry contests. The Board maintains its proclamation that the Town of Swampscott will not tolerate hate crimes and will continue in its efforts to promote and encourage diversity amongst its citizens.

The Board would like to take this opportunity to express its appreciation to all those individuals who have taken time away from their families and friends to serve on the many committees, commissions and boards. The Board is grateful for the wide array of knowledge and skill that each individual brings to these committees providing a positive future for the Town. The Board would like to applaud Executive Secretary, Patricia E. George, Administrative Assistant, Nancy A. Lord and Interdepartmental Assistant, Kristina Scarponi for their continued commitment to the Town and assistance to the Board.

It is both an honor and privilege to serve the Town as members of the Board of Selectmen and we appreciate the opportunity you have given to each of us to do so.

Respectfully submitted,

Reid J. Cassidy, Chair  
Marc R. Paster, Vice Chair  
Paul E. Levenson  
Daniel R. Santanello  
Carole B. Shutzer (Chair – 2001)

**EXECUTIVE SECRETARY  
TO THE  
BOARD OF SELECTMEN**

From January, 2001 to July, 2002, many opportunities were seized to develop, expand or enhance policies and procedures on many levels of town government.

The Personnel Board developed a new hiring policy which included for the first time an interview committee composed of the Executive Secretary, Department Head or Board Chair and a member of the Personnel Board and a thorough background examination prior to the committee's recommendations to the Board of Selectmen for appointment. I had the pleasure of serving on the committee which hired several clerical employees and a Public Works crew member via this process.

The duties of the Interdepartmental Assistant or "Floater" were expanded to include part-time clerical support to the Fire Department in addition to the areas already receiving assistance which include, but are not limited to, the offices of Selectmen, Accounting, Elections, Recreation and vacation, sick and personal leave coverage for most offices at Town Hall.

Communications between departments were enhanced through the expansion of the existing Department Heads Committee to include weekly written and verbal reports from individual Department Heads appointed by the Board of Selectmen. This gives us the opportunity to explore the individual's interests, suggestions and recommendations as well as address his or her concerns. The supportive and cooperative spirit of our Department Heads enabled them to successfully deal with some difficult moments in the past year and one half—the possibility of severe budget cuts without a Proposition 2½ Override and Emergency Management Preparedness issues as a result of the events of September 11, 2001. They also worked diligently with the Board of Selectmen on union bargaining matters.

It is always a challenge to research the most cost effective and efficient methods of conducting town business. This year we are working with Bay State Consultants as they examine options for the purchase of municipal energy and the potential cost savings associated with the purchase of our streetlights.

Computer Analyst Denise Demboski and I successfully completed the Massachusetts Inspector General's Procurement Training. We are expecting to be certified as Procurement Officers sometime in October, 2002.

A vote of the 2002 Annual Town Meeting, upon the recommendation of the Personnel Board, reclassified the position of Executive Secretary to the Board of Selectmen to the position of Personnel Director. The transition from Executive Secretary to Personnel Director will take place upon the appointment of a Town Administrator.

I sincerely appreciate the support of our Board of Selectmen, our dedicated Department Heads, Administrative Assistant Nancy Lord and Interdepartmental Assistant Kristina Scarponi. They have made my experience as Executive Secretary both productive and enjoyable.

Respectfully submitted,  
Patricia E. George  
Executive Secretary to the Board of Selectmen

CLERK OF SWAMPSCOTT  
JACK L. PASTER

OFFICIAL TOWN STATISTICS - 1/1/2001 TO 6/30/2002

Marriage Intentions Filed / Marriage Licenses Issued: 73

Marriages Recorded: 73

Births Recorded: 185 (98, females; 87, males)

Deaths Recorded: 238 (138, females; 100, males)

Applications for Variances and Special Permits processed: 81

Oath of Office Administered to Town Officials: 166

Massachusetts wetlands Protect Act/

Commission Commission filings processed: 0

Conflict of Interest Statements recorded/processed: 12

Resignations of Town Officials accepted and processed: 6

Applications for Planning Board action processed: 7

Site Plan Review Applications processed: 63

Earth Removal Applications processed: 2

Public Meeting Notices recorded and posted: 359

Uniform Commercial Code (UCC) Filings processed: 71

Certificates of Business (DBA) issued and processed: 229

Gas Storage (Flammables) Renewal Permits issued: 32

Raffle/Bazaar Permits issued: 0

Dog Licenses issued: 1,792

NOTE:

By vote of Town Meeting, the annual report of all municipal departments now covers the fiscal year, July 1 to June 30. Since many local, state and federal agencies require statistics for birth, death and marriage to be on a calendar year basis, January 1 to December 31, we herewith present the last three calendar years to maintain the historical integrity and usefulness of this report:

1999 - Births, 183; deaths, 186; marriages 66.

2000 - Births, 176; deaths, 193; marriages 56.

2001 - Births, 139; deaths, 90; marriages 58.



**The Town of Swampscott  
Town Warrant  
April 2001**

SS.

To either of the Constables of the Town of Swampscott

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in elections and Town affairs to vote at:

<b>Precinct One</b>	<b>Clarke School</b>	<b>Norfolk Avenue</b>
<b>Precinct Two</b>	<b>Clarke School</b>	<b>Norfolk Avenue</b>
<b>Precinct Three</b>	<b>First Church in Swampscott, Monument Avenue Congregational</b>	
<b>Precinct Four</b>	<b>First Church in Swampscott, Monument Avenue Congregational</b>	
<b>Precinct Five</b>	<b>Swampscott High School</b>	<b>Forest Avenue</b>
<b>Precinct Six</b>	<b>Swampscott High School</b>	<b>Forest Avenue</b>

on **Tuesday, the twenty-fourth day of April, 2001**, from 7:00 a.m. to 8:00 p.m. for the following purpose:

To choose a moderator for one (1) year

To choose two (2) members of the Board of Selectmen for three (3) years

To choose one Treasurer for three (3) years

To choose one (1) member for the Board of Assessors for three (3) years

To choose one (1) member of the Board of Public Works for three (3) years

To choose two (2) members for the School Committee for three (3) years

To choose one (1) member for the Trustees of the Public Library for three (3) years

To choose one (1) member for the Planning Board for five (5) years

To choose one (1) member for the Housing Authority for five (5) years

To choose one (1) member of the Housing Authority for two (2) years

To choose three (3) members for Constable for three (3) years

To choose eighteen (18) Town Meeting Members in each of the six (6) Precincts for three (3) years

To choose two (2) Town Meeting Members in Precinct One for one (1) year

To choose one (1) Town Meeting Member in Precinct Two for one (1) year

To choose one (1) Town Meeting Member in Precinct Three for one (1) year

To choose three (3) Town Meeting Members in Precinct Four for two (2) years



To choose two (2) Town Meeting Members in Precinct Six for one (1) year  
To choose one (1) Town Meeting Member in Precinct Six for two (2) years

At the close of the election, the meeting will adjourn to Monday, the thirtieth day of April, 2001, at 7:15 p.m. at Swampscott Middle School on Greenwood Avenue, Swampscott.

See the report of the Election Commission for the results of the 2001 municipal election.

### **2001 ANNUAL TOWN MEETING**

#### **Return of Service:**

Pursuant to the within warrant to be directed, I have notified the inhabitants of the Town of Swampscott qualified to vote in elections and in Town affairs by posting an attested copy thereof at the Town Administration Building, at the Post Office, and at least two public and conspicuous places in each precinct in the town, and at or in the immediate vicinity of the Swampscott Railroad Station. Said posting was done on April 17, 2001, and no less than seven (7) days before the date appointed for said meeting.

Attest: Paul Minsky  
Constable of Swampscott

#### **Mailing of Warrants and Annual Reports:**

The Warrants for the Annual Town Meeting were mailed to Town Meeting members and to those who were running for a Town Meeting seat (listed on the ballot) on April 12, 2001. Copies of the Annual Report for the year ending December 31, 2000 were also mailed on April 12, 2001 in the same package. Copies of the Warrant and Annual Report were also available, free of charge, for any interested person at the Town Administration Building.

### **NOTICE OF ANNUAL TOWN MEETING**

The Annual Town Meeting of 2001 will convene on Tuesday, April 24, 2001, with Article 1 (the Town Election) at 7:00 a.m. in the Town's regular polling places. At 8:00 p.m., the Town Meeting will be adjourned until Monday, April 30, 2001, 7:15 p.m., in the auditorium of the Swampscott Middle School on Greenwood Avenue.

### **NOTICE OF ADJOURNED ANNUAL TOWN MEETING MONDAY, APRIL 30, 2001, 7:15 P.M.**

To the Town Meeting members:

Notice is hereby given in accordance with Article I, Section 2, of the Bylaws of the Town of Swampscott that the Adjourned Annual Town Meeting will be held on Monday, April 30, 2001, beginning at 7:15 p.m. in the auditorium of the Swampscott Middle School on Greenwood Avenue.

The required identification badge is to be picked up at the auditorium entrance when you check in.

**Meeting certifications:**

I hereby certify that in accordance with the adjournment of the Annual Town Meeting of April 24, 2001, the Adjourned Annual Town Meeting of April 30, 2001 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:22 p.m. with the necessary quorum being present (239). At 10:05 p.m. it was voted to adjourn to May 1, 2001.

I hereby certify that in accordance with the adjournment of April 30, 2001, the Adjourned Annual Town Meeting of May 1, 2001 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:23 p.m. with the necessary quorum being present (191). At 10:10 p.m. it was voted to adjourn to May 2, 2001.

I hereby certify that in accordance with the adjournment of May 1, 2001, the Adjourned Annual Town Meeting of May 2, 2001 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:20 p.m. with the necessary quorum being present (180).

I hereby certify that at 9:55 p.m. on May 2, 2001 the Annual Town Meeting of 2001 was dissolved.

**Legal Advertisement Published:**

In accordance with the By-Laws of the Town of Swampscott the following legal advertisement was published, as indicated, concerning the adjourned sessions of Town Meeting:

TOWN OF SWAMPSCOTT  
Commonwealth of Massachusetts  
Office of the Town Clerk

Notice is hereby given in accordance with Article II, Section 2 of the By-Laws of the Town of Swampscott that the Adjourned Annual Town Meeting will be held on Monday, April 30, 2001 beginning at 7:15 p.m. in the auditorium of the Swampscott Middle School on Greenwood Avenue.

Martin C. Goldman, moderator of Swampscott, will preside.

Item  
4/17/2001

Jack L Paster  
Clerk of Swampscott

**Attendance:**

For the 2001 Town Meeting attendance, by precinct, see the list at the end of this report.

**TOWN MEETING ACTION**

Reverend Beth Williams of the Unitarian Universalist Church of Greater Lynn offered the invocation.

The Return of Service was read by Town Clerk Jack L Paster who then administered the Oath of Office to the new Town Meeting members.

Moderator Martin C. Goldman introduced various town officials and then presented Distinguished Service Awards to three Swampscott residents who were recognized for their unwavering support of Swampscott High School athletic programs and the Town of Swampscott itself. The 2001 recipients included Ann Riddell, George Riddell and Joseph "JoJo" Cardillo. Members afforded the trio a standing ovation.

## **ACTION UNDER THE ARTICLES**

ARTICLE 2. To hear and act on the reports of Town Officials, Boards and Committees.  
Sponsored by the Board of Selectmen

Voted Article 2. That the following reports be accepted:

An essay by Middle School student Helene Phelan on the "No Place to Hate" campaign.

A report on the DOR financial Management Review from Selectman Carole Shutzer.

A report on the fourth of July Committee from Peter McNerney.

A report on the Swampscott Sequessentennial from Moderator Martin Goldman.

A report on the North Shore Regional Vocational Technical High School from Mary Marrs.

A report on the Olmstead design in and around the Monument Avenue area and the progress of having that area listed in the National Register of Historic Places from Historical Committee Chairman Sylvia Belkin.

A report on the town's Capital Improvement Plan from Committee Chairman Dana Anderson.

A report on the status of the School Department's Master Plan Infrastructure Report from School Committee Chairman Kevin Breen and the architectural firm creating the plan.

MOTIONS (Sense of the Meeting) by Finance Committee Chairman Cynthia Merkle:

1. It is the sense of this Town Meeting that the Board of Selectmen, without giving up any of its obligations to negotiate in good faith in collective bargaining matters, notify the Finance Committee of any demands and/or negotiations that may come up during the collective bargaining process that could have future financial implications to the town. Any communication from the Selectmen to the Finance Committee shall be solely by way of advice and shall not derogate from their statutory obligation to negotiate in good faith with the town employees.

2. It is the sense of this Town Meeting that the Personnel Board should notify the Finance Committee of any proposed changes that it is entertaining that could have future financial implications to the town.

3. It is the sense of this Town Meeting that the School Committee, without giving up any of its obligations to negotiate in good faith in collective bargaining matters, notify the Finance Committee of any demands and/or negotiations that may come up during the collective bargaining process that could have future financial implications to the town. Any communication from the School Committee to the Finance Committee shall be solely by way of advice and shall not derogate from their statutory obligation to negotiate in good faith with the town employees. In

addition, the School Committee shall notify the Finance Committee of any contemplated salary changes with respect to personnel not covered by Collective Bargaining that could have future financial implications to the Town.

4/30/2001. Majority Vote.

ARTICLE 3. To see what action the Town will take in relation to the salaries of elected Town Officials for the ensuing year.

Sponsored by the Board of Selectmen

Voted Article 3. That the Town vote to fix the salary and the compensation of elected officers of the Town as provided by section 108 of chapter 41, General Laws as amended for the twelve month period beginning July 1, 2001.

Town Clerk and Collector of Taxes	\$50,149
Treasurer	\$ 8,115
Constable	\$ 100

4/30/2001. Unanimous Vote.

ARTICLE 4. To see if the Town will vote to transfer unexpended balances as shown on the books of the Town Accountant as of June 30, 2000, to the Surplus Revenue Accounts, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 4. That action on this article be postponed indefinitely.

4/30/2001. Unanimous Vote.

ARTICLE 5. To see if the Town will vote to appropriate a sum of money, by borrowing or otherwise, to the account of unpaid bills for the purpose of settling all bills contracted prior to July 1, 2000, and remaining unpaid at the time of the closing of the Town's books for the year ending June 30, 2000, according to the records of the Town Accountant, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 5. That action on this article be postponed indefinitely.

4/30/2001. Majority Vote.

ARTICLE 6. To see if the Town will vote to transfer funds from various Town accounts which have monies remaining therein to such other Town accounts which reflect a deficit, or take any action relative thereto.

Sponsored by the Board of Selectmen



Voted Article 6. That the sum of \$21,690 be transferred from the items indicated to the Finance Committee's Reserve Fund:

\$3,290 from the Finance Committee's 2001 Budget – Secretary  
\$10,000 from the 2001 Unclassified – Clerical Budget  
\$8,400 from the 2001 Selectmen's Budget – Administration

ARTICLE 7 To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the following projects, or take any action relative thereto.

<u>No.</u>	<u>Purpose</u>	<u>Recommended</u>
<b>Police Department</b>		
02-01	Computer hardware and software	\$35,000
02-02	Police station video security	\$20,000
<b>Fire Department</b>		
02-03	Four wheel command vehicle	\$35,000
02-04	Generator and building improvements	\$109,000
<b>Department of Public Works</b>		
02-05	Booster pumping station at Fosters Dam (1)	\$50,000
02-06	Replace variable frequency drives at Humphrey Street pumping station (1)	\$150,000
02-07	Pave streets	\$75,000
02-09	Purchase three equipped trucks with sanders	\$100,000
02-10	Administration Building repair	\$20,000
02-11	Pave roads in cemetery (2)	\$30,000
<b>School Department</b>		
02-12	Roof, vent, and gutter replacement at Stanley and other schools	\$175,000
02-13	Waterproof and re-point brick phase two Middle School	\$100,000
02-14	Fire proof trailers and rubbish enclosures at all schools	\$40,000
02-15	Instructional technology	\$100,000
02-16	Electrical. plumbing and heating upgrades	\$100,000
02-17	Conversion to gas heat and install univents at Machon School	\$100,000
02-18	Security system at High school	\$60,000
2-18A	Textbook replacement program	\$43,000
<b>Recreation Department</b>		
02-19	Tennis court repairs	\$20,000



**Council on Aging**  
02-20 General Repairs

\$32,000

**Total**

**\$1,394,000**

- (1) Supported by Water User Charges
- (2) Supported by Cemetery User Charges

Each numbered item to be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose.

Sponsored by the Capital Improvement Committee

Voted Article 7. That the Town appropriate the sum of \$1,394,000 for the purposes specified in the Article; further, that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the appropriate section of the Massachusetts General Laws, and that the Treasurer be authorized to combine the borrowing with any other borrowing authorized by this Town Meeting.

4/30/2001. Unanimous Vote.

Motion: That the subject matter of repaving or repairing the Phillips Park parking lot be referred to the Capital Improvements Committee for further study.

5/1/2001. Majority Vote.

ARTICLE 8. To see if the Town will vote appropriate the necessary funds, by borrowing or otherwise, for the following projects, or take any action relative thereto.

<u>No.</u>	<u>Purpose</u>	<u>Requested</u>	<u>Recommend</u>
<hr/>			
<b>Police Department</b>			
02-21	Dare vehicle	\$30,000	\$0
<b>Fire Department</b>			
02-22	Ambulance	\$150,000	\$0
<b>Department of Public Works</b>			
02-23	Street Paving	\$79,000	\$0
02-24	Fish House Repair	\$100,000	\$0
02-25	Administration Building Parking Lot Paving	\$25,000	\$0
02-26	Phillips Park Parking Lot Paving	\$25,000	\$0
02-27	Ingraham Terrace	\$100,000	\$0
<b>School Department</b>			
02-28	Bituminous repairs to school parking lots by P.W.	\$100,000	\$0
02-29	Bleacher / Gym repairs M.S.	\$25,000	\$0
02-30	Suspended ceilings	\$50,000	\$0
02-31	Replace doors at all schools & windows at Clarke and Stanley	\$320,000	\$0
02-32	Furniture	\$50,000	\$0
02-33	Exterior/Interior finish upgrades	\$100,000	\$0
02-34	Science Lab conversion at High School	\$100,000	\$0

02-35	Shades at all buildings	\$25,000	\$0
<b>Recreation Department</b>			
02-36	Tennis court repairs	\$20,000	\$0
<b>Library</b>			
02-37	Replacement Palladium Windows	\$70,000	\$0
<b>Selectmen</b>			
02-38	Burpee Terrace Drainage	\$250,000	\$0
02-39	Installing Traffic Signal at Burpee	\$172,500	\$0
<b>Total</b>		<b>\$1,791,500</b>	<b>\$0</b>

Each numbered item to be considered a separate appropriation. The budgeted amount may be spent only for the state purpose.

Voted Article 8. That action on this article be postponed indefinitely.

4/30/2001. Majority Vote.

ARTICLE 9. To see if the Town will vote to authorize the continuation of the Council on Aging Revolving Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Council on Aging and used for the deposit of receipts collected through public donations; and further to allow the Council on Aging to expend funds not to exceed \$5,000 for fiscal year 2002 from said account for ongoing supplies and equipment. This would be contingent upon an annual report from the Council on Aging to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 9. That the Town approve this article.

5/1/2001. Majority Vote.

ARTICLE 10. To see if the Town will vote to authorize the continuation of the Recycling—Blue Bins Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Board of Health and used to receive funds from residents purchases; and further to allow the Board of Health to expend funds not to exceed \$10,000 for fiscal year 2002 from said account for recycling and Board of Health Services. This would be contingent upon an annual report from the Board of Health to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 10. That the Town approve this article.

5/1/2001. Majority Vote.

ARTICLE 11. To see if the Town will vote to authorize the continuation of the Swampscott Municipal Television Access Grant Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Board of Selectmen and used for the deposit of receipts from cable television vendors; and further to allow the Board of Selectmen to expend funds not to exceed \$6,000 for fiscal year 2002 from said account for Municipal Television Access. This would be contingent upon the annual report from the Board of Selectmen to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 11. That the Town approve this article.

5/1/2001. Majority Vote.

ARTICLE 12. To see if the Town will vote to authorize the continuation of the Swampscott Educational Telecommunication Program Capital Grant Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the School Committee and used to receive funds from cable television vendors; and further to allow the School Committee to expend funds not to exceed \$100,000 for fiscal year 2002 from said account for educational telecommunications capital items. This would be contingent upon an annual report from the School Committee to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 12. That the Town approve this article.

5/1/2001. Majority Vote.

ARTICLE 13. To see if the Town will vote to authorize the continuation of the Swampscott Educational Telecommunication Program Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the School Committee and used to receive funds from cable television vendors; and further to allow the School Committee to expend funds not to exceed \$65,000 for fiscal year 2002 from said account for educational telecommunications. This would be contingent upon an annual report from the School Committee to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 13. That the Town approve this article.

5/1/2001. Majority Vote.

ARTICLE 14. To see if the Town will vote to authorize the establishment of a SPED Medicaid Reimbursement Account as authorized by Chapter 44, Section 53E1/2 of the Massachusetts General Laws, said account to be under the direction of the School Department and used to receive funds from Medicaid reimbursements and further to allow the School Committee to expend funds to pay for the work necessary to receive the funds for fiscal year 2002 from said account, or take any action relative thereto.

Sponsored by the School Committee

Voted Article 14. That action on this article be postponed indefinitely.

5/1/2001. Majority Vote.

ARTICLE 15. To see if the Town will vote to amend the Job Classification and Salary Plan of the Personnel Board Bylaws, as it applies to those positions not covered by collective bargaining agreements, and appropriate the necessary funds, by borrowing or otherwise, as recommended by the Personnel Board, or take any action relative thereto.

Sponsored by the Personnel Board

<u>Position</u>	<u>FY2002 Salary</u>
Accountant	\$75,000
Assistant Town Accountant	34,000
Council on Aging – Director	33,089
Council on Aging – Outreach worker	21,115
Animal Control Officer	29,850
Zoning Board of Appeals – Secretary	2,898
Assistant Assessor	58,526
Benefits Coordinator	21,500
Building Inspector	51,358
Civil Defense – Director	1,344
Computer Analyst	53,600
Constable	100
Finance Committee – Secretary	1,000
Gas Inspector	2,500
Harbormaster	6,567
Health Department – Nurse	26,883
Health Agent	50,266
Library - Director	51,082
Assistant Library Director	38,054
Local Inspector	1,200
Planning Board – Secretary	1,000
Plumbing Inspector	18,016
Assistant Plumbing Inspector	1,298
Recreation Coordinator	6,200
Selectmen – Executive Secretary	66,950
Selectmen – Administrative Assistant	23,340
Veterans Service Agent	8,947
Sealer of weights and Measures	5,971
Wiring Inspector/Fire alarm Specialist	28,548

Hourly wage employees:

Extra Clerical –	
Clerical and Computer Skilled	7.00 – 15.00
Police Crossing Guards	9.26
Public Works – Seasonal Employees	9.71
Recreation Secretary	13.50
Recreation – Seasonal Employees	6.33 – 10.00

Voted Article 15. That the Town approve this Article. (There is no appropriation contained herein. The positions are funded within Article 23, the Operating Budget.)

5/1/2001. Majority Vote.

ARTICLE 16. To see if the Town will vote to amend the Personnel Board Bylaws, other than wage and salary classification, as recommended by the Personnel Board, or take any action relative thereto.

Sponsored by the Personnel Board

Voted Article 16. That the Town approve this article and that new positions created on or after this date will not be eligible for a step increase until July, 2002.

5/1/2001. Majority Vote.

ARTICLE 17. To see if the Town will vote to amend the Personnel Board Bylaws so as to reclassify certain existing positions, as recommended by the Personnel Board, or take any action relative thereto.

Sponsored by the Personnel Board

Voted Article 17. That action on this article be postponed indefinitely.

5/1/2001. Majority Vote.

ARTICLE 18. To see if the Town will vote to appropriate the funds necessary, by borrowing or otherwise, to implement the collective bargaining agreements between the Board of Selectmen and the various unions under the Board of Selectmen, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 18. That action on this article be postponed indefinitely.



5/1/2001. Majority Vote.

ARTICLE 19. To see if the Town will vote to appropriate the funds necessary, by borrowing or otherwise, to implement the collective bargaining agreements between the School Department personnel and the Town, which includes, but is not limited to, teachers, school administrators, custodians, cafeteria workers, clerical and non union employees, or take any action relative thereto.

Sponsored by the School Committee

Voted Article 19. That action on this article be postponed indefinitely.

5/1/2001. Majority Vote.

ARTICLE 20. To see if the Town will vote to accept the provisions of Chapter 44, Section 53F½, of the Massachusetts General Laws, for the purpose of establishing a Fire Department Ambulance enterprise fund effective fiscal year 2002, said Fund to be under the direction of the Fire Chief and to be used to receive funds from residents and others for ambulance services, and further to allow the Fire Chief to expend funds from the Fund for ambulance service expenses, contingent upon an annual report from the Fire Chief to the Board of Selectmen on the total receipts and expenditures of the Fund each fiscal year, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 20. That action on this article be postponed indefinitely.

5/1/2001. Majority Vote.

ARTICLE 21. To see if the Town will vote to appropriate, by borrowing or otherwise, the amount of \$195,000 for the purpose of funding the Fire Department Ambulance Enterprise Fund established in Article 23, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 21. That action on this article be postponed indefinitely.

5/1/2001. Majority Vote.

ARTICLE 22. To see if the Town will vote to approve an agreement with an ambulance service for a period of more than four (4) years and appropriate the sum of \$150,000, by borrowing or otherwise, for the purpose of funding the agreement, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 22. That the Town appropriate the sum of \$150,000 for the purpose specified in the article. Said appropriation to come from the town's Stabilization Fund.

5/1/2001. Majority Vote.

ARTICLE 23. To act on the report of the Finance Committee on the Fiscal Year 2002 budget and to raise and appropriate or transfer from available funds money for the operation of the Town's Departments and the payment of debt service and all other necessary and proper expenses for the year, or take any other action relative thereto.

Voted Article 23. That this article be approved and that the following amounts of money (\$34,476,978) be appropriated for the several purposes hereinafter itemized. Each numbered line item is to be considered a separate appropriation. The budgeted amounts may only be spent for the stated purpose.

5/1/2001. Majority Vote.

10/25/2001

TOWN OF SWAMPSCOTT  
OFFICE OF THE TOWN CLERK  
FY2002 OPERATING BUDGET

Line Item	Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Source of \$	From: Bonding
1	Moderator - Expenses	\$ 50	\$ 50			
2	Finance Committee - Secretary	\$ 1,000	\$ 1,000			
3	Expenses	\$ 250	\$ 250			
4	Selectmen - Salaries	\$ 97,490	\$ 97,490			
5	Expenses	\$ 16,505	\$ 16,505			
6	Administration Building - Salaries	\$ 67,623	\$ 41,927	\$ 25,696	W/S	
7	Expenses	\$ 13,346	\$ 7,114	\$ 6,232	W/S	
8	Animal Control Officer - Salary	\$ 29,850	\$ 29,850			
9	Expenses	\$ 1,550	\$ 1,550			
9A	Clothing Allowance	\$ 300	\$ 300			
10	Boarding Animals/Pound/Supplies	\$ 1,500	\$ 1,500			
11	Law Department	\$ 55,000	\$ 47,057	\$ 7,943	W/S	
12	Parking Ticket Clerk - Salary	\$ 1	\$ 1			
14	Workers' Compensation - Expenses, Benefits and Insurance	\$ 295,000	\$ 295,000			
16	Accounting Department - Salaries	\$ 184,100	\$ 136,418	\$ 47,682	W/S	
16A	Uncompensated Balances	\$ 275,000	\$ 275,000			
17	Expenses	\$ 66,750	\$ 60,743	\$ 6,007	W/S	
19	Treasurer - Salaries	\$ 44,352	\$ 44,352			
19	Expenses	\$ 9,265	\$ 8,283	\$ 982	W/S	
20	Town Clerk - Collector - Salaries	\$ 124,095	\$ 106,970	\$ 17,125	W/S	
21	Stipend per MGL Ch. 41, Section 108P	\$ 1,000	\$ 1,000			
22	Town Postage Account (for all depts.)	\$ 31,500	\$ 25,547	\$ 5,953	W/S	
23	Tax Title	\$ 15,000	\$ 15,000			
24	Expenses	\$ 20,600	\$ 16,707	\$ 3,893	W/S	
25	Election Commission - Salaries	\$ 34,333	\$ 34,333			
26	Expenses	\$ 10,732	\$ 10,732			
27	Assessors - Salaries	\$ 126,804	\$ 126,804			
28	Expenses	\$ 12,900	\$ 12,900			
29	Outside Services	\$ 15,000	\$ 15,000			
30	Zoning Board of Appeals - Secretary	\$ 2,898	\$ 2,898			
31	Expenses	\$ 4,186	\$ 4,186			
32	Planning Board - Secretary	\$ 1,000	\$ 1,000			
33	Expenses	\$ 500	\$ 500			
34	Contributory Retirement - Pension Cont.	\$ 1,906,120	\$ 1,702,738	\$ 203,382	W/S	
35	Non-Contributory Retirement - Pen. Contrib.	\$ 247,000	\$ 247,000			
36	Police - Salaries	\$ 2,179,949	\$ 2,179,949			
37	Part-time Custodian	\$ 12,836	\$ 12,836			
38	Selective Enforcement	\$ 6,479	\$ 6,479			
39	School Traffic Supervisors	\$ 95,924	\$ 95,924			
40	Expenses	\$ 185,838	\$ 185,838			
40A	Legal Expenses	\$ 12,000	\$ 12,000			
41	Police Vehicles	\$ 102,000	\$ 34,000	\$ 68,000	STAB	
42	Fire - Salaries	\$ 2,015,113	\$ 2,015,113			
44	Expenses	\$ 98,670	\$ 98,670			
45	Lynn Dispatch	\$ 60,000	\$ 60,000			
46	Training	\$ 24,700	\$ 24,700			
47	Harbormaster - Salary	\$ 6,567	\$ 6,567			
48	Expenses	\$ 3,856	\$ 3,856			
49	Emergency Management - Director	\$ 1,344	\$ 1,344			
50	Expenses	\$ 456	\$ 456			
51	Sealer of Weights and Measures - Salary	\$ 5,971	\$ 5,971			
52	Expenses	\$ 495	\$ 495			



TOWN OF SWAMPSCOTT  
OFFICE OF THE TOWN CLERK  
FY2002 OPERATING BUDGET

Line Item	Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Source of \$	From: Bonding
53	Constable - Salary	\$ 100	\$ 100			
54	Building/Plumbing/Gas Inspector - Salaries	\$ 109,652	\$ 109,652			
55	Expenses	\$ 7,000	\$ 7,000			
56	Wire Inspector - Salaries	\$ 28,548	\$ 28,548			
57	Expenses	\$ 10,460	\$ 10,460			
58	Conservation Commission - Expenses	\$ 800	\$ 800			
59	Insurance-Group Health/Property/Casualty	\$ 2,405,415	\$ 2,333,253	\$ 72,162	W/S	
60	Health Department - Salaries	\$ 110,723	\$ 110,723			
62	Expenses	\$ 3,695	\$ 3,695			
63	Inspections and Tests	\$ 13,300	\$ 13,300			
63A	State Mandated Testing	\$ 12,200	\$ 12,200			
64	Rubbish and Recyclables Collections	\$ 896,150	\$ 896,150			
65	Public Works - General Salaries	\$ 369,089	\$ 369,089			
66	General Expenses	\$ 130,012	\$ 130,012			
67	Snow and Ice	\$ 75,000	\$ 75,000			
68	Highway Maintenance (Includes \$ for Ch. 497 wk and repairs to private roads)	\$ 55,000	\$ 55,000			
68A	Curb repair and granite replacement	\$ 7,500	\$ 7,500			
69	Water/Sewer Salaries	\$ 473,266	\$ 26,530	\$ 446,736	W/S	
70	Water/Sewer Expenses	\$ 97,650		\$ 97,650	W/S	
71	MWRA/Lynn Water	\$ 1,073,000		\$ 1,073,000	W/S	
73	Wastewater Operations	\$ 700,000		\$ 700,000	W/S	
74	Cemetery - Salaries	\$ 181,232	\$ 111,232	\$ 70,000	C/R	
75	Cemetery Expenses	\$ 17,238	\$ 17,238			
76	DPW Special Accounts	\$ 176,000	\$ 156,000	\$ 20,000	W/S	
77	Recreation Commission - Salaries	\$ 64,040	\$ 64,040			
78	Expenses	\$ 11,370	\$ 11,370			
79	Council on Aging - Salaries	\$ 54,204	\$ 54,204			
79A	Part-time positions with no benefits	\$ 7,500	\$ 7,500			
80	Expenses	\$ 28,886	\$ 28,886			
81	Veterans' Services - Director's Salary	\$ 8,947	\$ 8,947			
82	Expenses	\$ 21,250	\$ 21,250			
83	Assistance	\$ 10,000	\$ 10,000			
84	Debt - Municipal	\$ 1,459,183	\$ 1,277,883	\$ 181,300	W/S	
85	Debt - Water/Sewer	\$ 1,318,547	\$ 992,814	\$ 228,628	W/S	
	\$1,089,919 funded-Sewer Debt Override			\$ 97,105	STA	
86	Library - Salaries	\$ 349,079	\$ 349,079			
87	Expenses	\$ 33,950	\$ 33,950			
88	Materials	\$ 107,400	\$ 107,400			
89	Town Reports	\$ 3,244	\$ 3,244			
90	Telephone Expense - most departments	\$ 35,000	\$ 31,000	\$ 4,000	W/S	
91	Street Lighting	\$ 160,000	\$ 160,000			
92	Reserve Fund	\$ 220,000	\$ 220,000			
93	Settlements	\$ 1,000	\$ 1,000			
94	Audit	\$ 25,000	\$ 25,000			
95	Historical Commission	\$ 1,000	\$ 1,000			
96	Medicare Tax	\$ 200,000	\$ 130,051	\$ 69,949	W/S	
97	HAWC	\$ 2,500	\$ 2,500			
98	Stabilization/Capital Improvement Fund	\$ 541,500	\$ 541,500			
99	Clerical Pool	\$ 29,500	\$ 29,500			
100	Regional Vocational School	\$ 97,032	\$ 97,032			
101	School Budget	\$ 16,208,000	\$ 16,208,000			
	<b>TOTAL OPERATING BUDGET</b>	<b>\$ 36,475,960</b>	<b>\$ 33,022,535</b>	<b>\$ 3,453,425</b>		

TOWN OF SWAMPSCOTT  
OFFICE OF THE TOWN CLERK  
FY2002 OPERATING BUDGET

<div style="border: 1px solid black; padding: 5px;">           Budget Notes: Available Funding Sources:            W/S=Water/Sewer Fees            C/R=Cemetery Receipts            STA=Secondary Treatment Account            STAB=Stailization Account         </div>						
Line Item	Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Source of \$	From: Bonding
A-6	Transfer: To Fin Com Reserve Fund	\$ 21,690		\$ 21,690		
	\$3,290 from Fin Com '01 Budget - Secretary					
	\$10,000 from '01 Unclassified - Clerical					
	\$8,400 from '01 Selectmen's Budget - Administration					
A-7	Capital Improvement Projects - 20 projects	\$ 1,394,000				\$ 1,394,000
A-22	Ambulance Service	\$ 150,000		\$ 150,000	STAB	
A-23	Annual Operating Budget - FY 2002	\$ 36,475,960	\$ 33,022,535	\$ 3,453,425		
A-24	Transfer: To Compensated Absence Fund	\$ 256,000		\$ 256,000	STAB	
A-25	DPW - Highway Projects	\$ 79,000		\$ 79,000	MA Highway Funds	
A-26	GASB 34 - Fixed Asset Accounting	\$ 15,000	\$ 15,000			
A-38	Flashing School Zone signs for Essex St.	\$ 10,000	\$ 10,000			
A-42	DPW - Water System Work	\$ 560,266				\$ 560,266
A-51	Transfer: To Current Revenue	\$ 710,000		\$ 710,000	Surplus Revenue	
STM-2	Capital Improvement Projects - 10 projects	\$ 709,000				\$ 709,000
<b>TOTAL BUDGET AND ARTICLES</b>		<b>\$ 40,380,916</b>	<b>\$ 33,047,535</b>	<b>\$ 4,670,115</b>		<b>\$ 2,663,266</b>



ARTICLE 24. To see if the Town will authorize the transfer of \$256,000 from the Stabilization Fund to a new special purpose "Compensated Absence Fund" for the purpose of funding accrued employee vacation and sick leave liabilities.

Voted Article 24. That the town appropriate the sum of \$256,000 for the purpose stated in the article. Said appropriation to come from the Stabilization Fund.

5/1/2001. Majority Vote.

ARTICLE 25. To see if the Town will vote to appropriate from available funds the amount of \$79,000.00 from the Massachusetts Highway Department under the provisions of Chapter 53(B) of the Acts of 1999 and Chapter 150 of the Acts of 2000 of the Massachusetts General Laws. Said funds to be used by the Department of Public Works for highway projects approved by the Massachusetts Highway Department pursuant to this section, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 25. That the town approve this article.

5/1/2001. Majority Vote.

ARTICLE 26. To see if the Town will vote to appropriate the sum of \$15,000 for the purpose of complying with GASB 34 reporting requirements for fixed assets, or take any action relative thereto.

Sponsored by the Town Accountant

Voted Article 26. That the Town approve this article.

5/1/2001. Majority Vote.

ARTICLE 27. To see if the Town will vote to amend the General Bylaws of the Town of Swampscott Article IV, Section 23, Line 8,—Department Heads Committee—by deleting the following:

"The Committee shall appoint one of the members of the Committee to be Chairperson for a term of six (6) months and, from time to time, remove and replace that person and appoint someone to act in that person's place during any absence."

And adding the following:

"The Executive Secretary to the Board of Selectmen shall serve as the Committee's Chairperson."

or take any action relative thereto.

Sponsored by the Department Heads Committee

Voted Article 27. That the town amend the General By-Laws of the Town of Swampscott as specified in the article.

5/1/2001. Majority vote.

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to petition the Legislature (or the third and General Court) to amend the Town Charter, Chapter 2, Section 5, page A-4, as it relates to the filling of Town Meeting vacancies as follows:

That the words "for the unexpired term of office" in the second paragraph of said section be replaced with the words "until the next annual election".

Further, that the words "for the remainder of the unexpired term" in the fifth sentence of paragraph three be replaced with the words "until the next annual election".

Further, that the words "for the remainder of the unexpired term" in the fifth sentence of paragraph three be replaced with the words "until the next annual election".

Further, that this article shall become effective upon approval of the legislature and subsequent approval of the voters at the next annual or special election, or take any action relative thereto.

Sponsored by Town Clerk-Collector Jack L. Paster et al

Voted Article 28. That action on this article be postponed indefinitely.

5/1/2001. Majority Vote.

ARTICLE 29. To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature to amend the Town Charter, Chapter 2, Section 7, as it relates to the number of additional members of the Finance Committee as follows:

That the words "two additional voters at large" in the first paragraph of said section be replaced with the words "three additional voters at large".

Further, that this article shall become effective upon the approval of the legislature and subsequent approval of the voters at the next annual or special election, or take any action relative thereto.

Sponsored by the Board of Election Commissioners

ARTICLE 30. To see if the Town will authorize the Board of Selectmen to petition the State Legislature to amend the Town Charter, Chapter 3, Section 3, as it relates to the number of additional members of the Recreation Commission as follows:

That the words "one to be appointed At Large" in the first paragraph, first sentence, of said section be replaced with the words "two to be appointed At Large".

In addition, that the second sentence in the first paragraph of said section be deleted and replaced with:

"The Board of Selectmen shall initially appoint one At Large member and two precinct members for three year terms, two precinct members for two year terms, and one precinct member and one At Large member for a one year term."

This article shall become effective upon the approval of the legislature and subsequent approval of the voters at the next annual or special election, or take any action relative thereto.

Sponsored by the Board of Election Commissioners

NOTE: Articles 29 and 30 were combined. 5/1/2001. Majority vote.

Voted Articles 29 and 30. That action on these articles be postponed indefinitely.

5/1/2001. Majority vote.

ARTICLE 31. To see if the Town will vote to amend Article 7 of the Town of Swampscott Traffic Rules and Regulations to include Section 19 as follows:

"No person shall operate a motorized scooter, motorized skateboard, or other similar motorized vehicle on a public way, sidewalk, playground, or on any property owned by the Town of Swampscott. The following vehicles shall be exempt from the provision of this Bylaw:

- a) Vehicles licensed by the Commonwealth of Massachusetts as motor vehicles
- b) Vehicles used by handicapped persons, and
- c) Landscaping equipment
- d) Motorized bicycles as defined in MGL Chapter 90, Section 1, and operated in accordance with the provisions of MGL Chapter 90, Section 1B

Any person violating the provisions of this Bylaw would be subject to a \$50.00 fine", or take any action relative thereto.

Sponsored by the Police Chief

Voted Article 31. That the subject matter of this article be referred to the Board of Selectmen for further study.

5/1/2001. Majority vote.

ARTICLE 32. To see if the Town will vote to appropriate, by borrowing or otherwise, the amount of \$20,000 to be used for traffic enforcement, or take any action relative thereto.

Sponsored by the Police Chief

Voted Article 32. That action on this article be postponed indefinitely.

5/1/2001. Majority vote.

ARTICLE 33. To see if the Town will vote to accept the provisions of MGL c. 32, §20A, which indemnifies a member of the Swampscott Retirement Board from any civil action brought against him or her for all expenses incurred in the defense thereof and for damages to the same extent as other public employees in the Town of Swampscott, or take any action relative thereto.

Sponsored by the Swampscott Contributory Retirement Board

Voted Article 33. That this article be approved.

5/1/2001. Majority vote.

ARTICLE 34. To see if the Town will vote to accept the provisions of MGL c. 32, §20(6)(a), which allows the elected and appointed members of the Swampscott Retirement Board to receive a stipend of \$3,000 per annum for the administration and oversight of the Swampscott Retirement System, or take any action relative thereto.

Sponsored by the Swampscott Contributory Retirement Board

Voted Article 34. That action on this article be postponed indefinitely.

5/1/2001. Majority vote.

ARTICLE 35. To see if the Town will vote to appropriate the sum of \$19,000, by borrowing or otherwise, for the purpose of replacing and installing at a new location the Viet Nam Memorial and repairs to other monuments, or take any action relative thereto.

Sponsored by the Board of Selectmen, the Veterans' Agent and Veterans' Affairs Committee

Voted Article 35. That action on this article be postponed indefinitely.

5/1/2001. Majority vote.

ARTICLE 36. To see if the Town will vote to amend the Zoning Bylaw and Zoning Map by extending the Residence A-3 District so as to rezone and include in said Residence A-3 District the Parcels shown on Assessors Plate 7, Lot 2, and Lots 213 through 255, inclusive and including "Cushing Avenue", "Goldthwait Terrace" and "Russell Terrace". Said land being described as follows:

Lots 124—168 inclusive and the areas shown as Cushing Avenue, Goldthwait Terrace and Russell Terrace, all as shown on a plan made for Mary A. Breed by Eastman & Bradford, dated July 12, 1906 and duly recorded with Essex South District Registry of Deeds in Book 3535, Page 001. Also a little strip of land on the northeastern side of Cushing Avenue, as shown on said plan, between land now or formerly of S. J. Cushing and said Avenue.

or take any action relative thereto.

Sponsored by Brenda J. Gomez, et al

Voted Article 36. That action on this article be postponed indefinitely.

5/1/2001. Majority vote.



ARTICLE 37. To see if the Town will vote to amend Article XIII, Section 14, paragraph (a), Line 2, of the Town of Swampscott's General Bylaws to include:

"Two alternate members shall be voting members to serve as full members in their absence" following "terms of three (3) years" and before "The terms of the members appointed...", or take any action relative thereto.

Sponsored by the Earth Removal Advisory Committee

Voted Article 37. That the Town amend the General By-Laws of the Town of Swampscott as specified in the article.

5/2/2001. Majority vote.

ARTICLE 38. To see if the Town will vote to appropriate the sum of \$10,000, by borrowing or otherwise, for the purpose of purchasing and installing two (2) flashing "20 MPH—School Zone" signs for Essex Street, or take any action relative thereto.

Sponsored by the Board of Selectmen, the Traffic Safety Committee and the Police Department

Voted Article 38. That the town appropriate the sum of \$10,000 for the purpose specified in the article.

5/2/2001. Majority vote.

ARTICLE 39. To see if the Town will vote to amend Article 31 of the 2000 Annual Town Meeting accepting the provisions of Section 59 of Chapter 127 of the Acts of 1999, by increasing the annual income for eligibility for the Senior Citizen Property Tax Work-Off Program from \$40,000 to a total annual single income to \$45,000 and total annual combined income to \$60,000, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 39. That this article be approved.

5/2/2001. Majority vote.

ARTICLE 40. To see if the Town will vote to accept the provision of Massachusetts General Law authorizing the ADA Committee (Commission on Disability) to receive all or a portion of the handicapped parking fines collected by the Town, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 40. That action on this article be postponed indefinitely.

5/2/2001. Majority vote.

ARTICLE 41. To see if the Town will vote to place the following question on the official ballot at an annual town election:



Shall the town vote to accept the provisions of section thirteen of Chapter 258 of the General Laws which provides that the town shall indemnify and save harmless municipal officers, elected or appointed, from personal financial loss and expense including reasonable legal fees and costs, if any, in an amount not to exceed one million dollars, arising out of any claim, demand, suit or judgment by reason of any act or omission except at intentional violation of civil rights of any person under any law, if the official at the time of such act or omission was acting within the scope of his official duties or employment?  
Sponsored by the Board of Selectmen and the Board of Public Works

Voted Article 41. That action on this article be postponed indefinitely.

5/2/2001. Majority vote.

ARTICLE 42. To see if the Town will vote to appropriate \$560,266 to improve the Town's water system and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen is authorized to borrow \$560,266 under MGL c. 44; and the Board of Selectmen and/or the Board of Public Works be authorized to contract for and expend any federal, state or MWRA aid available for the project, provided that the amount of the authorized borrowing shall be reduced by the amount such aid received prior to the issuance of bonds or notes under this vote and that the Board of Selectmen and/or the Board of Public Works be authorized to take any other action necessary to carry out this project.

Sponsored by the Board of Public Works

Voted Article 42. That the Town appropriate the sum of \$560,266 for the purposes specified in the Article; further, that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the appropriate section of the Massachusetts General Laws, and that the Treasurer be authorized to combine the borrowing with any other borrowing authorized by this Town Meeting.

5/2/2001. Unanimous Vote.

ARTICLE 43. To see if the Town will vote to amend the Town General Bylaws, by deleting Section 8 of Article IV and by substituting in its place the following:

"Section 8. Every Board or Officer in charge of a Department may, with the written approval of the Board of Selectmen, sell any personal property or material belonging to the Town not required by said Department in accordance with the provisions of Section 15 of Chapter 30B of the Massachusetts General Laws, as the said Section and Chapter may from time to time be amended",

or take any action relative thereto.

Sponsored by the Board of Selectmen and the Acting Chief Procurement Officer

Voted Article 43. That this article be approved.

5/2/2001. Majority vote.

ARTICLE 44. To see if the Town will vote to approve the establishment of a Department of Finance in the Town of Swampscott as follows:

Section 1. There is hereby established in the Town of Swampscott, hereinafter referred to as the town, a Department of Finance which shall be responsible for the overall management and administration of the town's financial operations and services. The Department of Finance shall be under the direction of a chief financial officer, thereafter referred to as the Finance Director, who shall be responsible to the Board of Selectmen for the duties specified in this act.

Section 2. The Board of Selectmen shall appoint the Finance Director for a term of three years.

Section 3. Said Finance Director shall be a person qualified in accordance with the bylaws of the town and especially suited by education, training and experience to perform the duties of the office. Said Finance Director shall devote full time to the duties of this position and shall not engage in any other business or occupation during this term except as permitted herein. Any person appointed or reappointed to such position shall meet such additional qualifications as may be established by bylaw or in accordance with the town's personnel bylaw.

Section 4. The Department of Finance shall assume and be responsible for the functions and statutory duties of the offices of Town Accountant, Town Treasurer/Collector and their respective departments, each of which shall become a division within the Department of Finance.

Section 5. The responsibilities and duties of said Finance Director shall include the following:

Except as otherwise expressly prohibited by general or special law or bylaw of the town, said Finance Director shall supervise, direct and be responsible for the overall management and administration of the Department of Finance. In addition, the responsibilities of said Finance Director shall include, but not be limited to, the following:

To coordinate and manage the town-wide annual operating and capital budget process for all town departments, officers, boards, committees and commissions, in cooperation with those entities;

To compile and coordinate for all town departments, officers, boards, committees and commissions their operating and capital budgets. And present a recommendation to the Finance Committee for all budgets and capital items;

To receive, evaluate and provide to the Finance Committee recommendations with respect to all requests for transfers from the town's reserve fund;

To prepare and maintain long-term financial forecasts, including revenue expectations, future implications of operating budget program decisions and capital budget programs related to infrastructure maintenance, improvements and expansion;

To manage the financing and refinancing processes of the town, including financing strategies to maximize future flexibility relative to long-term capital expenditure forecasts;

To monitor actual line item income and expense information for all town departments and prepare financial and statistical reports relative to approved operating and capital budgets;

To advise all town officers, departments, boards, committees and commissions on financial and financing implications of operational proposals; and

To report to the annual town meeting, in writing, upon the financial condition of the town and the administration of the town's financial affairs.

Said Finance Director shall recommend for approval by the Board of Selectmen the appointment of the Town Accountant and Town Treasurer/Collector. The persons to be appointed to these positions shall meet the qualifications established by general or special law, town bylaw or regulations established thereunder.

Said Finance Director, with the approval of the Board of Selectmen, shall be authorized to organize or reorganize the Department of Finance and to assign, within the department, the personnel reporting to the Town Accountant and the Treasurer/Collector. Said Finance Director, with the approval of the Board of Selectmen, shall have the authority to implement the reorganization of the department on an interim basis pending such approvals as may be required by the personnel bylaw.

Said finance Director shall have access to all town books, papers and records of any sort for information necessary for the proper performance of the duties defined herein. All town officers, boards, committees and commissions shall respond promptly, thoroughly and accurately to requests for information made by said Finance Director. Any contract or agreement entered into by town officers, boards, committees or commissions that impacts the current or future financial condition of the town, other than those covered by the town's purchasing bylaw, shall be submitted to said Finance Director within seven days of signing.

All town departments, officers, boards, committees and commissions shall keep said Finance Director fully informed as to the progress of all labor negotiations. Said Finance Director shall prepare and submit to the Finance Committee and town meeting, as part of the process to consider appropriation of moneys to fund any negotiated labor agreement which affects the town, its department, officers, boards, committee or commissions, an analysis of the financial impact on the town of any such labor agreement throughout the entirety of its proposed term together with a recommendation for action by the Finance Committee or town meeting.

Said Finance Director shall have such additional duties and responsibilities as may from time to time be delegated by the Board of Selectmen or as authorized by general or special law or town bylaw and may be relieved of any duties and responsibilities if so provided by an amendment to this act.

Section 6. The various town officers, departments, boards, committees and commissions charged with the expenditure of town funds shall, not later than the date set in town bylaw for the submission of articles and budgets, or at such other time as directed by said Finance Director, prepare and submit to said Finance Director detailed estimates of the amount deemed by them to be necessary for the administration of their respective duties for the ensuing fiscal year for the capital items to be considered for the ensuing fiscal year and future years, with explanatory statements of the reasons for the amounts requested. The specific format and categories of this information shall be as directed by said Finance Director, with the approval of the Finance



Committee, unless otherwise voted by town meeting before commencement of the budget process in any year.

Section 7. Said Finance Director shall present to the Finance Committee, not less than sixty days prior to the annual town meeting and within an appropriate time period prior to any special town meeting called to consider budgetary matters or articles requiring the appropriation of funds or otherwise having a financial impact upon the town, recommendations on the detailed estimates of all revenues, the operating and capital expenditures for the administration of all town departments, boards, committees and commissions with respect to the annual town meeting, and changes thereto with respect to any such special town meeting. Said Finance Director shall present to the Finance Committee, capital improvement committee and the town meeting recommendations as to the source from which such appropriations shall be funded.

Section 8. Said Finance Director may also be appointed by the Board of Selectmen to serve concurrently in any one of the following positions: Town Treasurer/Collector, Town Accountant; or other such financial officer of the Town; provided, however, that he satisfies all of the job requirements established for any such position.

Section 9. Each request made by any town officer, department, board, committee or commission for transfer of funds from the town's reserve fund shall, prior to submission to the Finance committee, be submitted to said Finance Director who shall prepare an evaluation and recommendation to the Finance Committee regarding each such request.

Section 10. Said Finance Director shall have the authority to make appropriate motions to the town meeting regarding any articles that relates to operating or capital appropriations for the town.

Section 11. Nothing in this act shall serve to prevent any officer, department, board, committee or commission of the town from appearing before the Finance Committee, town meeting or any of its committees to present or discuss budgetary or appropriation requests.

Section 12. The Board of Selectmen shall make the initial appointment to the position of Finance Director within one hundred and eighty days after the effective date of this act. At the sole discretion of the Board of Selectmen, but only for the purpose of coordinating the expiration date of such initial appointment with those of other similar positions of the town, the initial term of appointment of said Finance Director may be for less than three but not less than two years.

Any person holding any office or position in a town agency affected by the provision of this act shall continue such office or position, subject to further assignment, order of said Finance Director or expiration of the current term of office. All such officers and employees serving in such town agencies shall be continued in the service of the town, subject to the foregoing, without loss of pay or benefit to which they might otherwise have been entitled.

Section 13. The town, by bylaw, may establish additional requirements and standards for the Department of Finance and may modify and amend the organization and structure of said department, provided however, that all such modifications and amendments are consistent with the provisions and purposes of this act or the provision of any act relative thereto.

Section 14. This act shall take effect upon its passage by a town meeting vote.



Sponsored by the Board of Selectmen

Voted Article 44. That the Moderator be directed to appoint a committee to study the matters contained in this article, the financial management review report from the Massachusetts Department of Revenue and other matters relating to town government and that the committee report back at a Special Town Meeting this fall..

5/2/2001. Majority vote.

ARTICLE 45. To see if the Town will vote to amend the Town of Swampscott Town Charter, pursuant to the charter amendment process set forth in G.L. c43B, to combine the elected positions of Town Clerk/Collector and Town Treasurer into one position to be appointed by the Board of Selectmen, or take any action relative thereto..

Sponsored by the Board of Selectmen

ARTICLE 46. To see if the Town will vote to authorize the Board of Selectmen to petition the General court for special legislation, on file with the office of the Town Clerk, to amend the Town of Swampscott Charter to combine the elected positions of Town Clerk/Collector and Town Treasurer into one position to be appointed by the Board of Selectmen, or take any action relative thereto.

Sponsored by the Board of Selectmen

NOTE: Articles 45 and 46 were combined. 5/2/2001. Majority vote.

Voted Article 46. That the Town authorize and direct the Board of Selectmen to: (1) petition the General Court for special legislation, on file with the office of the Town Clerk, to amend the Town of Swampscott Charter to combine the elected positions of Town Clerk/Collector and Town Treasurer into one position to be appointed by the Board of Selectmen; (2) grant the present elected incumbent to receive a three-year contract from the Board of Selectmen, effective July 1, 2001 through June 30, 2004; (3) add \$10,000.00 to the compensation of the existing Fiscal Year (FY02) appropriation for the combined salaries of Treasurer, Collector and Clerk; and (4) that the appointed position of Town Clerk/Treasurer and Collector shall report to the elected Board of Selectmen, or their designee being the Executive Secretary, or a Town Manager or Administrator, should the Town of Swampscott authorize such a position in the future.

5/2/2001. Majority vote.

ARTICLE 47. To see if the Town will vote to adopt Chapter 242, Acts of 2000 as codified in MGL c. 31, §58A, which reads as follows:

"Section 58A. Notwithstanding the provisions of any general or special law to the contrary, in any city, town or district that accepts this section, no person shall be eligible to have his name certified for original appointment to the position of firefighter or police officer if such person has reached his thirty-second birthday on the date of the entrance examination. Any veteran shall be allowed to exceed the maximum age provision of this section by the number of years served on active military duty, but in no case shall said candidate for appointment be credited more than four years of active military duty." or take any action relative thereto.

Voted Article 47. That action on this article be postponed indefinitely.

5/2/2001. Majority vote.

ARTICLE 48. To see if the Town will vote to amend the Zoning Bylaws as follows:

Replace the current Section 2.2.7.5 with the following language:

“2.2.7.5 Catastrophe, Demolition or Condemnation. Any nonconforming structure may be reconstructed after demolition or condemnation resulting from fire, explosion or other catastrophe, or after voluntary demolition, provided that such reconstruction is completed within twelve months after such catastrophe, demolition or condemnation, and provided that the building(s) as reconstructed shall be only as great in volume or area as the original nonconforming structure unless a larger volume or area is authorized by special permit from the Board of Appeals, and further provided that reconstruction is approved by the Planning Board pursuant to 5.4.0.0. Such time for reconstruction may be extended by the Board of Appeals for good cause.”

Replace the current Section 3.2.2.5 with the following language:

“3.2.2.5. All signs, except temporary signs listed in Section 3.2.5.3, shall be related harmoniously to the buildings to which they are attached or, if free-standing, to adjacent buildings. Signs shall be compatible in character, material, appearance, and scale with the general character of Swampscott and shall endeavor to enhance the visual environment.”

Replace the current Section 2.3.6.0 with the following language:

“2.3.6.0. Dimensional Special Permit. The Board of Appeals may grant a special permit to reduce otherwise applicable requirement for lot area, frontage, width, yard, height or lot coverage restrictions, the grant of which shall render the lot or structure non-conforming, upon a finding that:”

Replace the current Section 3.2.5.0, 3.2.5.1, 3.2.5.2, and 3.2.5.3 with the following language:

“3.2.5.0. Specific Sign Types.

3.2.5.1. Window signs. Temporary and permanent window signs are permitted only in the first-floor windows of a building. The total area of all signs (temporary and permanent added together) in any window shall not exceed 25% of the glass area of the window. Window signs may be illuminated.

3.2.5.2. Temporary Sign Requirements. There shall be no temporary or special promotional signs except as provided in section 3.2.5.3.

when so permitted, temporary signs shall conform to the following requirements:

- a. Permitted temporary signs shall not exceed six (6) square feet in area per face and be limited to two faces.
- b. Permitted temporary signs shall not be located on or attached to utility poles, municipal sign poles, fences, trees or public property.
- c. Permitted temporary signs shall not obstruct visibility for vehicular traffic on public or private property.
- d. Permitted temporary signs shall not be illuminated, except as otherwise noted in the following section.
- e. Permitted temporary signs shall be permitted to remain for fifty (50) days, except as otherwise noted in the following section. A minimum of thirty (30) days shall elapse between the removal and erection of a temporary sign of substantially similar content, except as otherwise noted.
- f. No more than two (2) permitted temporary signs are allowed per property lot. However, in the case of a two-family house on one lot, each dwelling unit may erect two (2) signs. (One sign on opposite faces of a free-standing double-sided sign will count as only one sign.)

3.2.5.3. Temporary Signs Permitted. Only the following temporary signs are allowed:

- a. "Car wash", "fair", "bazaar", and similar signs, such as used by a school or business for a one-day special event (provided that any other required permits or authorization have been received), shall be allowed for seven(7) days.
- b. "Garage sale" signs (provided that any other required permits or authorizations have been received) shall be allowed for two (2) days.
- c. "Open house" signs used for real estate purposes (provided that any other required permits or authorizations have been received) shall be allowed for one (1) day. "Open house" signs may be displayed every six (6) days.
- d. Signs that advertise proposed subdivisions as outlined in the Swampscott Rules and Regulations. Such signs may remain for the period required by Swampscott Rules and Regulations, and may be illuminated.
- e. The seasonal display of signs and exterior lighting for the purpose of celebration of holidays and may be illuminated.
- f. Signs for municipal purposes may be illuminated.
- g. "Message signs" that relate to an election or ballot question, or convey political or other opinions.

Replace the current Section 4.3.2.0 and 4.3.2.1. with the following language:

4.3.2.0. Location of District. The WCSOD shall include the following parcels (locations provided for convenience): 1-188-0 (Humphrey Street), 1-190-0 (Monument Avenue), 1-94-0 (22 Monument Avenue), 1-94A-0 (22 Monument Avenue), 11-415-0 (Nichols Street), 12-98-0 (Essex Street), 13-1-0 (Essex Street), 14-78-0 (Paradise Road), 2-1-0 (9 Monument Avenue), 21-2-0 (Humphrey Street), 21-35-0 (209 Puritan Road), 21-35-0 (209 Puritan Road), 23-41-0 (Forest Avenue), 23-42A-0 (Forest Avenue), 24-27-0 (Puritan Road), 24-E40-0 (Humphrey Street), 3-31-0 (22 Duncan Terrace [6]), 5-211-0 (200 Paradise Road), 6-116-0 (10 Pitman Road), 8-101-0 (Woods Road), 8-11-0 (Manson Avenue), 8-12-0 (Marion Street), 8-2-0 (Bulfinch Road), 8-27-0 (Coolidge Road.), 8-5-0 (Manson Road), 8-6-0 (Manson Road) and 6-187-0 (Cherry Street).

Replace the current Section 5.4.5.1. with the following language:

5.4.5.1. For construction activities identified in 5.4.2.1, 5.4.2.4, 5.4.2.5 and 5.4.2.6, five (5) separate plans prepared at a scale of one (1) inch equals twenty (20) feet, or other such scale as may be approved by the Planning Board, shall be submitted. The plans are as follows:

- a. Site layout which shall contain the boundaries of the lots(s) in the proposed development, locations and dimensions of proposed structures, driveways, internal roadways and access ways to adjacent public roadways, all parking areas, loading areas, walkways, and areas for snow storage after plowing. The first sheet of this plan shall be a locus plan, at a scale of one (1) inch equals one hundred (100) feet, showing the entire project and its relation to existing areas, buildings and roads for a distance of one thousand (1000) feet from the project boundaries or other distance as may be required by the Planning Board. The locus plan shall show the footprint of the proposed building, footprints of houses and other buildings on abutting lots, distances from proposed building to all property lot lines and distances of adjacent houses and other buildings on abutting lots to the applicant's property lines.

Replace current Section 5.4.2.3. with the following language:

5.4.2.3. Residential – new. Any new construction, or reconstruction after demolition, of a single or two family residence involving more than five thousand (5,000) square feet of gross floor area.



Voted Article 48. That the town amend the Zoning By-Laws of the Town of Swampscott as specified in the article.

5/2/2001. Unanimous vote.

Voted Article 48. That the following proposed Zoning By Law amendment be referred back to the Planning Board for further study: Lot, frontage of: A lot line coinciding with the sideline of a street which provides both legal rights of vehicular access and physical vehicular access to the lot, said line to be measured continuously along a single street or along two (2) intersecting. See Figure 2 in Appendix B.

5/2/2001. Majority vote.

ARTICLE 49. To see if the Town will vote to adopt Chapter 105 of the Acts of 2000, authorizing Towns to provide for their printing of the Annual Reports on a Fiscal Year basis and to amend Article 4, Section 2—Duties of Town Officers, of the Town of Swampscott General Bylaws by adding “and to permit such printing on a fiscal year basis” after “printed in the Annual Town Report” and before “shall be submitted to the Board of Selectmen...” and by replacing the word “January” with the word “July” after “no later than” and before “fifth of each year”, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 49. That the Town accept the provisions of Chapter 105 of the Acts of 2000 as specified in the article.

5/2/2001. Majority vote.

ARTICLE 50. To see if the Town will vote to appropriate a sum of money, by borrowing or otherwise, for the purchase of twelve (12) doggie bag dispensers and fifteen (15) units of bags, or take any action relative thereto.

Sponsored by the Dog Park Committee

Voted Article 50. That action on this article be postponed indefinitely.

5/2/2001. Majority vote.

ARTICLE 51. To see if the Town will vote to transfer from the Surplus Revenue Account of the Town to the account of Current Revenue a sum of money to be used and applied by the Board of Assessors in the reduction of the tax levy, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 51. That the Town transfer the sum of \$710,000 as specified in the article.

5/2/2001. Majority vote.

ARTICLE 52. To see if the Town will vote to appropriate the amount of \$10,000, by borrowing or otherwise, to continue the Administration Building historical building restoration design and planning process, or take any action relative thereto.

Sponsored by the Board of Public Works and the Historical Commission

Voted Article 52. That action on this article be postponed indefinitely.

5/2/2001. Majority vote.

ARTICLE 53. To see if the Town will vote to appropriate the amount of \$10,000, by borrowing or otherwise, to begin the Fish House historical building restoration design and planning process, or take any action relative thereto.

Sponsored by the Board of Public Works and the Historical Commission

Voted Article 53. That action on this article be postponed indefinitely.

5/2/2001. Majority vote.

ARTICLE 54. To see if the Town will vote to appropriate and raise, by borrowing or otherwise, under any general or special law which authorizes the Town to raise money, by borrowing or otherwise, such sums of money as may be necessary for any and all of the purpose mentioned in the foregoing articles.

Sponsored by the Board of Selectmen

Voted Article 54. That action on this article be postponed indefinitely.

5/2/2001. Majority vote.

**Town of Swampscott  
Special Town Meeting Warrant  
October 15, 2001**

**Return of Service:**

Pursuant to the within warrant to be directed, I have notified the inhabitants of the Town of Swampscott qualified to vote in elections and in Town affairs by posting an attested copy thereof at the Town Administration Building, at the Post Office, and at least two public and conspicuous places in each precinct in the town, and at or in the immediate vicinity of the Swampscott Railroad Station. Said posting was done on September 28, 2001, and no less than 14 days before the date appointed for said meeting.

Attest: Paul Minsky  
Constable of Swampscott

**Mailing of Warrant:**

The Warrants for the Special Town Meeting were mailed to Town Meeting members on September 28, 2001. Copies of the Warrant were also available, free of charge, for any interested person at the Town Administration Building.

**NOTICE OF SPECIAL TOWN MEETING  
MONDAY, OCTOBER 15, 2001, 7:15 P.M.**

To the Town Meeting members:

Notice is hereby given in accordance with Article I, Section 2, of the Bylaws of the Town of Swampscott that a Special Town Meeting will be held on Monday, October 15, 2001, beginning at 7:15 p.m. in the auditorium of the Swampscott Middle School on Greenwood Avenue.

**Meeting certifications:**

I hereby certify that the Special Town Meeting of October 15, 2001 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:20 p.m. with the necessary quorum being present (240). At 10:28 p.m. it was voted to adjourn to October 16, 2001.

I hereby certify that in accordance with the adjournment of October 15, 2001, the Adjourned Special Town Meeting of October 15, 2001 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:27 p.m. with the necessary quorum being present (210). At 10:52 p.m. it was voted to dissolve the Special Town Meeting.

**TOWN MEETING ACTION**

After the Return of Service was read by Town Clerk Jack L. Paster, Reverend Dean Pederson of the First Church in Swampscott, Congregational, offered the invocation.

**ACTION UNDER THE ARTICLES**

ARTICLE 1. To hear and act on the reports of Town Officials, Boards and Committees.  
Sponsored by the Board of Selectmen

Voted Article 1. That comments offered by Carole Shutzer, chairman of the Board of Selectmen, recognizing the efforts of Swampscott resident Edward Seligman who worked tirelessly in the

rescue effort at the World Trade Center in New York City following the September 11, 2001 acts of terrorism be accepted.

That the report of Moderator Martin C. Goldman on the Swampscott sesquicentennial celebration be accepted.

10/15/2001

Majority vote.

ARTICLE 2. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the following projects, or take any action relative thereto.

Sponsored by the Capital Improvements Committee

<b><u>Project</u></b>	<b><u>Appropriation</u></b>
Police Department	40,000
New Heating System	
Department of Public Works	100,000
Phillips Park Parking Lot Paving	
School Department	
Replace Exterior doors and windows	110,000
Suspended Ceiling Replacement	70,000
Window Shades	50,000
Recreation Department	30,000
Addition to Field House at Phillips Park	
Council on Aging	25,000
General Repairs	
Library	70,000
Replacement Palladian windows	
Selectmen	20,000
Installing Traffic Signal at Burpee Road	
Accountant	194,000
Network Town Hall, Police, Fire, Library, Senior Center, Town Hall Annex, High School backbone	



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**TOTAL**

**\$709,000**

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Voted Article 2. That the Town appropriate the sum of \$709,000 for the purposes specified in the Article; that each item be considered a separate appropriation; that the budgeted amount may only be spent for the stated purpose; further, that the Town Treasurer, with the approval of the Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the appropriate section of the Massachusetts General Laws, and that the Treasurer be authorized to combine the borrowing with any other borrowing authorized by Town Meeting.

10/15/2001

Unanimous vote.

Article 3. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the following projects, or take any action relative thereto.

Sponsored by the Capital Improvements Committee.

<u>Project</u>	<u>Appropriation</u>
Department of Public Works	
Fish House Repair	\$100,000
Administration Building parking lot paving	25,000
Selectmen	
Burpee Terrace drainage	250,000
Department of Public Works	
Ingraham Terrace	100,000
Accountant	
Acquire MUNIS System license to tie in school payroll and billing	100,000

TOTAL

\$575,000

Voted Article 3. That action on this Article be postponed indefinitely.

10/15/2001

Majority Vote.

ARTICLE 4. To see if the Town will vote to transfer the care, custody, management and control of the land owned by the Town upon which the Swampscott Town Hall is located, described in a deed recorded with the Essex South District Registry of deeds at Book 3371, Page 211, to the Board of Selectmen for the purpose of granting an historic preservation restriction and to authorize the Board of Selectmen to grant an historic preservation restriction in accordance with the provisions of M.G.L. c.184, § 31-34 to the Commonwealth of Massachusetts through the Massachusetts Historical Commission, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, or take any action relative thereto.

Sponsored by the Board of Selectmen and the Historical Commission

Voted Article 4. That this Article be approved.

Unanimous Vote.

10/15/2001

ARTICLE 5. To see what action the Town will take in relation to the salaries of the Town Clerk-Collector and the Treasurer for Fiscal Year 2002, or take any action relative thereto.

Sponsored by Town Clerk-Collector and Treasurer Jack L. Paster

Voted Article 5. That action on this Article be postponed indefinitely.

Majority Vote.

10/16/2001

ARTICLE 6. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact special legislation amending the Charter of the Town of Swampscott in the form set forth below, provided, however, that the General Court may make clerical or editorial changes of form only to the bill,

unless the Board of Selectmen approve amendments to the bill before enactment by the General Court, and authorizing the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition:

An Act Relative to the Charter of the Town of  
Swampscott

Section 1. Notwithstanding the provisions of General Law Chapter 41, Section 1B, or any other general or special law to the contrary, the Charter of the Town of Swampscott, adopted pursuant to G.L. c. 43B, with an effective date of July 1, 1969, and including any amendments made thereto, is amended by inserting, after Chapter 6 of the Charter, the following new chapters:

Chapter 7

Board of Selectmen

SECTION 7-1: Duties

a) Powers and Duties in General - The board of selectmen shall serve as the chief policy making agency of the town and shall be responsible for the formulation and promulgation of policy directives and guidelines to be followed by all town agencies serving under it. The board of selectmen shall also be responsible for development and promulgation of policy guidelines for elected town officers and multiple member bodies not serving under the Board, in conjunction with those officers and bodies.

b) Licensing Authority - The board of selectmen shall be the licensing board for the town and shall have power to issue licenses in accordance with the provisions of the General Laws and town by-laws.

c) Appointment - The board of selectmen shall appoint a town administrator, individuals who are to serve as representatives or delegates of the town to the governing or advisory boards of regional or district authorities, and such other town officials and members of multiple member bodies as provided for in Chapter 14 of the Charter.

d) Investigations - The board of selectmen may make, or may authorize the town administrator to make, investigations into the affairs of the town and the conduct of any town agency. The report of the results of such investigation shall be placed on file in the office of the board of selectmen and a report summarizing the results of such investigation shall be printed in the next annual town report.

e) Contracts - The board of selectmen shall be the signatory authority for all contracts within its jurisdiction as provided for in the General Laws, town by-laws, by vote of Town Meeting, or otherwise.

Chapter 8

Town Administrator

## SECTION 8-1: Appointment; Qualifications; Term

The board of selectmen shall appoint a town administrator from a list prepared by a screening committee. The board of selectmen shall appoint the town administrator to serve for a renewable contract not to exceed five years and shall fix the compensation for such person annually within the amount appropriated by town meeting. The town administrator shall be appointed solely on the basis of demonstrated executive and administrative qualifications. The town administrator shall be a person especially fitted by education, training and previous experience in public and/or business administration to perform the duties of the office. A town administrator need not be a resident of the town. The town administrator shall not have served in an elective office in the town of Swampscott government for at least twelve (12) months prior to appointment, with the exception of town meeting member. The members of the 2001 Town Government Study Committee shall not be eligible for appointment as the first Swampscott Town Administrator.

The town administrator shall devote full time to the office and shall not hold any other public office, elective or appointive, nor engage in any other business or occupation during such service, unless such action is approved in advance and in writing by the board of selectmen.

The board of selectmen shall provide for a semi-annual review of the job performance of the town administrator in the first year and annually thereafter, which shall, at least in summary form be a public record. The town administrator's review would be a public record subject to mandatory disclosure.

Any vacancy in the office of the town administrator shall be filled as soon as possible by the board of selectmen, and in the interim they shall appoint a qualified town administrative officer or employee to serve as a temporary town administrator to perform the duties of the office. Such temporary appointment may not exceed three (3) months, but one renewal may be voted by the board of selectman to extend for a second three (3) months. Compensation for such person shall be set by the board of selectmen.

## SECTION 8-2: Powers and Duties

The town administrator shall be the chief administrative and financial officer of the town, directly responsible to the board of selectmen for the administration of all town affairs not specifically reserved to another elected body. The powers and duties of the town administrator shall include, but are not intended to be limited to, the following:

a) To supervise, direct and be responsible for the efficient administration of all functions and activities for which the office of town administrator is given authority, responsibility or control by the town charter, by-laws, by town meeting vote, by vote of the board of selectmen, or otherwise.

b) To recommend for appointment and in appropriate circumstances to remove and/or discipline subject to the provisions of civil service law and any collective bargaining agreements as may be applicable, all department heads, officials and employees for whom no other method of selection or discipline is provided. Such recommendations for appointments and/or



removals become effective upon approval of the majority of the Board of Selectmen based upon the recommendation of the Town Administrator.

c) To be entrusted with the administration of a town personnel system, exclusive of the school department, including but not limited to personnel policies and practices, rules and regulations, including provisions for an annual employee performance review, personnel by-law and collective bargaining agreements entered into by the town. The town administrator shall also prepare and keep current a plan establishing the personnel staffing requirements for each town department.

d) To attend all regular and special meetings of the Board of Selectmen, and other meetings deemed appropriate by the Board of Selectmen unless unavailable for reasonable cause, and shall have a voice, but not vote, in all of its proceedings.

e) To assure that full and complete records of the financial and administrative activities of the town are kept and to render as often as may be required by the board of selectmen, but not less than once in each year, a full report of all town financial and administrative operations during the period reported on, which report shall be made available to the public.

f) To keep the board of selectmen fully advised as to the needs of the town and shall recommend to the board of selectmen and to other elected town officers and agencies for adoption such measures requiring action by them or by the town meeting as the town administrator may deem necessary or expedient.

g) To have full jurisdiction over the rental and use of all town facilities and property except school property. The town administrator shall be responsible for the maintenance and repair of all town buildings and facilities placed under the town administrator's control by by-law or by vote of the town or otherwise.

h) To prepare and present each year a balanced annual operating budget for the town and a proposed capital outlay program for the five fiscal years next ensuing in accordance with existing by-laws.

i) To assure that an inventory of property of the town, both real and personal, is kept, including property within the jurisdiction of the school committee, in accordance with generally accepted government accounting principles.

j) To negotiate all contracts involving any subject within the jurisdiction of the office of town administrator, including contracts with town employees, except employees of the school department, involving wages, hours and other terms and conditions of employment.

k) To be responsible for purchasing all supplies, material, and equipment for all departments and activities of the town, but not including food for schools, school books, and other instructional material, supplies and equipment, unless otherwise specifically requested by the school committee. The town administrator shall examine, or cause to be examined, the quantity, quality and condition of all supplies, material and equipment delivered to or received by any town department, except schools. The town administrator shall be responsible for the disposal of all supplies, material and equipment which have been declared surplus by any town agency.

The town administrator, or his or her designee, shall be the chief procurement officer for the town.

l) To see that all of the provisions of the general laws, the town's charter and by-laws and other votes of the town meeting, and votes of the board of selectmen, or other elected boards that the town administrator has operational jurisdiction over, which require enforcement by the town administrator or other officials subject to the direction and supervision of the town administrator are faithfully executed, performed or otherwise carried out.

m) To inquire, at any time, into the conduct of office or performance of duties of any official or employee, department, board, commission or other town agency, excluding schools.

n) To attend all sessions of all town meetings and answer all questions raised by voters which relate to warrant articles and to matters over which the town administrator exercises any supervision.

o) To recommend to the board of selectmen, who are granted the authority to make such changes upon majority vote, the reorganization, consolidation or abolishment of town departments or agencies serving under the supervision of the town administrator, in whole, or in part, provide for new departments or agencies, and/or providing and/or to recommend providing, for a reassignment of powers, duties and responsibilities among such departments or agencies so established or existing.

p) To coordinate the activities of all town departments or agencies serving under the office of the town administrator and the office of the board of selectman with those under the control of other officials and multiple member bodies elected directly by the voters. For this purpose, the town administrator shall have authority to require the persons so elected or their representatives, to meet with the town administrator at reasonable times, for the purpose of effecting coordination and cooperation among all departments or agencies of the town.

q) To perform any other duties as are required to be performed by the town administrator by by-laws, administrative code, votes of the town meeting, or votes of the board of selectmen, or otherwise.

#### SECTION 8-3: Acting Town Administrator

a) Temporary absence - By letter filed with the town clerk, the town administrator shall recommend a qualified town administrative officer or employee who, with the approval of the board of selectmen, shall exercise the powers and perform the duties of town administrator during a temporary absence. During a temporary absence the board of selectmen may not revoke such designation until at least ten (10) working days have elapsed, whereupon it may appoint another qualified town administrative officer or employee to serve until the town administrator shall return.

b) Vacancy - Any vacancy in the office of town administrator shall be filled as soon as possible by the board of selectmen, but, pending such regular appointment the board of selectmen shall appoint a qualified town administrative officer or employee to perform the duties of the office on an acting basis.

c) Powers and Duties - The powers of a temporary or acting town administrator under (a) and (b) above shall be limited to matters not admitting of delay and shall include authority to make temporary, emergency appointments or designations to town office or employment but not to make permanent appointments or designations.

#### SECTION 8-4: Removal and Suspension

The board of selectmen may, by a minimum vote of four of its members, terminate and remove, or suspend, the town administrator from office in accordance with the following procedure:

a) The board of selectman shall adopt a preliminary resolution of removal by a minimum vote of four of its members which must state the reason or reasons for removal. This preliminary resolution may suspend the town administrator for a period not to exceed forty-five (45) days. A copy of the resolution shall be delivered in hand or by certified mail, return receipt requested, to the town administrator.

b) Within five (5) days after receipt of the preliminary resolution the town administrator may request a public hearing by filing a written request for such a hearing with the board of selectmen. This hearing shall be held at a meeting of the board of selectmen not later than thirty (30) days after the request is filed nor earlier than twenty (20) days. The town administrator may file a written statement responding to the reasons stated in the resolution of removal with the board of selectmen provided the same is received at its office more than forty-eight (48) hours in advance of the public hearing.

c) The board of selectman may adopt a final resolution of removal, which may be made effective immediately, by the affirmative vote of at least four of its members not less than ten (10) nor more than twenty-one (21) days following the delivery of the preliminary resolution to the town administrator, if the town administrator has not requested a public hearing; or within ten (10) days following the close of the public hearing if the town administrator has requested one. Failure to adopt a final resolution of removal within the time periods as provided in this section shall nullify the preliminary resolution of removal and the administrator shall, at the expiration of said time, forthwith resume duties of the office. The town administrator will continue to receive full pay and benefits until the adoption of a final resolution by the board of selectmen.

The action of the board of selectmen in suspending or removing the town administrator shall be final, it being the intention of this provision to vest all authority and fix all responsibility for such suspension or removal in the board of selectmen.

### Chapter 9

#### Finance and Fiscal Procedures

##### SECTION 9-1: Fiscal Year

The fiscal year of the town shall begin on the first day of July and shall end on the last day of June, unless another period is required by general law.



## SECTION 9-2: School Committee Budget

Submission to Town Administrator - The budget for the ensuing fiscal year as adopted by the school committee shall be submitted to the town administrator in sufficient time, but no later than February 15, to enable the town administrator to consider the effect of the school department's requested appropriation upon the total town operating budget which is required to be submitted under this chapter.

## SECTION 9-3: Submission of Budget and Budget Summary

Within the time fixed by by-law, before the town meeting is to convene, the town administrator, after consultation with the board of selectmen, shall submit to the board of selectmen a proposed town operating budget for the ensuing fiscal year with an accompanying budget summary and supporting analysis. The proposed operating budget, summary and supporting analysis shall be based, in part, on annual departmental appropriation requests received by the town administrator, who shall provide copies of the same, within seven days of receipt, to the finance committee. Complete copies of the proposed operating budget shall be available for examination by the public. The board of selectmen shall by a majority vote approve a balanced budget and submit said budget to the finance committee no later than the first day of March for the ensuing fiscal year.

## SECTION 9-4: Budget Summary

The budget summary prepared by the town administrator shall explain the budget for all town departments both in fiscal terms and in terms of work programs. It shall describe important features of the budget, indicate any major variations from the current year in financial policies, expenditures and revenues together with the reasons for such variations, summarize the town's debt position and include other materials as the town administrator deems desirable, or the board of selectman may reasonably require.

## SECTION 9-5: The Budget

The proposed operating budget shall provide a complete financial plan for all town funds and activities for the ensuing fiscal year. The budget shall include supplemental information showing in detail all estimated income from the proposed property tax levy and other sources and all proposed expenditures, including debt service, for the following year. Supplemental information shall be arranged to show the actual and estimated income and expenditures for the previous, current and ensuing fiscal years and shall indicate in separate sections:

a) Proposed expenditures for current and new operations during the ensuing fiscal year, detailed by town department and position in terms of work programs, and the method of financing such expenditures.

b) Proposed capital expenditures for current operations during the ensuing fiscal year, detailed by town department, and the proposed methods of financing each such capital expenditure; and

c) Estimated surplus revenue and free cash at the end of the



current fiscal year, as well as estimated balances in any special accounts established for specific purposes.

#### SECTION 9-6: Action on the Budget

a) Action by Town Meeting - Upon receipt of the proposed operating budget approved by the selectmen, the finance committee may review, investigate or and/or amend the proposal as it deems necessary and appropriate. The finance committee budget proposal, as amended, shall be placed before town meeting for its approval, subject to further amendments from the floor. Supplemental budget information including, but not limited to, the budget summary, income and expense projections, program descriptions shall also be available to town meeting for its approval. Supplemental budget information is not subject to town meeting approval.

#### SECTION 9-7: Capital Improvement Program

The capital improvement committee shall recommend a capital improvement program to the town administrator by February 1, including:

- a) a clear and concise summary of its contents;
- b) proposed capital expenditures for the ensuing year;
- c) a five year capital improvement plan with supporting information as to the need, cost and method of financing for each projected capital expenditure.

The town administrator shall serve as an ex-officio non-voting member of the capital improvement committee, providing technical assistance when necessary.

#### SECTION 9-8: Approval of Warrants

The town administrator shall be the chief fiscal officer of the town. Warrants for the payment of town funds prepared by the town accountant in accordance with the provisions of the general laws shall be submitted to the town administrator. The approval of any such warrant by the town administrator shall authorize payment by the town treasurer, but the board of selectmen shall approve all warrants in the event of the absence of the town administrator or a vacancy in the office of town administrator.

#### SECTION 9-9: Annual Financial Forecast

The town administrator shall report to the board of selectmen, the finance committee, and the school committee no later than November 15 of each year and present a financial forecast for the next fiscal year detailing anticipated revenues, transfers and expenditures.

#### SECTION 9-10: Five-Year Budget Plan

The town administrator shall submit as supplemental information to town meeting a five-year budget plan detailing anticipated revenues and expenditures.

## Transitional Provisions

### SECTION 10-1: Time of Taking Effect

a) Screening Committee - Forthwith following the election at which this change is adopted, a screening committee shall be established for the purpose of soliciting, receiving, and evaluating applications for the position of town administrator.

The screening committee shall consist of five (5) persons who shall be chosen as follows: one member or designee of the board of selectmen, the school committee, the finance committee, and two elected town meeting members appointed by the town moderator. Persons designated by the said agencies may, but need not, be members of the agency by which they are designated. Appointments made by the town moderator shall be made last in time in order that in making appointments the moderator may, insofar as it may be feasible so to do, appoint persons who will broaden the membership base of the committee to be most representative of the demographic and occupational base of the town.

Not more than thirty (30) days following the election at which this is adopted, the several persons chosen as aforesaid shall meet to organize and to plan a process to advertise the vacancy and to solicit by other means candidates for the office. The committee shall proceed notwithstanding the failure of any town agency to designate its representatives.

The screening committee shall review all applications received by it, screen all applicants by checking and verifying work records and other credentials, and interview such number of candidates as it deems necessary, desirable or expedient. If, in the sole judgment of the screening committee, there are no candidates deemed acceptable then the screening committee shall report to the board of selectmen and request that the advertising and solicitation process be reinstituted.

Not more than ninety (90) days following the date on which the committee meets to organize, the committee shall submit to the board of selectmen the names of not less than three (3) and not more than five (5) persons whom it believes to be best suited to perform the duties of the office of town administrator. The selectmen may, upon a majority vote of the screening committee, grant an extension to the 90 day period, said extension not to exceed 30 days. The board of selectmen may only grant two 30-day extensions.

Within thirty (30) days following the date the list of nominees is submitted to it, the Board of Selectmen shall choose, by the affirmative vote of at least three of its members, one of the said nominees to serve as town administrator. If the Board of Selectmen does not select one of these finalists, the process shall commence again beginning with the advertising of a vacancy and solicitation of candidates.

Upon the appointment of a town administrator the committee established hereunder shall be considered discharged.

Until such time as some other provision is made by by-law for another screening committee, a committee as above shall be established whenever the office of town administrator shall become vacant.

b) Town Administrator Qualifications - Until such time as the town meeting may act, by by-law, to establish different qualifications for the office, the town administrator shall have the following specific qualifications:

1) have at least a Master's degree from a recognized, accredited college or university. Such degree shall be in a relevant discipline. Three additional years of experience as defined in Section 10-1-b-2 and a Bachelor's degree from a recognized, accredited college or university may also meet the minimum educational requirements for this position;

2) have preferably served full time as an administrative officer of a city or town for not less than three (3) years, or have demonstrated executive, management and administrative qualifications and be fitted by education, training and previous experience in the public or private sector.

#### SECTION 10-2: Board of Public Works

a) The elected board of public works shall be eliminated and the terms of the elected members of the board shall cease upon acceptance of this charter amendment by the voters.

b) There shall be a department of public works with a superintendent of public works serving as department head. The board of selectmen shall be responsible for establishing and setting policy with regard to public works matters.

c) There shall be a three (3) person Board of Public Works, appointed by the Selectmen. The duties, responsibilities and authority of this Board shall be established by the Selectmen.

#### SECTION 10-3: Town Treasurer/Collector/Clerk

a) The term of the elected incumbent of the offices of the town treasurer/collector/clerk shall terminate at the time this charter amendment is adopted by the voters, however, at that time such incumbent shall be deemed to have been appointed to the combined appointed treasurer/collector/clerk position through June 30, 2004. The first appointee to the position of treasurer/collector/clerk shall receive the salaries of the existing fiscal year (FY 02) appropriation for the elected positions of treasurer/collector/clerk and such other amount as town Meeting may appropriate therefore.

### Chapter 11

#### Board of Assessors

##### SECTION 11-1: Composition, Term of Office

There shall be an elected board of assessors consisting of three members, for terms of three years each, so arranged so that the term of office of one member shall expire each year.

##### SECTION 11-2: Powers and Duties

The elected board of assessors shall annually make a valuation of all property, both real and personal within the town. It shall have all the powers and duties given to a board of assessors under the constitution and general laws of the Commonwealth, and such addition of powers and duties as may be authorized by the charter, by by-law or by other town meeting vote. In addition, the board of assessors may advise the assessing department, when warranted, on all other matters.

#### SECTION 11-3: Appointment of Full- or Part-Time Assistant Assessors

Full- or part-time assistant assessors shall be appointed in the following manner: The board of assessors shall serve as a screening committee. The board of assessors shall review all applications received by it, screen all such applications by checking and verifying work records and other credentials of the applicants. The board of assessors shall recommend not less than two applicants to the town administrator for appointment. The town administrator shall recommend and the board of selectmen shall appoint from among the applicants recommended by the board of assessors the position of full or part-time assistant assessors.

### Chapter 12

#### Board of Health

##### SECTION 12-1: Composition, Term of Office

There shall be an elected board of health consisting of three members for terms of three years each, so arranged that the term of office of one member shall expire each year.

##### SECTION 12-2: Powers and Duties

The board of health shall be responsible for advising the town administrator and board of selectmen on all aspects relating to health issues. The board of health shall have all the powers and duties given to a board of health under the constitution and general laws of the Commonwealth, and such addition of powers and duties as may be authorized by the charter, by by-law or by other town meeting vote. In addition, the board of health may advise the health department, when warranted, on all other matters.

##### SECTION 12-3: Appointment of Health Agent

The health agent shall be a person especially fitted by education, training, or previous experience to perform the duties of the office. The health agent shall be appointed in the following manner: The elected board of health shall serve as a screening committee. The board of health shall review all applications received by it, screen all such applications by checking and verifying work records and other credentials of the applicants. The board of health shall recommend not less than two applicants to the town administrator for appointment. The town administrator shall recommend and the board of selectmen shall appoint from among the applicants recommended by the board of health the position of health agent.



## Chapter 13

### Library Trustees

#### SECTION 13-1: Composition, Term of Office

There shall be an elected board of library trustees consisting of three members, for terms of three years each, so arranged so that the term of office of one member shall expire each year. In addition, the board of library trustees may advise the library department, when warranted, on all other matters.

#### SECTION 13-2: Powers and Duties

The library trustees shall have all the powers and duties given to a board of library trustees under the constitution and general laws of the Commonwealth, and such addition of powers and duties as may be authorized by the charter, by by-law or by other town meeting vote.

#### SECTION 13-3: Appointment of Head Librarian

The head librarian shall be appointed in the following manner: The elected board of library trustees shall serve as a screening committee. The board of library trustees shall review all applications received by it, screen all such applications by checking and verifying work records and other credentials of the applicants. The board of library trustees shall recommend not less than two applicants to the town administrator for appointment. The town administrator shall recommend and the board of selectmen shall appoint from among the applicants recommended by the library trustees the position of head librarian.

## Chapter 14

### Appointment Summary

SECTION 14-1: The board of selectmen shall have the right to appoint the following:

town administrator;

conservation commission to consist of seven members appointed for terms of three years each;

zoning board of appeals to consist of five regular members, appointed for terms of five years each, and two associate members, appointed for terms of two years each;

council on aging, as provided by by-law;

cable television oversight committee;

constables;

arts lottery council;  
Swampscott Historical Commission;  
building code board of appeals;  
harbor advisory board;  
recreation commission;  
an affirmative action committee;  
4th of July committee;  
Veteran's Day committee;  
Memorial Day committee;  
War Memorial Scholarship Fund committee;  
an election commission;

and any other committee not referred to in this charter and which town meeting and/or the board of selectmen deem appropriate.

SECTION 14-2: The town administrator shall recommend and the board of selectmen shall appoint from among the applicants recommended by the town administrator, the following:

superintendent of public works and all other employees of a department of public works;

police chief and all other employees of the police department;

fire chief and all other employees of the fire department;

town accountant and all other employees of that office;

inspector of buildings and all other employees of that office;

wire inspector and all other employees of that office;

inspector of gas appliances and gas fittings and all other employees of that office;

plumbing inspector and all other employees of that office;

animal control officer and all other employees of that office;

sealer of weights and measures and all other employees of that office;

parking clerk and all other employees of that office;

town counsel and all other employees of that office;

town engineer and all other employees of that office;

tree warden and all other employees of that office;

veteran's services director, veteran's agent, veteran's graves officer and burial agent and all other employees of that office;

health agent, animal inspector and other personnel of the department of health and all other employees of that office;

town treasurer/collector/clerk and all other employees of that office;

civil defense director and related civil defense personnel and all other employees of that office;

full or part-time assistant assessors and all other employees of that office;

head librarian and all other employees of that office;

the harbor master and all other employees of that office;

and any other non-school employees not previously addressed.

## Chapter 15

### Annual Town Meeting Date

#### Section 15-1 Annual Town Meeting

The annual town meeting shall commence on the third Monday of May each year.

## Chapter 16

### Continuation of Government

#### SECTION 16-1 Continuation of Government

All town agencies shall continue to perform their duties until reappointed, reelected or until successors to their respective positions are duly appointed or elected, or their duties have been transferred and assumed by another town agency in accordance with the provisions of this charter.

EFFECTIVE DATE: The effective date of this amendment will be July 1, 2002.

## Chapter 17

### Review Committee to be appointed

#### SECTION 17-1 Review Committee to be appointed

The town moderator shall appoint a committee consisting of one

member of each of six precincts and one member at large which shall prepare a report to be presented at the annual town meeting four (4) years after the enactment of these articles of amendment to the town charter. The review committee will have the power to make any recommendations deemed necessary in the interest of good town government.

Section 2. This Act shall be presented to the voters of the Town for acceptance at a regular or special Town Election. The Board of Selectmen shall place the following binding question on the ballot:

Shall an act passed by the General Court entitled, "An Act Relative to the Charter of the Town of Swampscott" be accepted?

If a majority of the votes cast in answer to said question is in the affirmative, Section 1 of this act shall thereafter take full effect, but not otherwise.

Voted Article 6. That this article be approved.

Majority Vote.  
10/16/2001

ARTICLE 7. To see if the Town will vote to appropriate and raise, by borrowing or otherwise, under any general or special law which authorizes the Town to raise money, by borrowing or otherwise, such sums of money as may be necessary for any and all of the purposes mentioned in the foregoing articles.

Sponsored by the Board of Selectmen

Voted Article 7. That action on this Article be postponed indefinitely.

Majority Vote.  
10/16/2001



## TOWN OF SWAMPSCOTT TOWN MEETING MEMBERSHIP - 2001

Pre	Name	April 30	May 1	May 2	Oct. 15	Oct. 16
1	Addis, Arlene	X	X	X	O	O
1	Addis, David	X	O	X	O	O
1	Alpert, Julius H.	O	O	O	O	O
1	Baldacci, Richard	X	X	X	X	X
1	Barbuzzi, Pamela A.	X	X	X	X	X
1	Batchelder, Kathleen M.	X	O	O	O	X
1	Bates, Wallace T.	X	X	X	X	O
1	Bickford, Barbara	X	X	X	O	O
1	Blonder, Cindy M.	O	X	X	X	O
1	Blonder, Jeffrey S.	X	X	X	X	X
1	Brenner, Lawrence	X	X	X	X	X
1	Caruso, Laurie	O	O	O	O	O
1	Chouinard, Madeline	X	X	X	X	X
1	Cresta, Gino A.	X	X	X	X	X
1	Cropley, John H. Jr.	X	X	X	X	X
1	Daley, John R.	X	O	O	O	O
1	Dandreo, Robert	X	X	X	X	X
1	DiLisio, Vincent R.	O	O	O	O	O
1	Dorgan, Denise	X	O	O	X	O
1	Feinberg, Helen I.	X	X	X	X	X
1	Finlay, Patricia	X	X	X	X	X
1	Gambale, Eve	X	X	X	O	O
1	Genest, Lee Bartlett	X	X	X	X	X
1	Hoffman, Dana A.	X	X	X	X	X
1	Hyde, Sally	X	X	X	X	X
1	Hyde, William R.	X	X	X	X	X
1	Iudice, Michael A.	X	X	X	X	X
1	Jaeger, Robert C.	X	X	X	X	X
1	Johnson, Maryalice	X	X	X	X	X
1	Kaloust, Gerald	X	X	X	X	X
1	Kaloust, Roberta	X	O	X	X	X
1	Kearney, Sheila P.	X	O	X	O	X
1	Kessler, Nelson	X	X	X	X	X
1	Leger, J. Arthur	O	X	O	X	X
1	Maher, William	X	X	X	X	X
1	Marrs, Mary Regan	X	X	X	X	X
1	Mayo, Catherine	X	X	X	X	O
1	McIntosh, Richard T.	O	X	X	X	X
1	Mitchell, Bernice	X	X	X	O	O
1	Mitchell, Stacy	X	X	X	O	O
1	Montague, Neil	X	X	X	X	X
1	Patrikis, Theodore A.	X	X	X	X	X
1	Perry, Robert E.	X	X	O	O	O
1	Picariello, John	X	X	X	X	X
1	Picariello, Lawrence	X	X	X	X	X
1	Rosen, Myriam	X	X	X	X	O
1	Shannon, Cynthia Collins	X	X	X	X	X
1	Shapiro, Barbara R.	X	X	X	X	X
1	Shiloh, Naomi	X	X	X	X	X
1	Speranza, Frances M.	X	X	X	X	X
1	Speranza-Hartmann, Marianne	O	X	O	X	X
1	Speropoulos, Cynthia	O	X	X	X	O
1	Whelton, Linda	O	O	O	O	O
1	Whittier, Douglas	X	X	X	X	X

## TOWN OF SWAMPSCOTT TOWN MEETING MEMBERSHIP - 2001

Pre	Name	April 30	May 1	May 2	Oct. 15	Oct. 16
2	Barden, Eugene	X	X	X	X	X
2	Bartlett, Lorraine M.	X	X	X	X	X
2	Best, Mary E.	X	X	O	X	X
2	Bowen, David	X	X	X	X	X
2	Breen, Kevin	X	X	X	X	X
2	Breen, Leslie	X	X	X	X	O
2	Brown, Mary Lisa	X	X	X	X	X
2	Cameron, Janell A.	X	X	X	X	X
2	Cassidy, Tim	X	X	X	X	O
2	Coletti, John	O	X	X	X	X
2	Costin, Timothy	X	X	O	X	O
2	DeFelice, Nicolas	X	X	O	O	O
2	Doherty, Daniel E.	X	X	X	X	X
2	Doherty, John J.	X	X	X	X	X
2	Fagone, John II	X	X	X	X	O
2	Fagone, Kirsten	X	X	X	X	O
2	Foye, David	O	O	O	X	X
2	Hebert, Donald	X	O	X	X	O
2	Hebert, Janet	X	X	O	X	O
2	Hitchcock, Sarah	X	X	X	X	X
2	Howard, Alice C	O	X	X	O	O
2	Jackson, Lorene	X	X	O	X	X
2	Kyriakakis, Carole	O	X	O	O	O
2	LaConte, Louise	X	X	X	O	X
2	LaConte, Vincent	X	X	X	O	X
2	LeClerc, Amanda	O	O	X	X	X
2	LeClerc, Susan R.	X	X	X	X	X
2	Lyons, Wendy	X	X	X	X	X
2	Magee, Kathleen	X	X	X	X	X
2	Marcou, Martha	X	X	X	X	X
2	McHugh, Marc G.	X	X	O	O	O
2	McHugh, Terri G.	X	X	O	X	O
2	Murphy, Brian	X	X	O	O	O
2	Newhall, Linda A.	X	X	O	X	X
2	Newhall, Walter E.	X	X	X	X	X
2	Palleschi, Edward	X	X	X	X	X
2	Paster, Jack L.	X	X	X	X	X
2	Ramstine, Patricia Karamas	X	X	X	X	X
2	Reardon, Ellen	X	X	X	X	X
2	Richmond, David	X	X	X	X	O
2	Romano, John	X	X	X	X	X
2	Rubin, Debra	X	X	X	X	X
2	Sachs-Freeman, Barbara	X	X	X	X	X
2	Sainato, Mary Ann	X	X	X	X	X
2	Schultz, W. Jackson Jr.	X	X	X	X	O
2	Shanahan, Joseph Jr.	X	X	X	X	X
2	Shutzer, Carole B	X	X	X	X	X
2	Shutzer, Kenneth B	X	X	X	X	X
2	Strauss, Danielle	X	X	X	O	O
2	Strauss, Matthew W.	X	X	X	O	O
2	Thomsen, Maureen	X	X	X	X	X
2	Voyer, Thomas	X	X	O	X	X
2	Whelan, David	X	O	O	O	O
2	Wright, Suzanne	X	X	X	X	X

## TOWN OF SWAMPSCOTT TOWN MEETING MEMBERSHIP - 2001

Pre	Name	April 30	May 1	May 2	Oct. 15	Oct. 16
3	Barden, Michelle	X	X	X	X	O
3	Bennett, Ralph E II	X	X	X	X	X
3	Birchmore, Sally	X	X	X	X	X
3	Bragan, Mary	X	X	X	X	O
3	Buchanan Susan	X	X	X	X	X
3	Campbell, Michael S.	X	X	X	X	X
3	Cardenas, Patricia	X	O	X	X	X
3	Cassidy, John R	X	X	X	O	O
3	Dandreo, Daniel III	X	X	X	X	X
3	Davis, Murray	O	O	O	O	O
3	Donahue, Linda Bray	X	X	X	O	O
3	Donnelly, Robert J.	O	O	O	O	O
3	Doolan, James E.	X	X	X	X	X
3	Driscoll-Fields, Anne	X	X	X	X	X
3	Eldridge, Barbara	X	X	O	X	X
3	Fitzhenry, George	X	X	O	X	X
3	Frazer, Dana	X	X	X	O	O
3	Geraci, Debra	X	X	X	X	X
3	Gilberg, Richard A.	O	O	O	O	O
3	Harrington, Vera C	X	X	O	X	X
3	Healey, Mary Doherty	X	X	O	X	X
3	Healey, Thomas III	X	X	X	X	O
3	Holmes, Betty	X	X	X	X	X
3	Hubauer, Mary Beth	O	O	O	O	O
3	Huber, Carol	X	X	X	O	O
3	Huber, Richard	X	X	X	O	O
3	Jolly, Linda	X	X	X	X	X
3	Jolly, Robert V Jr	X	X	X	X	X
3	Kelly, Daniel P	O	O	O	O	O
3	Kirby, Wendy	X	X	X	X	O
3	Kostopulos, Dorothy	X	X	X	X	X
3	Ledbury, Lisa	X	X	X	X	X
3	Legere, Donald R. Jr.	X	O	X	X	O
3	Lincoln, Loring Jr	O	X	X	O	X
3	Lincoln, Maria F	X	X	X	O	X
3	Luke, Beth	O	X	X	O	O
3	Luke, Gerald	X	X	X	X	X
3	Maitland, Susan L.	X	X	X	X	X
3	Moltz, Sandra	X	X	X	X	X
3	Pasersky, Ericka	-	-	-	X	X
3	Pasersky, Robert	X	X	X	X	X
3	Perry, Gerard	X	X	X	X	X
3	Perry, Joni	X	O	O	X	O
3	Richard, Diane	X	X	X	O	X
3	Sheehan, Neil	X	X	X	X	X
3	Silsbee, Bradley	X	X	O	O	O
3	Spinale, Cornelia	X	X	X	X	X
3	Spinale, Domenic	X	X	X	X	X
3	Stone, James S Sr	O	X	X	X	O
3	Stone, Marion E.	X	X	X	O	X
3	Tenney, Michael	X	X	X	O	O
3	Vinard, Ellen	X	X	X	X	O
3	Webster, Mary	-	-	-	O	X
3	White-DePaolo, Jan	X	X	X	X	X

## TOWN OF SWAMPSCOTT TOWN MEETING MEMBERSHIP - 2001

Pre	Name	April 30	May 1	May 2	Oct. 15	Oct. 16
4	Baker, Janet N.	X	O	X	X	X
4	Balliro, Anita	O	X	X	O	O
4	Balsama, Joseph	X	X	X	X	X
4	Barden, Marc	X	X	X	O	O
4	Beatrice, Peter R III	O	X	X	X	O
4	Bessom, Richard M.	X	O	X	O	O
4	Boggs, Deborah A	O	X	X	O	O
4	Cassidy, F.J. Jr	X	X	O	X	O
4	Cassidy, Marilyn	X	O	X	O	O
4	Colby, Mary B.	X	X	X	X	X
4	DeChillo, Mary	X	X	X	X	X
4	DiMento, Carol AG	X	O	O	X	O
4	DiMento, William R.	X	O	O	X	X
4	Donelan, Robert E	X	X	O	X	X
4	Donnenfeld, Neil D.	X	X	X	O	O
4	Drummond, Brian	X	X	X	X	X
4	Drummond, Ellen M.	X	X	X	X	X
4	Duffy, Pauline M.	X	X	X	O	O
4	Falco, Michael	X	X	X	X	X
4	Foley, Phyllis S.	X	X	X	X	O
4	Fox, Debbie	X	X	O	O	O
4	Goudreau, Connie	X	X	X	X	X
4	Hall, David S.	X	O	X	X	X
4	Heffernan, Philip L	X	X	O	X	X
4	Hughes, Jack	X	O	X	X	X
4	Hughes, Nancy T	X	X	O	X	X
4	Keeter, Theresa	X	X	X	X	X
4	Kelleher, Martha Gene	X	O	X	X	X
4	Kinney, Jacqueline	-	-	-	X	X
4	Krippendorf, Edward W Sr	X	X	X	X	X
4	Leger, Jeanne	X	X	X	X	X
4	Lello, Denise	-	X	X	-	-
4	McLeod, Arthur J.	X	X	X	X	O
4	McNerney, Cynthia F	X	X	X	X	X
4	Meninno, Christine	X	X	X	O	X
4	Murphy, Robert W	X	X	O	O	O
4	O'Brien, Laurie	X	X	X	X	O
4	Paradise, Joyce	X	X	O	X	X
4	Phelan, John V III	X	X	X	X	X
4	Portnoy, Linda	X	X	O	X	X
4	Powell, Amy Sessler	X	X	O	X	X
4	Reagan, John	X	X	X	X	X
4	Santanello, Daniel	X	X	X	X	X
4	Scolamiero, Dennis	X	X	X	X	X
4	Shanahan, Patricia	X	X	X	X	X
4	Shanahan, William	X	X	X	X	X
4	Somer, Margaret	X	X	X	X	O
4	Squires, Deborah	X	O	X	X	X
4	Squires, John Jr	X	O	X	X	X
4	Vaucher, Catherine	X	X	X	X	X
4	Wagner, Elizabeth Swift	X	X	X	X	X
4	Watts, Joanne	X	X	X	X	X
4	Weaver, Sharon	X	X	X	X	X
4	Withrow, Mary Susan B	X	X	X	X	X
4	Woods, Catherine	X	X	X	X	X



Pre	Name	April 30	May 1	May 2	Oct. 15	Oct. 16
5	Anderson, Dana	X	X	X	X	X
5	Backstrom, David R.	O	O	O	O	O
5	Backstrom, Nancy Copley	-	-	-	X	X
5	Belhumeur, Cynthia H	X	X	O	X	X
5	Belhumeur, R. Thomas	X	X	X	X	X
5	Bermani, Doris P.	X	X	O	O	O
5	Carangelo, Lisa	X	X	X	O	O
5	Cerra, Anthony Jr	X	X	X	X	X
5	Cotellessa, Anne	X	X	X	X	X
5	Dalton, Irene	X	X	X	X	X
5	Devlin, Michael	O	X	O	X	X
5	Eckman, Margaret	X	X	X	X	O
5	Facella, Mia	X	X	X	O	O
5	Forman, Amy	X	X	X	X	X
5	Gil, Desiree A.	X	X	X	X	X
5	Greenberg, Harvey R	X	X	X	X	X
5	Hennessey, Mersine	X	X	X	-	-
5	Hennessey, William F.	X	X	X	X	X
5	Hogan, Brian	X	X	X	X	X
5	Irvine, Anna	X	O	X	O	X
5	Jaffe, James	-	-	-	O	O
5	Karwowski, John R	X	X	X	X	X
5	Kiely, Leslie	X	X	X	X	X
5	Klimsara, Julliete	X	X	X	O	O
5	Leblang, Deahn I	X	X	X	X	X
5	Lewis, Susan E.	X	X	X	X	X
5	McSwiggin, Ellen Levine	X	X	X	O	O
5	McSwiggin, Scott L.	X	X	O	O	O
5	Moretti, Nunzio "Butch"	X	X	X	X	X
5	Nellis, Veeder C.	X	X	X	X	X
5	Pass, Harry	O	X	X	O	O
5	Patkin, Randall	O	O	X	X	X
5	Pye, Darlene D	X	X	X	X	X
5	Reardon, Carl D	X	X	X	X	X
5	Richert, Leslie E.	X	X	X	X	X
5	Rogers, Roberta C.	O	O	O	X	X
5	Samiljan, Peter	X	X	X	X	X
5	Scibelli, Anthony	X	O	X	O	X
5	Shannehan, David F.	X	X	X	O	O
5	Shore, Geraldine	X	X	X	X	X
5	Shore, Warren J	X	X	O	O	X
5	Sneirson, Gerald	X	X	X	X	X
5	Spartos, Mary Anne	X	O	X	O	O
5	Stein, Harold	O	O	O	-	-
5	Stephens, Thomas J.	X	X	O	O	O
5	Sullivan, Jill G.	X	X	X	X	X
5	Talkov, Roger	X	X	X	X	X
5	Toner, Colleen	X	X	X	X	X
5	Tripolsky, Sharon J.	X	X	X	O	O
5	Van Dam, David S.	X	X	X	X	X
5	Wayne, Kenneth P.	X	X	X	X	X
5	Wilson, Catherine E.	X	X	X	X	X
5	Wilson, Robert	X	X	X	X	O
5	Zarinsky, Irma W.	X	X	X	X	X
5	Zeller, David	X	X	X	X	X
5	Zuchero, William R.	X	X	X	X	X

## TOWN OF SWAMPSCOTT TOWN MEETING MEMBERSHIP - 2001

Pre	Name	April 30	May 1	May 2	Oct. 15	Oct. 16
6	Baker, Robert A.	X	X	X	X	X
6	Bane, Richard C.	O	O	O	O	O
6	Bayard, Susan	X	X	X	X	X
6	Beermann, Jack M.	X	X	X	X	X
6	Block, Ina-Lee	X	X	O	X	X
6	Block, Lawrence S.	X	X	O	X	X
6	Burgess, Sue Proctor	X	X	X	X	X
6	Burke, John F	X	X	O	X	O
6	Burke, Michael F.	X	X	X	X	X
6	Burke, Scott Douglas	X	X	X	X	X
6	Cassidy, Reid	X	X	X	X	X
6	Cleveland, Pamela	X	X	X	X	X
6	Cohen, Irwin	X	X	X	X	X
6	Dembowski, Claire C	X	X	X	X	O
6	DiLisio, Robert E	X	X	X	X	X
6	Driscoll, Tara Cassidy	X	X	X	X	O
6	Driscoll, Thomas H. Jr.	X	X	X	X	X
6	Dusseault, Barbara	X	X	X	X	X
6	Erlich, Norman A	X	X	X	O	O
6	Feinberg, Richard R	X	X	X	X	X
6	Gold, Anne Ward	X	X	X	X	X
6	Goldberg, Arthur	X	X	X	X	O
6	Goldman, Jeffrey W.	X	X	O	O	O
6	Goldman, Martin C.	X	X	X	X	X
6	Gorman, Paul	X	O	X	X	O
6	Gupta, Mary MK	X	X	X	O	O
6	Klaman, Barbara	X	X	X	O	O
6	Klayman, Nancy	X	X	X	X	X
6	Koidin, Jill	X	X	X	X	X
6	Kraft, Lori	X	X	O	O	O
6	Kravetz, Phyllis	X	X	X	X	X
6	Levenson, Paul E	X	X	X	X	X
6	Levenson, Sheryl	X	X	X	X	X
6	Locke, Judith E	X	X	O	O	X
6	Lunder, Michael	X	X	X	X	X
6	Markarian, Joseph Jr.	X	X	X	X	O
6	Merkle, Cynthia	X	X	X	X	X
6	Nigrelli, Eugene	O	X	X	X	O
6	O'Hare, Mary	X	X	X	X	X
6	Paster, Marc. R.	X	X	X	X	X
6	Paster, Ruth G.	X	X	X	X	O
6	Pelletier, Maria	X	X	X	X	O
6	Pitman, Martha	X	X	X	X	X
6	Pohl, Matthew	X	X	X	O	O
6	Polisson, Sharon	X	X	X	X	X
6	Rossmann, Neil	X	X	X	O	O
6	Seligman, Edward	X	X	X	X	X
6	Shulkin, Catherine	X	X	X	X	X
6	Valle, Michele M.	X	X	X	X	O
6	Walsh, Kerin	X	X	X	X	X
6	Watson, Brian T.	X	X	X	X	X
6	Weaver, Walter	X	X	O	O	X
6	Yasi, Barbara	X	X	O	O	O
6	Yellin, Benjamin	X	X	O	X	X

## TOWN WARRANT

SS.

To either of the Constables of the Town of Swampscott

### GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in elections and Town affairs to vote at:

	Precinct One	Clarke School	Norfolk Avenue
	Precinct Two	Clarke School	Norfolk Avenue
Avenue	Precinct Three	First Church in Swampscott, Congregational	Monument
Avenue	Precinct Four	First Church in Swampscott, Congregational	Monument
	Precinct Five	Swampscott High School	Forest Avenue
	Precinct Six	Swampscott High School	Forest Avenue

on Tuesday, the thirtieth day of April, 2002, from 7:00 a.m. to 8:00 p.m. for the following purpose:

To choose a Moderator for one (1) year

To choose two (2) members of the Board of Selectmen for three (3) years

To choose one (1) member for the Board of Assessors for three (3) years

To choose two (2) members of the School Committee for three (3) years

To choose one (1) member of the Board of Health for three (3) years

To choose one (1) member of the Board of Health for two (2) years

To choose one (1) member of the Planning Board for five (5) years

To choose one (1) member for the Trustees of the Public Library for three (3) years

To choose one (1) member of the Board of Public Works for three (3) years

To choose one (1) member of the Board of Public Works for one (1) year

To choose eighteen (18) Town Meeting Members in each of the six (6) Precincts for three (3) years

To choose eighteen (18) Town Meeting Members in each of the six (6) Precincts for two (2) years

To choose eighteen (18) Town Meeting Members in each of the six (6) Precincts for one (1) year

At the close of the election, the meeting will adjourn to Monday, the six day of May, 2002, at 7:15 p.m. at Swampscott Middle School on Greenwood Avenue, Swampscott.

See the report of the Election Commissioners for the results of the 2002 Municipal Elections held April 30, 2002.



## **2002 ANNUAL AND SPECIAL TOWN MEETINGS**

### **Returns of Service:**

Pursuant to the within warrants to me directed, I have notified the inhabitants of the Town of Swampscott, qualified to vote in elections and in town affairs, by posting attested copies thereof at the Town Administration Building, at the Post Office and at least two public and conspicuous places in each precinct in the town and at or in the immediate vicinity of the Swampscott Railroad Station. Said postings were done on April 23, 2002 and not less than seven days (14 days for the two Special Town Meetings) before the date appointed for said meetings.

Attest: Paul Minsky  
Constable of Swampscott

### **Mailing of Warrants:**

The Warrants for the Annual and Special Town Meetings were mailed to those residents who were running for a Town Meeting seat (listed on the ballot) on 4/16/2002. Warrants were also mailed to the successful write-in Town Meeting candidates on 4/26/2002. Copies of the Warrant were available, free of charge, for any interested person at the Town Administration Building.

## **NOTICE OF ANNUAL TOWN MEETING**

The Annual Town Meeting of 2002 will convene on Tuesday, April 30, 2002, with Article 1 (the Town Election) at 7:00 a.m. in the Town's regular polling places. At 8:00 p.m., the Town Meeting will be adjourned until Monday, May 6, 2002, 7:15 p.m., in the auditorium of the Swampscott Middle School on Greenwood Avenue.

## **NOTICE OF ADJOURNED ANNUAL TOWN MEETING MONDAY, MAY 6, 2002, 7:15 P.M.**

To the Town Meeting members:

Notice is hereby given in accordance with Article I, Section 2, of the Bylaws of the Town of Swampscott that the Adjourned Annual Town Meeting will be held on Monday, May 6, 2002, beginning at 7:15 p.m. in the auditorium of the Swampscott Middle School on Greenwood Avenue.

The required identification badge is to be picked up at the auditorium entrance when you check in.

## MEETING CERTIFICATIONS

I hereby certify that in accordance with the adjournment of the Annual Town Meeting of April 30, 2003, the Adjourned Town Meeting of May 6, 2002 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:21 pm with the necessary quorum being present (265). At 9:58 pm it was voted to adjourn to May 7, 2002.

I hereby certify that in accordance with the adjournment of May 6, 2002, the Adjourned Town Meeting of May 7, 2002 was held at the Swampscott Middle School auditorium on Greenwood Avenue and was called to order at 7:23 pm with the necessary quorum being present (264). At 7:24 pm it was voted to adjourn the Annual Town Meeting to open Special Town Meeting #1. At 7:27 pm it was voted to dissolve Special Town Meeting #1. At 7:27 pm it was voted to reconvene the Annual Town Meeting. At 8:04 pm it was voted to adjourn the Annual Town Meeting to open Special Town Meeting #2. At 8:32 pm it was voted to dissolve Special Town Meeting #2. At 8:32 pm it was voted to reconvene the Annual Town Meeting. At 10:15 pm it was voted to dissolve the 2002 Annual Town Meeting.

## ATTENDANCE

For the 2002 Town Meeting attendance, by precinct, see the list at the end of this report.

## TOWN MEETING ACTION

The Return of Service was read by Town Clerk Jack L. Paster who then administered the Oath of Office to the Town Meeting members.

Reverend Dean Pederson, spiritual leader of the First Church in Swampscott, Congregational, offered the invocation.

Moderator Martin C. Goldman presented a Distinguished Citizen Award to Hugh "James" Shultz, the town's Veterans Agent. Shultz received a standing ovation from the members.

## ACTION UNDER THE ARTICLES

ARTICLE 2. To hear and act on the reports of Town Officials, Boards and Committees.

Sponsored by the Board of Selectmen

Voted Article 2. On motion by Gerard Perry, that the Town Government Study Committee be disbanded.

That the report of the Town Administrator Selection Committee offered by Janet Baker be accepted.

That the report of the town's 150<sup>th</sup> Anniversary Committee offered by Martin Goldman be accepted.

Unanimous Vote.

5/6/2002

ARTICLE 3. To see what action the Town will take in relation to the salaries of elected Town Officials for the ensuing year.

Sponsored by the Board of Selectmen

Voted Article 3. That the Town fix the salary and the compensation of the elected officers of the town as provided by Chapter 41 Section 108, General Laws as amended, for the twelve month period beginning July 1, 2002.

Constable \$100

Unanimous Vote.

5/6/2002

ARTICLE 4. To see if the Town will vote to transfer unexpended balances as shown on the books of the Town Accountant as of June 30, 2001, to the Surplus Revenue Accounts, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 4: That action on this article be postponed indefinitely.

Unanimous Vote.

5/6/2002

ARTICLE 5. To see if the Town will vote to appropriate a sum of money, by borrowing or otherwise, to the account of unpaid bills for the purpose of settling all bills contracted prior to July 1, 2001, and remaining unpaid at the time of the closing of the Town's books for the year ending June 30, 2001, according to the records of the Town Accountant, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 5. That action on this article be postponed indefinitely.

Unanimous Vote.  
5/6/2002

ARTICLE 6. To see if the Town will vote to transfer from the Surplus Revenue Account of the Town to the account of Current Revenue a sum of money to be used and applied by the Board of Assessors in the reduction of the tax levy, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 6. That the sum of \$1,300,000 be transferred from the Surplus Revenue Account to the Current Revenue Account as specified in the Article.

Majority Vote.  
5/7/2002

ARTICLE 7. To see if the Town will vote to transfer funds from various Town accounts which have monies remaining therein to such other Town accounts which reflect a deficit, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 7. That the sum of \$100,000 be transferred from the FY 2002 Maturing Debt, Non-Sewer Debt Service account to the Unclassified Section Reserve Fund to capture unexpended funds.

Majority Vote.  
5/6/2002

ARTICLE 8. To see if the Town will vote to appropriate the necessary funds, by borrowing or otherwise, for the following projects, or take any action relative thereto.

**Police Department**

**03-01** Addition to Police Facility - Sally Port

\$116,000



**Fire Department**

03-02 New Ladder Truck	\$750,000
------------------------	-----------

**Department of Public Works**

03-03 Street Paving	\$210,000
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03-05 Andrews Chapel Repair in Cemetery	\$50,000
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03-06 Ingraham Terrace Retaining Wall	\$30,000
---------------------------------------	----------

03-07 Nichols Street Sewer Extension	\$100,000
--------------------------------------	-----------

03-08 Demolish Buildings at 531 Humphrey Street	\$50,000
---	----------

03-09 Fish House Repair	\$100,000
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**School Department**

03-11 Windows at Clark & Stanley 1st Phase and Remaining Doors	\$150,000
--	-----------

03-12 Elec., Plum., and Heating service repairs	\$100,000
---	-----------

03-13 Install Univents at Machon, Stanley & Hadley	\$175,000
--	-----------

03-14 Ventilation Upgrade at High School	\$100,000
--	-----------

03-15 Extraordinary Textbook Replacement Program	\$80,000
--	----------

03-16 Instructional Technology	\$100,000
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**Board of Selectmen**

03-17 Town Hall Life Safety and Security System Upgrade	\$35,000
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03-18 Town Hall Architectural & Engineering Design Fees	\$30,000
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03-19 Traffic Light at Essex Street	\$150,000
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**Recreation Department**

03-20 Replace existing backstops or fencing	\$25,000
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03-21 Renovations to Field House	\$150,000
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**Emergency Management Agency**

03-22 Emergency Management Communication and other Misc. Equipment	\$40,000
--	----------

<b>TOTAL</b>	<b>\$2,541,000</b>
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Note: \$1,120,266 of total will be supported by other sources. See Table 2 for Detail of sources.

Each numbered item will be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose.

Sponsored by the Capital Improvement Committee

Voted Article 8. That the Town appropriate the sum of \$2,541,000 for the purposes specified in the Article; further, that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow this amount through the issuance of bonds or notes under the appropriate sections of the Massachusetts General Laws,

and that the Treasurer be authorized to combine this borrowing with any other borrowing authorized by this Town Meeting.

Unanimous Vote.  
5/6/2002

ARTICLE 9. To see if the Town will vote appropriate the necessary funds, by borrowing or otherwise, for the following projects, or take any action relative thereto.

No. Recommended	Purpose	Requested
--------------------	---------	-----------

Police Department

03- 22	Crisis Intervention and Protection Equipment	\$50,000 0
03- 23	Chemical/Biological Protection	\$5,000 0

Fire Department

03- 24	Chemical/Biological Equipment and Supplies	\$7,000 0
03- 25	Decontamination Capabilities	\$18,000 0
03- 26	Upgrading and Enhancing EMS Supplies	\$2,000 0

Department of Public Works

03- 27	Sidewalk Plow	\$85,000 0
03- 28	Water Tower Security - Rebuild Fence	\$18,000 0

School Department

03- 29	Space Adjustments at High School	\$50,000 0
03- 30	Portable Classrooms at Stanley	\$300,000 0
03- 31	Furniture	\$100,000 0
03- 32	New Boilers at Middle School	\$400,000 0
03- 33	Suspended Ceilings	\$100,000 0
03-	Exterior/Interior Finish Repairs	\$100,000 0

34			
03-	Waterproof and repoint Brick Phase	\$175,000	0
35	(3) Middle School		
03-	Roof & Gutter Replacement or Repair, \$250,000		0
36	all schools		
03-	Science Lab Conversion at High	\$100,000	0
37	School		
03-	Bituminous Repairs to School Parking	\$100,000	0
38	Lots (to be done by Public Works)		
Library			
03-	Skylight Repair	\$50,000	0
39			
Selectmen			
03-	Upgrade of HVAC System AT Town	\$100,000	0
40	Hall		
03-	Renovations to Town Hall	\$850,000	0
41			
Council on aging			
03-	Renovate Kitchen	\$30,000	0
42			
Public Health Department			
03-	Portable/Mobile Refrigeration	\$5,000	0
43			
03-	Chemical/Biological Protection	\$2,000	0
44			
03-	EMS Triage, Treatment and Staging	\$150,000	0
45	Area		
Accounting/Finance			
03-	Back-Up Unix Server	\$5,000	0
46			
Town Hall/Local Government			
03-	Scanning Equipment for Engineering,	\$10,000	0
47	Assessors and Building Departments		
03-	GIS Software for Town-wide	\$9,000	0
48	departmental Access		
		<b>\$3,071,000</b>	<b>0</b>

Each numbered item will be considered a separate appropriation. The budgeted amount may be spent only for the stated purpose.

Voted Article 9. That action on this article be postponed indefinitely.

Unanimous Vote  
5/6/2002

ARTICLE 10. To see if the Town will vote to authorize the continuation of the Council on Aging Revolving Account as authorized by Chapter 44, Section 53E1/2, of the Massachusetts General Laws, said account to be under the direction of the Council on Aging and used for the deposit of receipts collected through public donations; and further to allow the Council on Aging to expend funds not to exceed \$5,000 for fiscal year 2003 from said account for ongoing supplies and equipment. This would be contingent upon an annual report from the Council on Aging to the Town on the total receipts and expenditures of the Account each fiscal year, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 10. That the Town approve this article.

Majority Vote.  
5/6/2002

ARTICLE 11. To see if the Town will vote to amend the Job Classification and Salary Plan of the Personnel Board Bylaws, as it applies to those positions not covered by collective bargaining agreements, and appropriate the necessary funds, by borrowing or otherwise, as recommended by the Personnel Board, or take any action relative thereto.

Sponsored by the Personnel Board

Voted Article 11. That the town approve this article and that the sum of \$30,848 be appropriated therefore.

Majority Vote.  
5/7/2002

ARTICLE 12. To see if the Town will vote to amend the Personnel Board Bylaws, other than wage and salary classification, as recommended by the Personnel Board, or take any action relative thereto.

Sponsored by the Personnel Board



Voted Article 12. That the town approve this article; that new positions created on or after this date will not be eligible for a step increase or cost of living increase until July 2003.

Majority Vote.  
5/7/2002

ARTICLE 13. To see if the Town will vote to amend the Personnel Board Bylaws so as to reclassify certain existing positions, as recommended by the Personnel Board, or take any action relative thereto.  
Sponsored by the Personnel Board

Voted Article 13. That the town approve this article to reclassify three positions including the Director of the Council on Aging, the Building Inspector and the Health Agent.

Majority Vote.  
5/7/2002

ARTICLE 14. To see if the Town will vote to appropriate the funds necessary, by borrowing or otherwise, to implement the collective bargaining agreements between the Board of Selectmen and the various unions under the Board of Selectmen, or take any action relative thereto.  
Sponsored by the Board of Selectmen

Voted Article 14. That action on this article be postponed indefinitely.

Unanimous Vote.  
5/6/2002

ARTICLE 15. To see if the Town will vote to appropriate the funds necessary, by borrowing or otherwise, to implement the collective bargaining agreements between the School Department personnel and the Town, which includes, but is not limited to, teachers, school administrators, custodians, cafeteria workers, clerical and non union employees, or take any action relative thereto.  
Sponsored by the School Committee

Voted Article 15. That action on this article be postponed indefinitely.

Unanimous Vote.

TOWN OF SWAMPSCOTT  
OFFICE OF THE TOWN CLERK  
FY2003 OPERATING BUDGET - ARTICLES REPORT

line item	Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Source of \$	From: Bonding
1	Moderator - Expenses	\$ 50	\$ 50			
2	Finance Committee - Secretary	\$ 500	\$ 500			
3	Expenses	\$ 150	\$ 150			
4	Selectmen - Salaries	\$ 160,000	\$ 160,000			
5	Expenses	\$ 14,100	\$ 14,100			
6	Administration Building - Salaries	\$ 31,988	\$ 31,988			
7	Expenses	\$ 13,500	\$ 13,500			
7A	Cleaning Service - Outside Contract	\$ 24,000	\$ 24,000			
11	Law Department	\$ 59,000	\$ 59,000			
12	Parking Ticket Clerk - Salary	\$ 1	\$ 1			
14	Workers' Compensation - Expenses, Benefits and Insurance	\$ 330,500	\$ 310,500	\$ 20,000	W/S	
16	Accounting Department - Salaries	\$ 111,518	\$ 101,518	\$ 10,000	W/S	
16A	Uncompensated Balances	\$ 200,000	\$ 200,000			
17	Expenses	\$ 42,750	\$ 32,750	\$ 10,000	W/S	
17A	Technology Department - Salary	\$ 55,660	\$ 55,660			
17B	Expenses	\$ 74,450	\$ 74,450			
18	Treasurer - Salaries	\$ 44,352	\$ 44,352			
19	Expenses	\$ 3,300	\$ 3,300			
20	Town Clerk - Collector - Salaries	\$ 120,479	\$ 110,479	\$ 10,000	W/S	
21	Stipend per MGL Ch. 41, Section 108P					
22	Town Postage Account (for all depts.)	\$ 31,500	\$ 31,500			
23	Tax Title	\$ 10,000	\$ 10,000			
24	Expenses	\$ 15,300	\$ 15,300			
25	Election Commission - Salaries	\$ 40,117	\$ 40,117			
26	Expenses	\$ 13,870	\$ 13,870			
27	Assessors - Salaries	\$ 127,956	\$ 127,956			
28	Expenses	\$ 9,900	\$ 9,900			
29	Outside Services	\$ 20,000	\$ 20,000			
30	Zoning Board of Appeals - Secretary	\$ 2,898	\$ 2,898			
31	Expenses	\$ 4,100	\$ 4,100			
32	Planning Board - Secretary	\$ 1,000	\$ 1,000			
33	Expenses	\$ 500	\$ 500			
34	Contributory Retirement - Pension Cont.	\$ 1,993,441	\$ 1,887,033	\$ 106,408	W/S	
35	Non-Contributory Retirement - Pen. Contrib.	\$ 249,000	\$ 249,000			
36	Police - Salaries	\$ 2,204,047	\$ 2,204,047			
37A	Animal Control Stipend	\$ 10,000	\$ 10,000			
38	Selective Enforcement	\$ 1,000	\$ 1,000			
39	School Traffic Supervisors	\$ 85,000	\$ 85,000			
40	Expenses	\$ 184,400	\$ 184,400			
40B	Animal Control Expenses	\$ 1,550	\$ 1,550			
40C	Boarding Animals / Pound Supplies	\$ 1,500	\$ 1,500			
42	Fire - Salaries	\$ 2,035,406	\$ 2,035,406			
44	Expenses	\$ 78,000	\$ 78,000			
44A	Protective Clothing	\$ 23,000	\$ 23,000			
45	Lynn Dispatch / Mutual Aid	\$ 60,500	\$ 60,500			
46	Training	\$ 30,000	\$ 30,000			
47	Harbormaster - Salary	\$ 6,567	\$ 6,567			
48	Expenses	\$ 4,000	\$ 4,000			
49	Emergency Management - Director	\$ 1,344	\$ 1,344			
50	Expenses	\$ 3,300	\$ 3,300			
51	Sealer of Weights and Measures - Salary	\$ 5,971	\$ 5,971			
52	Expenses	\$ 535	\$ 535			

TOWN OF SWAMPSCOTT  
OFFICE OF THE TOWN CLERK  
FY2003 OPERATING BUDGET - ARTICLES REPORT

Line Item	Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Source of \$	From: Bonding
53	Constable - Salary	\$ 100	\$ 100			
54	Building/Plumbing/Gas Inspector - Salaries	\$ 113,186	\$ 113,186			
55	Expenses	\$ 7,000	\$ 7,000			
56	Wire Inspector - Salaries	\$ 28,548	\$ 28,548			
57	Expenses	\$ 10,460	\$ 10,460			
58	Conservation Commission - Expenses	\$ 800	\$ 800			
59	Insurance-Group Health/Property/Casualty	\$ 2,910,520	\$ 2,740,520	\$ 170,000	W/S	
60	Health Department - Salaries	\$ 112,519	\$ 112,519			
62	Expenses	\$ 4,275	\$ 4,275			
63	Inspections and Tests	\$ 13,300	\$ 13,300			
63A	Tests/State Charges	\$ 13,300	\$ 13,300			
64	Rubbish and Recyclables Collections	\$ 888,950	\$ 888,950			
65	Public Works - General Salaries	\$ 448,636	\$ 448,636			
66	General Expenses	\$ 128,320	\$ 128,320			
67	Snow and Ice	\$ 75,000	\$ 75,000			
68	Highway Maintenance (Includes \$ for Ch. 497 wk and repairs to private roads)	\$ 55,000	\$ 55,000			
68A	Curb repair and granite replacement	\$ 7,500	\$ 7,500			
69	Sewer Salaries	\$ 224,732		\$ 224,732	W/S	
70	Sewer Expenses	\$ 63,575		\$ 63,575	W/S	
71	Lynn Sewer	\$ 750,000		\$ 750,000	W/S	
72	Sewer System Maintenance	\$ 50,000		\$ 50,000	W/S	
73	Water Salaries	\$ 229,236		\$ 229,236	W/S	
74	Water Expenses	\$ 48,845		\$ 48,845	W/S	
75	MWRA Water	\$ 1,275,000		\$ 1,275,000	W/S	
76	Water Improvements	\$ 50,000		\$ 50,000	W/S	
77	Cemetery - Salaries	\$ 192,709	\$ 192,709			
78	Cemetery Expenses	\$ 14,238	\$ 14,238			
79	DPW Special Accounts	\$ 162,000	\$ 162,000			
80	Recreation Commission - Salaries	\$ 66,500	\$ 66,500			
81	Expenses	\$ 11,620	\$ 11,620			
82	Council on Aging - Salaries	\$ 60,995	\$ 60,995			
82A	Part-time positions with no benefits	\$ 9,000	\$ 9,000			
83	Expenses	\$ 28,000	\$ 28,000			
84	Veterans' Services - Director's Salary	\$ 8,947	\$ 8,947			
85	Expenses	\$ 2,300	\$ 2,300			
86	Assistance	\$ 10,000	\$ 10,000			
87	Debt - Municipal	\$ 1,635,580	\$ 1,328,738	\$ 306,842	W/S	
88	Debt - Water/Sewer	\$ 1,236,826	\$ 1,074,405	\$ 162,421	W/S	
	\$1,074,405 funded-Sewer Debt Override					
89	Library - Salaries	\$ 346,607	\$ 346,607			
90	Expenses	\$ 36,900	\$ 36,900			
91	Materials	\$ 106,922	\$ 106,922			
92	Town Reports	\$ 3,244	\$ 3,244			
93	Telephone Expense - most departments	\$ 35,000	\$ 35,000			
94	Street Lighting	\$ 165,000	\$ 165,000			
95	Reserve Fund	\$ 175,000	\$ 175,000			
96	Settlements	\$ 1,000	\$ 1,000			
97	Audit	\$ 27,000	\$ 27,000			
98	Historical Commission	\$ 1,000	\$ 1,000			
99	Medicare Tax	\$ 206,000	\$ 206,000			
100	HAWC	\$ 2,500	\$ 2,500			
101	Stabilization Fund	\$ 388,078	\$ 388,078			



1907-1910

line  
term



5/6/2002

ARTICLE 16. To act on the report of the Finance Committee on the Fiscal Year 2003 budget and to raise and appropriate or transfer from available funds money for the operation of the Town's Departments and the payment of debt service and all other necessary and proper expenses for the year, or take any action relative thereto.

Voted Article 16. That the town approve this article and that the following amounts of money be appropriated for the several purposes hereinafter itemized. Each numbered line item may be spent only for the stated purpose.

TOWN OF SWAMPSCOTT  
OFFICE OF THE TOWN CLERK  
FY2003 OPERATING BUDGET - ARTICLES REPORT

Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Source of \$	From: Bonding
1 Moderator - Expenses	\$ 50	\$ 50			
2 Finance Committee - Secretary	\$ 500	\$ 500			
3 Expenses	\$ 150	\$ 150			
4 Selectmen - Salaries	\$ 160,000	\$ 160,000			
5 Expenses	\$ 14,100	\$ 14,100			
6 Administration Building - Salaries	\$ 31,988	\$ 31,988			
7 Expenses	\$ 13,500	\$ 13,500			
7A Cleaning Service - Outside Contract	\$ 24,000	\$ 24,000			
11 Law Department	\$ 59,000	\$ 59,000			
12 Parking Ticket Clerk - Salary	\$ 1	\$ 1			
14 Workers' Compensation - Expenses, Benefits and Insurance	\$ 330,500	\$ 310,500	\$ 20,000	W/S	
16 Accounting Department - Salaries	\$ 111,518	\$ 101,518	\$ 10,000	W/S	
16A Uncompensated Balances	\$ 200,000	\$ 200,000			
17 Expenses	\$ 42,750	\$ 32,750	\$ 10,000	W/S	
17A Technology Department - Salary	\$ 55,660	\$ 55,660			
17B Expenses	\$ 74,450	\$ 74,450			
18 Treasurer - Salaries	\$ 44,352	\$ 44,352			
19 Expenses	\$ 3,300	\$ 3,300			
20 Town Clerk - Collector - Salaries	\$ 120,479	\$ 110,479	\$ 10,000	W/S	
21 Stipend per MGL Ch. 41, Section 108P					
22 Town Postage Account (for all depts.)	\$ 31,500	\$ 31,500			
23 Tax Title	\$ 10,000	\$ 10,000			
24 Expenses	\$ 15,300	\$ 15,300			
25 Election Commission - Salaries	\$ 40,117	\$ 40,117			
26 Expenses	\$ 13,870	\$ 13,870			
27 Assessors - Salaries	\$ 127,956	\$ 127,956			
28 Expenses	\$ 9,900	\$ 9,900			
29 Outside Services	\$ 20,000	\$ 20,000			
30 Zoning Board of Appeals - Secretary	\$ 2,898	\$ 2,898			
31 Expenses	\$ 4,100	\$ 4,100			
32 Planning Board - Secretary	\$ 1,000	\$ 1,000			
33 Expenses	\$ 500	\$ 500			
34 Contributory Retirement - Pension Cont.	\$ 1,993,441	\$ 1,887,033	\$ 106,408	W/S	
35 Non-Contributory Retirement - Pen. Contrib.	\$ 249,000	\$ 249,000			
36 Police - Salaries	\$ 2,204,047	\$ 2,204,047			
37A Animal Control Stipend	\$ 10,000	\$ 10,000			
38 Selective Enforcement	\$ 1,000	\$ 1,000			
39 School Traffic Supervisors	\$ 85,000	\$ 85,000			
40 Expenses	\$ 184,400	\$ 184,400			
40B Animal Control Expenses	\$ 1,550	\$ 1,550			
40C Boarding Animals / Pound Supplies	\$ 1,500	\$ 1,500			
42 Fire - Salaries	\$ 2,035,406	\$ 2,035,406			
44 Expenses	\$ 78,000	\$ 78,000			
44A Protective Clothing	\$ 23,000	\$ 23,000			
45 Lynn Dispatch / Mutual Aid	\$ 60,500	\$ 60,500			
46 Training	\$ 30,000	\$ 30,000			
47 Harbormaster - Salary	\$ 6,567	\$ 6,567			
48 Expenses	\$ 4,000	\$ 4,000			
49 Emergency Management - Director	\$ 1,344	\$ 1,344			

TOWN OF SWAMPSCOTT  
OFFICE OF THE TOWN CLERK  
FY2003 OPERATING BUDGET - ARTICLES REPORT

50	Expenses	\$	3,300	\$	3,300		
51	Sealer of Weights and Measures - Salary	\$	5,971	\$	5,971		
52	Expenses	\$	535	\$	535		
Line Item	Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Source of \$	From: Bonding	
53	Constable - Salary	\$	100	\$	100		
54	Building/Plumbing/Gas Inspector - Salaries	\$	113,186	\$	113,186		
55	Expenses	\$	7,000	\$	7,000		
56	Wire Inspector - Salaries	\$	28,548	\$	28,548		
57	Expenses	\$	10,460	\$	10,460		
58	Conservation Commission - Expenses	\$	800	\$	800		
59	Insurance-Group Health/Property/Casualty	\$	2,910,520	\$	2,740,520	\$ 170,000	W/S
60	Health Department - Salaries	\$	112,519	\$	112,519		
62	Expenses	\$	4,275	\$	4,275		
63	Inspections and Tests	\$	13,300	\$	13,300		
63A	Tests/State Charges	\$	13,300	\$	13,300		
64	Rubbish and Recyclables Collections	\$	888,950	\$	888,950		
65	Public Works - General Salaries	\$	448,636	\$	448,636		
66	General Expenses	\$	128,320	\$	128,320		
67	Snow and Ice	\$	75,000	\$	75,000		
68	Highway Maintenance (Includes \$ for Ch. 497 wk and repairs to private roads)	\$	55,000	\$	55,000		
68A	Curb repair and granite replacement	\$	7,500	\$	7,500		
69	Sewer Salaries	\$	224,732		\$ 224,732		W/S
70	Sewer Expenses	\$	63,575		\$ 63,575		W/S
71	Lynn Sewer	\$	750,000		\$ 750,000		W/S
72	Sewer System Maintenance	\$	50,000		\$ 50,000		W/S
73	Water Salaries	\$	229,236		\$ 229,236		W/S
74	Water Expenses	\$	48,845		\$ 48,845		W/S
75	MWRA Water	\$	1,275,000		\$ 1,275,000		W/S
76	Water Improvements	\$	50,000		\$ 50,000		W/S
77	Cemetery - Salaries	\$	192,709	\$	192,709		
78	Cemetery Expenses	\$	14,238	\$	14,238		
79	DPW Special Accounts	\$	162,000	\$	162,000		
80	Recreation Commission - Salaries	\$	66,500	\$	66,500		
81	Expenses	\$	11,620	\$	11,620		
82	Council on Aging - Salaries	\$	60,995	\$	60,995		
82A	Part-time positions with no benefits	\$	9,000	\$	9,000		
83	Expenses	\$	28,000	\$	28,000		
84	Veterans' Services - Director's Salary	\$	8,947	\$	8,947		
85	Expenses	\$	2,300	\$	2,300		
86	Assistance	\$	10,000	\$	10,000		
87	Debt - Municipal	\$	1,635,580	\$	1,328,738	\$ 306,842	W/S
88	Debt - Water/Sewer	\$	1,236,826	\$	1,074,405	\$ 162,421	W/S
	\$1,074,405 funded-Sewer Debt Override						
89	Library - Salaries	\$	346,607	\$	346,607		
90	Expenses	\$	36,900	\$	36,900		
91	Materials	\$	106,922	\$	106,922		
92	Town Reports	\$	3,244	\$	3,244		
93	Telephone Expense - most departments	\$	35,000	\$	35,000		
94	Street Lighting	\$	165,000	\$	165,000		
95	Reserve Fund	\$	175,000	\$	175,000		



TOWN OF SWAMPSCOTT  
OFFICE OF THE TOWN CLERK  
FY2003 OPERATING BUDGET - ARTICLES REPORT

96 Settlements	\$ 1,000	\$ 1,000	
97 Audit	\$ 27,000	\$ 27,000	
98 Historical Commission	\$ 1,000	\$ 1,000	
99 Medicare Tax	\$ 206,000	\$ 206,000	
100 HAWC	\$ 2,500	\$ 2,500	
101 Stabilization Fund	\$ 388,078	\$ 388,078	
102 Clerical Pool	\$ 32,733	\$ 32,733	
103 Ambulance Service	\$ 138,000	\$ 138,000	
104 Regional Vocational School	\$ 97,032	\$ 97,032	
105 School Budget	\$ 17,348,230	\$ 17,348,230	
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 38,599,763</b>	<b>\$ 35,112,704</b>	<b>\$ 3,487,059</b>

Budget Notes: Available Funding Sources:  
W/S=Water and Sewer Fees

Item	Identification	Voted: Appropriation	From: Tax Rate	From: Avail. Funds	Source of \$	From: Bonding
-6	Transfer to Current Revenue	\$ 1,300,000		\$ 1,300,000	*	
-7	Transfer to Reserve Fund	\$ 100,000		\$ 100,000	**	
-8	Capital Improvement Projects - 20 projects	\$ 2,541,000				\$ 2,541,000
-11	Personnel Board Wage Increases	\$ 30,848	\$ 30,848			
-16	Departmental Operating Budgets	\$ 38,599,763	\$ 35,112,704	\$ 3,487,059	See Above	
-17	DPW - Highway Projects	\$ 78,359		\$ 78,359	***	
-18	DPW - Storm Water Management	\$ 275,000		\$ 275,000	****	
-19	DPW - Water System Work	\$ 560,266				\$ 560,266
TM-1	Collective Bargaining Agreements	\$ 176,189	\$ 176,189			
	<b>TOTAL BUDGET AND ARTICLES</b>	<b>\$ 43,661,425</b>	<b>\$ 35,319,741</b>	<b>\$ 5,240,418</b>		<b>\$ 3,101,266</b>

Notes: Available Funding Sources:  
\* From Surplus Revenue  
\*\* From FY02 Non-Sewer Debt Service  
\*\*\* From MA Highway Funds  
\*\*\*\* From Waste Water Enterprise Fund



Majority Vote.  
5/6/2002

ARTICLE 17. To see if the Town will vote to appropriate the amount of \$78,359.19 from available funds from the Massachusetts Highway Department under the provisions of Chapter 53(B) of the Acts of 1999 and Chapter 150 of the Acts of 2000 of the Massachusetts General Laws. Said funds to be used by the Department of Public Works for highway projects approved by the Massachusetts Highway Department pursuant to this section, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 17. That the town approve this article.

Majority Vote.  
5/7/2002

ARTICLE 18. To see if the Town will vote to appropriate a sum of \$275,000 for the purpose of financing the planning of water pollution abatement facilities with a comprehensive storm water management plan, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the Massachusetts General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to transfer \$275,000 from available funds, transfer \$275,000 from the Wastewater Enterprise Fund, or borrow \$275,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and /or Chapter 29C of the General Laws; that such bonds or notes shall be general obligations of the Town of Swampscott unless the Treasurer, with the approval of the Board of Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer, with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/ or security agreement with the Trust and otherwise contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the planning and financing thereof; that the Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection to expend all funds available for the project; or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 18. That the Town approve this article.

Unanimous Vote.  
5/7/2002

ARTICLE 19. To see if the Town will vote to appropriate \$560,266 to improve the Town's water system and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen is authorized to borrow \$560,266 under MGL c. 44; and the Board of Selectmen and/or the Board of Public Works be authorized to contract for and expend any federal, state or MWRA aid available for the project, and to authorize the Board of Selectmen and/or the Board of Public Works to submit, on behalf of the Town, any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts or the United States under any state and/or federal programs to receive and accept such grants or reimbursement for this purpose, and/or any others in any way connected with the scope of this Article, provided that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this vote and that the Board of Selectmen and/or the Board of Public Works be authorized to take any other action necessary to carry out this project., or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 19. That the Town approve this Article.

Unanimous Vote.  
5/7/2002

ARTICLE 20. To see if the Town will vote to authorize the Board of Selectmen and the Board of Public Works to enter into a contract not to exceed ten years with wireless telecommunication tower companies to lease antenna space on the Water Tank and Humphrey Street Pumping Station, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 20. That action on this article be postponed indefinitely.

Unanimous Vote.  
5/7/2002

ARTICLE 21. To see if the Town will vote to authorize the Board of Selectmen and Board of Public Works to enter into a lease not to exceed ten-years

with a tenant for the land and building owned by the Town at 26 New Ocean Street, or take any action relative thereto.

Sponsored by the Board of Public Works

Voted Article 21. That action on this article be postponed indefinitely.

Majority Vote.

5/7/2002

ARTICLE 22. To see if the Town will vote to authorize the Board of Selectmen to enter into a contract not to exceed four years with an electric supply company for the purpose of procuring an electric supply to service certain municipal accounts, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 22. That the Town approve this article.

Majority Vote.

5/7/2002

ARTICLE 23. To see if the Town will vote to authorize the establishment of a Highway Safety Revolving Account as authorized by Chapter 44, §53E½ of the Massachusetts General Laws, said account to be under the direction of the Chief of Police and used for the deposit of receipts collected through fines assessed against personal motor vehicles as well as commercial motor vehicles by the Traffic Safety Enforcement Unit; and further allow the Chief of Police to expend fees not to exceed \$20,000 for each fiscal year from said account for the purpose of maintenance of equipment related to highway safety, contingent upon an annual report from the Chief of Police to the town on the total receipts and expenditures of the account each fiscal year, or take any action relative thereto.

Sponsored by the Chief of Police

Voted Article 23. That action on this article be postponed indefinitely.

Unanimous Vote.

5/7/2002

ARTICLE 24. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the amount of \$20,000 for the purpose of complying with GASB 34 requirements for fixed assets, or take any action relative thereto.

Sponsored by the Town Accountant

Voted Article 24. That action on this article be postponed indefinitely.

Majority Vote.  
5/7/2002

ARTICLE 25. To see if the Town will vote to accept the provision of Chapter 44, §53F½ of the Massachusetts General Laws, for the purpose of establishing a Sewer Enterprise Fund effective July 1, 2002, or take any action relative thereto.  
Sponsored by the Town Accountant

Voted Article 25. That the Town approve this Article.

Majority Vote.  
5/7/2002

ARTICLE 26. To see if the Town will vote to raise and appropriate a sum of money for the ensuing year's expenses of the Sewer Department, said sum to be offset by revenues of the Sewer Department during fiscal year 2003, or take any action relative thereto.  
Sponsored by the Town Accountant

Voted Article 26. That the Town to approve this Article.

Majority Vote.  
5/7/2002

ARTICLE 27. To see if the Town will vote to accept the provisions of Chapter 44, §53F½ of the Massachusetts General Laws, for the purpose of establishing a Water Enterprise Fund effective July 1, 2002, or take any action relative thereto.  
Sponsored by the Town Accountant

Voted Article 27. That the Town vote to approve this Article.

Majority Vote.  
5/7/2002



ARTICLE 28. To see if the Town will vote to raise and appropriate a sum of money for the ensuing year's expenses of the Water Department, said sum to be offset by revenues of the Water Department during fiscal year 2003, or take any action relative thereto.

Sponsored by the Town Accountant

Voted Article 28. That the Town approve this Article.

Majority Vote.

5/7/2002

ARTICLE 29. To see if the Town will vote to amend Section 1 of Article II (pertaining to Town Meeting) of the Bylaws of the Town of Swampscott by deleting the third sentence which provided that the deliberative portion of the Annual Town Meeting be held the first Monday next after the election of officers and substituting the following:

"After the counting and declaration of votes for officers at an Annual Town Meeting, said meeting shall be adjourned to the third Monday of May at 7:15 p.m. at such place as may be designated by the Selectmen, and at which time and at any adjournment thereof, the remaining articles of the warrant shall be taken up."  
or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 29. That the Town amend the General By-Laws of the Town of Swampscott as specified in the Article.

Majority Vote.

5/7/2002

ARTICLE 30. To see if the Town will vote to accept, upon its passage into law by the Legislature and having been signed by the Governor, the Early Retirement Incentive Program as provided for under Chapter 32 of the Massachusetts General Laws, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 30. That action on this article be postponed indefinitely.

Majority Vote.

5/7/2002

ARTICLE 31. To amend the Bylaws of the Town of Swampscott by adding Section 8 to Article III (Town Finances) as follows:

Section 8. The Board of selectmen and the School Committee shall promptly notify the Finance Committee of negotiations that may take place during the Collective Bargaining process that could have future financial implications to the Town. Any communications from the Selectmen or the School Committee to the Finance Committees shall solely be by way of advice and shall not derogate from their statutory obligations to negotiate in good faith with the Town employees.

The Personnel Board shall promptly notify the Finance Committee of any proposed changes that it is entertaining that could have future financial implications to the Town. or take any action relative thereto.

Sponsored by Board of Selectmen

Voted Article 31. That action on this article be postponed indefinitely.

Majority Vote.

5/7/2002

ARTICLE 32. To see if the Town will vote to accept the provisions of Chapter 40, Section 8G of the Massachusetts General Laws, authorizing agreements with other cities and towns to provide mutual aid programs for police departments, or take any action relative thereto.

Sponsored by the Chief of Police

Voted Article 32. That the Town accept the provisions of Massachusetts General Laws Chapter 40 Section 8G.

Majority Vote.

5/7/2002

ARTICLE 33. To see if the Town will vote to accept the provisions of Section 3Y of MGL Chapter 143 of the Acts added by the State in 1980 which provides:

"Inspector of Buildings, Building Commissioner or Local Inspector  
Appointment

In any city or town which accepts the provisions of this section, inspector of buildings, building commissioner, or local inspector so employed and designated under this section shall be appointed for a minimum term of three years and such three year term or more shall not be diminished by an unexpired term of a predecessor, and he shall not be removed from office during his term except for just cause and after a hearing has been held on charges by and before the appointing authority."

or take any action relative thereto.

Sponsored by the Inspector of Buildings

Voted Article 33. That action on this article be postponed indefinitely.

Majority Vote.

5/7/2002

ARTICLE 34. To see if the Town will vote to amend the Zoning Bylaws as follows:

DEFINITIONS:

GROSS FLOOR AREA:

For clarification in calculations add: "excluding basement and cellars"

LOT, FRONTAGE OF:

To simplify and correct a drafting and editing error replace the existing definition with the following:

A lot line coinciding with the sideline of a street which provides both legal rights of vehicular access and physical vehicular access to the lot, said line to be measured continuously along a single street or along two (2) intersecting streets.

See Figure 2 in Appendix B.

SECTION 2.3.3.0.

Add a new Section, 2.3.3.4 to add clarity to Town policies regarding fences as follows:

2.3.3.4 Fences not more than six feet in height are permitted accessory structures in all districts. Fences greater in height than six feet may be erected on a lot in any district pursuant to a special permit issued by the Zoning Board of Appeals in accordance with Section 5.3.0.0.

or take any action relative thereto.

Sponsored by the Zoning Bylaw Review Committee

Voted Article 34. That the subject matter of this Article be referred to the Planning Board for further study.

Majority Vote.

5/7/2002

ARTICLE 35. To see if the Town will vote to eliminate the School Department's funding for cat dissections, or take any action relative thereto.

Sponsored by Alice Jane Winston, et al.

Voted Article 35. That action on this article be postponed indefinitely.

Majority Vote.

5/7/2002

ARTICLE 36. To see if the Town will vote to authorize the Selectmen to establish a committee to plan for the creation of a Recreational Trail along the abandoned railroad track, now owned and used by National Grid as a power transmission corridor, between Paradise Road and the Marblehead border where it will connect with the Recreational Trail in Marblehead. It is further the intent of this Article to indicate the sense of the Town that such a trail be built, and that the costs of building the trail should be absorbed privately, or at no net cost to the town over a suitable period, or take any action relative thereto.

Sponsored by Richard Frenkel, et al

Voted Article 36. That the Town authorize the Selectmen to establish a committee to study the proposal to create a recreational trail along the abandoned railroad corridor now owned by National Grid.

Majority Vote.

5/7/2002

ARTICLE 37. To see if the Town will vote to permit dogs on public beaches for the purposes of exercise and play before 9:00 a.m. and after 6:00 p.m. from May 21 to September 30. In accordance with town ordinances, dogs are to be under direct control and supervision of owners/ keepers at all times and the pooper-scooper bylaw will apply, or take any action relative thereto.

Sponsored by Scott E. Coughlin, et al

Voted Article 37. That action on this article be postponed indefinitely.

Majority Vote.

5/7/2002

ARTICLE 38. To see if the Town will vote to appropriate and raise, by borrowing or otherwise, under any general or special law which authorizes the Town to raise money, by borrowing or otherwise, such sums of money as may be necessary for any and all of the purposes mentioned in the foregoing articles.

Sponsored by the Board of Selectmen

Voted Article 38. That action on this article be postponed indefinitely.



Majority Vote.  
5/7/2002

### **ACTION UNDER SPECIAL TOWN MEETING #1**

Article 1. To see if the Town will vote to appropriate the funds necessary, by borrowing or otherwise, to implement the collective bargaining agreements between the Board of Selectmen and the various unions under the Board of Selectmen, or take any action relative thereto.

Sponsored by the Board of Selectmen

Voted Article 1. That the Town approve this Article and that the sum of \$176,189 be appropriated therefore.

Majority Vote.  
5/7/2002

### **ACTION UNDER SPECIAL TOWN MEETING 32**

ARTICLE 1. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or otherwise and to accept the grant to the Inhabitants of the Town of a permanent park and recreation easement in, under, through, across, upon, and along a portion of the property located at 207 Forest Ave, now or formerly owned by Tedesco Country Club, (the Tedesco easement) being a portion of the property shown as Lots 35, 31, and 25, and as set forth in the easement plan, on Plate 17 of the Swampscott Assessor's Map, upon such terms and conditions as the board shall determine appropriate, for the purposes of a park and for recreation, and to raise and appropriate, transfer from available funds or borrow a sum of money for such purposes, or take any other action relative thereto.

Sponsored by the School Committee

Voted Article 1. That action on this article be postponed indefinitely.

Majority Vote.  
5/7/2002

ARTICLE 2. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, or otherwise and to accept the grant to the Inhabitants of the Town of a permanent park and recreation easement in, under, through, across, upon, and along a portion of the property located along the Carson Ter. right of way, now or formerly owned by Bardon Trimount, Inc., Aggregate Industries, Inc. (the Aggregate easement) being a portion of the property shown as Lot 99, and as set forth in the easement plan, on Plate 12 on the Swampscott Assessor's Map upon such terms and conditions as the board shall determine appropriate, for the purposes of a

park and recreation and to raise and appropriate, transfer from available funds or borrow a sum of money for such purposes, or take any other action relative thereto.

Sponsored by the School Committee

Voted Article 2. That action on this article be postponed indefinitely.

Majority Vote.

5/7/2002

ARTICLE 3. To see if the Town will appropriate the sum of \$5,000,000 by borrowing or otherwise, to be expended by the Swampscott School Committee, for the purpose of design of a new Swampscott High School as set forth in the Master Plan developed by Symmes Mani & McKee Associates, and the design and development of parks and recreation facilities on and adjacent to the park and recreation easements known as the Tedesco easement and the Aggregate Easement, provided however, that no amounts shall be borrowed or expended hereunder unless and until the Town votes at an election to exempt from the provisions of Proposition 2 1/2, so-called, the amounts required to pay for the bonds or notes issued therefore, or take any other action relative thereto.

Sponsored by the School Committee

Voted Article 3. That action on this article be postponed indefinitely.

Majority Vote.

5/7/2002

## 2002 Swampscott Town Meeting Attendance

Pre	Name	5/6/02	5/7/02
1	Adams, Deborah	X	X
1	Adams, Ryan	X	X
1	Alpert, Julius H.	O	X
1	Baldacci, Richard R.	X	X
1	Bartram - DePaolo, Amanda S.	X	X
1	Bartram, Glenn D.	X	X
1	Batchelder, Kathleen	X	X
1	Bates, Wallace T.	X	X
1	Bickford, Barbara	X	X
1	Birchmore, Sally	X	X
1	Bitman, Bernard	O	O
1	Blonder, Cindy M.	X	X
1	Blonder, Jeffrey S.	X	X
1	Brenner, Lawrence	X	X
1	Buchanan, Susan	X	X
1	Chouinard, Conrad L.	X	X
1	Chouinard, Madeline	X	X
1	Cresta, Gino A. Jr.	X	X
1	Cropley, John H. Jr.	X	X
1	Dandreo, Robert	X	X
1	Doherty-Healey, Mary	X	X
1	Feinberg, Helen I.	O	X
1	Finlay, Patricia	X	X
1	Gallant, Cheryl	O	O
1	Genest, Lee Bartlett	X	X
1	Harrington, Vera C.	O	X
1	Healey, Thomas J.	X	O
1	Hyde, Sally A.	X	X
1	Hyde, William R.	X	X
1	Jaeger, Robert C.	X	X
1	Johnson, Maryalice	X	X
1	Kaloust, Gerald J.	X	X
1	Kaloust, Roberta A.	X	X
1	Kearney, Sheila	X	X
1	Kessler, Nelson	X	X
1	Legere, Arthur J.	X	X
1	Lombard, James	X	X
1	Maher, William M.	X	X
1	Maitland, J. Richard	O	O
1	Maitland, Susan	X	X
1	Marrs, Mary Regan	X	X
1	Montague, Neil	X	X
1	Patrikis, Theodore A.	X	X
1	Perry, Robert E.	O	O
1	Perry, Stefanie	X	X
1	Picariello, John A.	X	X
1	Picariello, Lawrence	X	X
1	Rizzo, John F.	X	X
1	Shannon, Cynthia	X	X
1	Shapiro, Barbara R.	O	X
1	Shiloh, Naomi R.	X	X
1	Speranza, Frances M.	O	X
1	Speranza-Hartmann, Marianne	O	X
1	Whittier, Douglas	X	X

## 2002 Swampscott Town Meeting Attendance

Pre	Name	5/6/02	5/7/02
2	Barden, Eugene	X	X
2	Best, Mary A.	X	X
2	Booras, Peter	X	X
2	Bowen, David	X	X
2	Brown, Mary Lisa	X	X
2	Cameron, Janell A.	X	X
2	Carrigan, Lisa	X	O
2	Cassidy, Timothy P.	X	X
2	Curry, Martha	X	X
2	Doherty, Daniel E.	X	X
2	Doherty, John J.	X	X
2	Dunn, Judith F.	X	X
2	Dunn, Larry	-	X
2	Giosa, Kellie	O	X
2	Hebert, Donald	X	X
2	Hebert, Janet	X	X
2	Higgins, Wilbur III	O	O
2	Hitchcock, Sarah P.	X	O
2	Hoey, Robin	X	X
2	Huber, Carol	X	X
2	Huber, Richard	X	X
2	Hunt, Kim	X	O
2	Hunt, Stephen	X	X
2	Jackson, Lorene	X	X
2	Laband, Andrew	O	O
2	LaConte, Louise M.	X	X
2	LaConte, Vincent A.	O	O
2	Lyons, Sean	X	X
2	Lyons, Wendy A.	X	X
2	Marcou, Martha L.	X	X
2	McHugh, Terri	O	O
2	Murphy, Brian C.	O	O
2	Myette, Robert	X	X
2	Newhall, Linda A.	X	X
2	Newhall, Walter	X	O
2	Owens, Charles	X	X
2	Palleschi, Edward A.	O	O
2	Pitman, Michael	X	X
2	Ramstine, Patricia Karamas	X	X
2	Reardon, Ellen M.	X	X
2	Richmond, David E.	X	X
2	Romano, John L.	X	X
2	Rubin, Debra	X	X
2	Ruggiero, John	X	X
2	Ryan, Leah	X	X
2	Schultz, Jackson	O	X
2	Shanahan, Joseph E. Jr.	X	X
2	Sinrich, Michael	O	O
2	Strauss, Danielle	X	X
2	Strauss, Mathew	X	X
2	Sullivan, Brian	O	O
2	Whean, Jean	O	O
2	Whelan, David	O	O
2			



## 2002 Swampscott Town Meeting Attendance

Pre	Name	5/6/02	5/7/02
3	Barden, Michele Cobban	O	O
3	Bennett, Ralph E. II	X	X
3	Boggs, Deborah	X	X
3	Breen, Kevin	X	X
3	Breen, Leslie A.	X	X
3	Campbell, Michael S.	O	X
3	Cardenas, Patricia	X	X
3	Cassidy, John R.	X	X
3	Coletti, John M.	X	X
3	Cormier, Kathleen	X	X
3	Dandreo, Daniel J. III	O	O
3	Donahue, Linda Bray	O	O
3	Donnelly, Robert	O	O
3	Doolan, James E.	X	O
3	Driscoll-Fields, Anne	O	X
3	Eldridge, Barbara F.	X	X
3	Frenkel, Lenora T.	X	X
3	Frenkel, Richard	X	X
3	Gay, Donna	X	X
3	Gilberg, Richard	O	O
3	Golden, Edward	O	X
3	Goodwin, Jeremy	X	X
3	Hayes, Paul E.	X	X
3	Holmes, Betty Dean	X	X
3	Iudice, Michael A.	O	O
3	Jolly, Linda J.	X	X
3	Jolly, Robert V. Jr.	X	O
3	Kelleher, Martha G.	O	O
3	Lawlor, James C.	X	X
3	Ledbury, Lisa J.	O	O
3	Legere, Donald R. Jr.	X	X
3	Lincoln, Loring B. Jr.	X	X
3	Lincoln, Maria F.	X	X
3	Luke, Gerald	X	X
3	Magee, Kathleen	X	X
3	Marvosh, Smilia	X	X
3	McIntosh, Richard T.	X	X
3	Meister, Bunny Young	X	X
3	Moltz, Sandra	X	X
3	Perry, Gerard D.	X	X
3	Richard, Dianne	X	X
3	Sachs-Freeman, Barbara	X	X
3	Sainato, Maryann	X	O
3	Sheehan, Neil G.	X	X
3	Stone, James S. Sr.	X	X
3	Thomsen, Maureen	X	O
3	Vogel, John M.	O	X
3	Vogel, Kristen S.	X	X
3	Weaver, David	X	X
3	Webster, Mary	X	X
3	Welch, Thomas F.	O	X
3	White-DePaolo, Jan	O	X
3	Wright, Suzanne	X	X
3	Zeman, Cynthia	X	X

## 2002 Swampscott Town Meeting Attendance

Pre	Name	5/6/02	5/7/02
4	Anderson, Dana	X	X
4	Baker, Janet N.	X	X
4	Balliro, Anita	X	X
4	Balsama, Joseph J.	X	X
4	Barden, Marc	X	X
4	Cassidy, Francis J. Jr.	O	O
4	Cassidy, Marilyn T.	X	O
4	Cecil, Sarah P.	X	O
4	Dawley, Thomas	X	X
4	DeChillo, Mary H.	X	X
4	DiMento, Carol A.G.	X	O
4	DiMento, William R.	X	X
4	Donelan, Robert E.	X	X
4	Donnelfeld, Neil	O	O
4	Drummond, Brian J.	X	X
4	Drummond, Ellen M.	X	X
4	Duffy, Pauline	O	O
4	Falco, Michael	X	X
4	Foley, Phyllis Serafini	X	X
4	Goldman, Iris	X	X
4	Goudreau, Connie	X	X
4	Hall, David	X	X
4	Hughes, Jack	X	O
4	Hughes, Nancy T.	X	X
4	Johnson, Anne	X	X
4	Keeter, Terri	X	X
4	Krippendorf, Edward W. Sr.	X	X
4	Leger, Jeanne	X	X
4	McClung, Michael D.	X	X
4	McNerney, Cynthia	X	X
4	Meninno, Christine	X	X
4	Morretti, Nunzio	X	X
4	O'Brien, Laurie	X	X
4	Paster, Jack L.	X	X
4	Phelan, John V. III	X	X
4	Poska, Matthew	X	X
4	Powell, Amy	X	X
4	Reagan, John	X	X
4	Santanello, Daniel	X	X
4	Scibelli, Anthony A.	O	X
4	Scolamiero, Dennis M.	X	X
4	Shanahan, Patricia D.	X	X
4	Shanahan, William E.	X	X
4	Shore, Geraldine J.	X	X
4	Shore, Warren	X	X
4	Somer, Margaret A.	X	X
4	Squires, Deborah	X	X
4	Squires, John Jr.	X	X
4	Stone, Myron S.	X	X
4	Vaucher, Catherine M.	X	X
4	Wagner, Elizabeth Swift	X	X
4	Watts, Jody	O	O
4	Weaver, Sharon	X	X
4	Withrow, Marysusan Buckley	X	X

## 2002 Swampscott Town Meeting Attendance

Pre	Name	5/6/02	5/7/02
5	Akim, Marta	O	O
5	Belhumeur, Cynthia Hatch	O	X
5	Belhumeur, Thomas R.	X	X
5	Bermani, Doris P.	X	X
5	Burke, Scott Douglas	X	X
5	Bush, Fred	X	X
5	Caplan, Edward	X	O
5	Carangelo, Lisa	X	X
5	Carr, Heather M.	X	X
5	Cerra, Anthony W. Jr.	X	O
5	Chapman, Randy	X	O
5	Connolly, Loretta	X	X
5	Cropley Backstrom, Nancy M.	O	O
5	Devlin, Michael K.	X	X
5	Forman, Amy	O	O
5	Garner, Ronald	X	O
5	Gil, Desiree	O	O
5	Goldman, Charles	X	O
5	Goldsmith, Alice	X	X
5	Hennessey, William F.	X	X
5	Jancsy, John F.	X	X
5	Karwowski, John R.	X	X
5	Lawler, John	X	X
5	Lawler, Sami	X	X
5	Levy, Eric	X	X
5	Lewis, Susan E.	X	X
5	Lipson, Philip	X	X
5	Nellis, Veeder C.	X	X
5	Patkin, Randall	X	X
5	Potash, Leola	X	X
5	Pye, Darlene	X	X
5	Reardon, Carl	X	X
5	Reichert, Leslie E.	O	X
5	Rodenstein, Claudia	X	X
5	Rogers, Roberta C.	X	X
5	Rossmann, Neil	O	O
5	Rubin, Ken	X	X
5	Samilijan, Peter	O	X
5	Sneirson, Gerald	X	X
5	Spartos, Mary Anne	X	X
5	Steinman, Roy	O	O
5	Stephens, Thomas J.	O	O
5	Sullivan, Jill	X	X
5	Talkov, Roger	X	X
5	Toner, Colleen	X	O
5	Tripolsky, Sharon Jaffe	X	X
5	Van Dam, David S.	X	X
5	Vanderburg, Linso	X	X
5	Wayne, Kenneth	X	X
5	Wilson, Catherine	X	X
5	Winston, Alice Jane	X	X
5	Zarinsky, Irma	X	X
5	Zeller, David E.	X	X
5	Zuchero, William R.	X	X

## 2002 Swampscott Town Meeting Attendance

Pre	Name	5/6/02	5/7/02
6	Baker, Robert	O	O
6	Bayard, Susan	X	X
6	Block, Ina-Lee	X	X
6	Block, Lawrence S	X	X
6	Burgess, Sue	X	X
6	Burke, Michael F	X	X
6	Cassidy, Reid J	X	X
6	Cassidy-Driscoll, Tara L.	X	X
6	Cohen, Irwin F.	O	X
6	Dembowski, Claire C.	O	X
6	Derr, Jo Ann Simons	X	X
6	DiLisio, Robert	X	X
6	Driscoll, Thomas H. Jr.	X	X
6	Dussault, Barbara	X	O
6	Erlich, Norman	X	X
6	Gold, Anne W.	X	X
6	Goldberg, Arthur	X	X
6	Goldman, Jeffrey W.	X	X
6	Gorman, Paul J.	X	X
6	Gupta, Mary Kelley	X	X
6	Horwitz, Patricia Kravtin	O	X
6	Kane, Susan K.	X	X
6	Klayman, Nancy	X	X
6	Koidin, Jill	X	X
6	Levenson, Paul E.	X	X
6	Levenson, Sheryl	X	X
6	Locke, Judith E.	X	X
6	Markarian, Joseph	X	X
6	Merkle, Cynthia	X	X
6	Nigrelli, Eugene	X	X
6	O'Hare, Mary Michael	X	X
6	Paster, Marc	X	X
6	Paster, Ruth	O	X
6	Pelletier, Maria	X	X
6	Pitman, Martha	X	X
6	Polison, Sharon	X	X
6	Rotner, Philip	X	X
6	Ryan, Daniel H.	X	X
6	Sackett, Shelly A.	X	X
6	Schultz, Jim	X	X
6	Seligman, Edward	X	X
6	Shulkin, Catherine	X	X
6	Shulkin, Randall S	X	X
6	Shutzer, Carole B	X	X
6	Shutzer, Kenneth B	X	X
6	Sims, Bobbye Lou	X	X
6	Valle, Michele M.	O	X
6	Walsh, Kerin T	X	X
6	Watson, Brian T	X	X
6	Weaver, Walter	X	O
6	Witt, Sherrie Lynn	X	X
6	Yaeger, Dan	X	X
6	Yaeger, Lisa L.	X	X
6	Yellin, Benjamin	X	X



TOWN COLLECTOR and COLLECTOR OF TAXES  
JACK L. PASTER

IN ACCOUNT WITH THE TOWN OF SWAMPSCOTT - 1/1/2001 to 6/30/2002

COLLECTIONS:

Real Estate Taxes	\$ 37,632,003.00
Personal Property Taxes	\$ 465,573.66
Tax Title Collections	\$ 53,774.15
Deferred Tax Collections	\$ 4,771.53
Automobile Excise Taxes	\$ 1,782,525.65
Water/Sewer Collections	\$ 4,305,146.91
Water Service Charges	\$ 13,670.26
Harbor Mooring Fees	\$ 21,445.00
Boat Excise Taxes	\$ 13,644.75
Trash Collection Fees	\$ 648.69

NOTE:

Interest/charges/demand fees are included in the above figures

Departmental Accounts Receivables:

Dept. Receipts received through Collector's "CASH" System	\$ 840,531.51
Veteran Pension Reimbursements	\$ 23,025.48
Non-Contributory Reimbursements	\$ 3,231.05
School Tuitions	\$ 989,846.72
Rentals (Fish House, DAR etc)	\$ 32,774.00
Fire Alarm Box Fees	\$ 13,024.00
Other interest/charges/demand fees/RMV mark&clear fees	\$ 19,735.99
Fees for preparing Certificates of Municipal Lien	\$ 42,825.00
Fines assessed on Returned Checks	\$ 3,473.18
Interest earned on Collector's Cash Management account	\$ 21,145.72
Total Collected - January 1, 2001 to June 30, 2002	\$ 46,282,816.25

## TREASURER

Jack L. Paster

### Treasurer's Cash Statement

In account with the Town of Swampscott:

Balance on hand January 1, 2001:	\$ 8,323,670
Receipts and income from all sources:	\$ 65,484,483
Less warrants paid (payroll and vendor):	\$ 63,173,922
Balance on hand June 30, 2002:	\$ 10,634,231

Interest income earned 1/1/2001 to 6/30/2002: \$ 484,609

### TOWN OF SWAMPSCOTT TRUST and SPECIAL FUNDS

Fund ID	Balance 1/1/01	Deposits	Interest Income	Withdrawals	Balance 6/30/02
Cemtery Gifts & Bequeaths	\$ 151,315	\$ -	\$ 9,053	\$ 45,377	\$ 114,991
Cemetery Perpetual Care	\$ 354,992	\$ 43,200	\$ 22,293	\$ 106,945	\$ 313,540
Library General Library Trust	\$ 65,530	\$ -	\$ 4,162	\$ 2,453	\$ 67,239
Library - Linscott Trust	\$ 141,078	\$ -	\$ 8,599	\$ 28,898	\$ 120,779
Library - Hussey Trust	\$ 99,634	\$ -	\$ 5,959	\$ 29,176	\$ 76,417
Library - Johnson Trust	\$ 142	\$ -	\$ 7	\$ 105	\$ 44
Police - Dare Account	\$ 69,286	\$ 10,690	\$ 4,359	\$ 21,587	\$ 62,748
Police - Community Police	\$ 90,654	\$ 84,416	\$ 6,340	\$ 128,667	\$ 52,743
Police - Cops More 96	\$ 120,100	\$ 24,146	\$ 6,786	\$ 150,569	\$ 463
Police - Cops Fast	\$ 111,315	\$ -	\$ 5,363	\$ 116,310	\$ 368
Police - Drug Enforcement	\$ 7,431	\$ 838	\$ 458	\$ 2,451	\$ 6,276
Police - Law Enforcement	\$ 3,454	\$ -	\$ 219	\$ 164	\$ 3,509
Police - Sch Resource Officer	\$ -	\$ 52,081	\$ 195	\$ -	\$ 52,276
Stabilization Account	\$ 664,980	\$ 541,500	\$ 43,189	\$ 497,753	\$ 751,916
Conservation Fund	\$ 73,833	\$ 1,837	\$ 4,705	\$ 4,775	\$ 75,600
Phillips Medal	\$ 2,656	\$ 327	\$ 175	\$ -	\$ 3,158
MWRA Program	\$ 269,612	\$ -	\$ 13,383	\$ 254,436	\$ 28,559
Performance Bonds	\$ 85,039	\$ 184,832	\$ 8,631	\$ 112,661	\$ 165,841
War Memorial Fund	\$ 113,683	\$ 6,100	\$ 7,294	\$ 4,400	\$ 122,677
	\$ 2,424,734	\$ 949,967	\$ 151,170	\$ 1,506,727	\$ 2,019,144

## TOWN ACCOUNTANT'S REPORT

The following is the Fiscal Year 2001-year end Balance Sheet, Combined Statement of Revenues and Expenditures, Statement of Revenues and Expenditures (Budget to Actual) and Statement of Revenues, Expenditures and Changes in Fund Balance-Nonexpendable Trust Funds.

ALL FUND TYPES AND ACCOUNT GROUP  
COMBINED BALANCE SHEET

JUNE 30, 2001

ASSETS AND OTHER DEBITS

	Governmental Fund Types			Fiduciary Fund Types			Account Group	
	General	Special Revenue	Debt Service	Capital Projects	Trust and Agency	Pension Trust December 31, 2000	General Long-Term Obligations	Total (Memorandum Only)
CASH AND SHORT-TERM INVESTMENTS	\$ 4,296,146	\$ 1,718,524	\$ 97,105	\$ 2,246,758	\$ 1,672,429	\$ 3,888,819	\$ -	\$ 13,919,781
INVESTMENTS						21,723,291		21,723,291
RECEIVABLES:								
Real estate and personal property taxes	226,225							226,225
Tax liens	167,128							167,128
Excise taxes	192,588							192,588
User fees	176,992							176,992
Interest and dividends						148,719		148,719
Intergovernmental		410,521				198,173		608,694
AMOUNTS AVAILABLE FOR RETIREMENT OF GENERAL LONG-TERM OBLIGATIONS							97,105	97,105
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF GENERAL LONG-TERM OBLIGATIONS							20,393,023	20,393,023
TOTAL ASSETS AND OTHER DEBITS	\$ 5,059,079	\$ 2,129,045	\$ 97,105	\$ 2,246,758	\$ 1,672,429	\$ 25,959,002	\$ 20,490,128	\$ 57,653,546

LIABILITIES AND FUND EQUITY

LIABILITIES:								
Warrants payable	\$ 455,118	\$ 118,603	\$ -	\$ 71,011	\$ 42,287	\$ 46,654	\$ -	\$ 733,673
Deferred revenue	708,113	410,521				284,780		1,403,414
Reserve for abatements	248,000				110,625			248,000
Other liabilities	103,621	20,184						234,430
Bonds and notes payable							20,490,128	20,490,128
TOTAL LIABILITIES	1,514,852	549,308	-	71,011	152,912	331,434	20,490,128	23,109,645
FUND EQUITY:								
Fund balances:								
Reserved for:								
Encumbrances and continuing appropriations	220,967							220,967
Nonexpendable trusts					352,012			352,012
Stabilization					685,385			685,385
Debt service			97,105					97,105
Employees' pension benefits						25,627,568		25,627,568
Unreserved:								
Designated for subsequent year's expenditures	710,000							710,000
Undesignated	2,613,260	1,579,737		2,175,747	482,120			6,850,864
TOTAL FUND EQUITY	3,544,227	1,579,737	97,105	2,175,747	1,519,517	25,627,568	-	34,543,901
TOTAL LIABILITIES AND FUND EQUITY	\$ 5,059,079	\$ 2,129,045	\$ 97,105	\$ 2,246,758	\$ 1,672,429	\$ 25,959,002	\$ 20,490,128	\$ 57,653,546

See notes to general purpose financial statements

SWANSON FUND LIBRARY



**ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**

FISCAL YEAR ENDED JUNE 30, 2001

	Governmental Fund Types				Fiduciary Fund Type	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Expendable Trusts	
<b>REVENUES:</b>						
Real estate and personal property taxes, net of reserve for abatements	\$ 22,876,532	\$ -	\$ -	\$ -	\$ -	22,876,532
Excise taxes	1,882,221					1,882,221
Intergovernmental	7,216,399	1,317,237				8,533,636
User charges	3,102,531					3,102,531
Departmental and other	1,273,484	2,337,837			33,364	3,644,685
Investment income	426,987				49,685	476,672
<b>TOTAL REVENUES</b>	<b>36,778,154</b>	<b>3,655,074</b>	<b>-</b>	<b>-</b>	<b>83,049</b>	<b>40,516,277</b>
<b>EXPENDITURES</b>						
Current:						
General government	1,835,280	13,823		96,656	4,900	1,950,659
Public safety	4,595,004	683,491		53,719		5,332,214
Education	15,043,157	2,772,988		692,790		18,508,935
Public works	3,433,348	458,639		448,854	1,500	4,342,341
Human services	1,113,669	21,444				1,135,113
Culture and recreation	522,086	43,953		41,714	32,290	640,043
Community development					114	114
Pension benefits	4,884,506					4,884,506
Employee benefits	1,944,475					1,944,475
State and county assessments	602,870					602,870
Debt service:						
Principal	1,839,587					1,839,587
Interest	1,054,457					1,054,457
<b>TOTAL EXPENDITURES</b>	<b>36,868,439</b>	<b>3,994,338</b>	<b>-</b>	<b>1,333,733</b>	<b>38,804</b>	<b>42,235,314</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(90,285)</b>	<b>(339,264)</b>	<b>-</b>	<b>(1,333,733)</b>	<b>44,245</b>	<b>(1,719,037)</b>
<b>OTHER FINANCING SOURCES (USES):</b>						
Proceeds from issuance of bonds and notes		560,000		1,615,000		2,175,000
Operating transfers in	205,900	60,322		80,000		346,222
Operating transfers out	(80,000)		(155,900)		(110,322)	(346,222)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>125,900</b>	<b>620,322</b>	<b>(155,900)</b>	<b>1,695,000</b>	<b>(110,322)</b>	<b>2,175,000</b>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES</b>	<b>35,615</b>	<b>281,058</b>	<b>(155,900)</b>	<b>361,267</b>	<b>(66,077)</b>	<b>455,963</b>
<b>FUND BALANCES AT BEGINNING OF YEAR (as restated)</b>	<b>3,508,612</b>	<b>1,298,679</b>	<b>253,005</b>	<b>1,814,480</b>	<b>1,233,582</b>	<b>8,108,358</b>
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 3,544,227</b>	<b>\$ 1,579,737</b>	<b>\$ 97,105</b>	<b>\$ 2,175,747</b>	<b>\$ 1,167,505</b>	<b>\$ 8,564,321</b>

See notes to general purpose financial statements.

**GENERAL FUND**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**BUDGETARY BASIS - BUDGET AND ACTUAL**

FISCAL YEAR ENDED JUNE 30, 2001

	Budget	Actual	Variance Favorable (Unfavorable)
<b>REVENUES:</b>			
Real estate and personal property taxes, net of reserve for abatements	\$ 22,448,734	\$ 23,039,312	\$ 590,578
Excise taxes	1,559,540	1,882,221	322,681
Intergovernmental	3,844,529	3,938,838	94,309
User charges	3,516,601	3,102,531	(414,070)
Departmental and other	689,172	1,273,484	584,312
Investment income	470,836	426,987	(43,849)
<b>TOTAL REVENUES</b>	<b>32,529,412</b>	<b>33,663,373</b>	<b>1,133,961</b>
<b>EXPENDITURES:</b>			
Current:			
General government	1,904,511	1,850,873	53,638
Public safety	4,780,787	4,623,177	157,610
Education	15,064,802	15,042,530	22,272
Public works	3,120,209	3,099,733	20,476
Human services	1,205,992	1,135,660	70,332
Culture and recreation	523,207	506,088	17,119
Pension benefits	2,091,281	2,071,944	19,337
Employee benefits	1,953,146	1,953,146	-
State and county assessments	524,555	602,870	(78,315)
Debt service:			
Principal	1,839,587	1,839,587	-
Interest	599,235	589,457	9,778
<b>TOTAL EXPENDITURES</b>	<b>33,607,312</b>	<b>33,315,065</b>	<b>292,247</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>(1,077,900)</b>	<b>348,308</b>	<b>1,426,208</b>
<b>OTHER FINANCING SOURCES (USES):</b>			
Operating transfers in	205,900	205,900	-
Operating transfers out	(80,000)	(80,000)	-
Overlay reversions	80,000	80,000	-
Use of unreserved fund balance	872,000	872,000	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>1,077,900</b>	<b>1,077,900</b>	<b>-</b>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES (USES) OVER EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 1,426,208</b>	<b>\$ 1,426,208</b>

See notes to general purpose financial statements.

**NONEXPENDABLE TRUST FUNDS**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE**

FISCAL YEAR ENDED JUNE 30, 2001

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CONTRIBUTIONS	\$ 19,770
FUND BALANCE, Beginning of year	<u>332,242</u>
FUND BALANCE, End of year	<u>\$ 352,012</u>

See notes to general purpose financial statements.

## BOARD OF ASSESSORS

Neil G. Sheehan, Chairman  
John V. Phelan, III Secretary  
Vera H. Harrington

Michael A. Tumulty, Assistant Assessor  
Pamela R. Hogan, Clerk  
Linda L. Paster, Clerk

In accordance with Article 4 Section 2 of the by-laws of the Town of Swampscott, the Board of Assessors herewith submits its annual report to the citizens of the Town of Swampscott for the fiscal year 2002.

Additionally, in recognition of the town's 150<sup>th</sup> anniversary the Board wishes to submit an historical perspective of taxation over the past 150 years.

### SWAMPSCOTT THEN

According to folklore, Indians called this place M'gumpskut, and it was known as a good fishing site. Historians have disputed the exact word meaning, but all agree it includes reference to a rock. English pronunciation soon changed the form to be called Swampscott.

In 1634, 1400 acres of Swampscott was known as the domain of Sachem Poquanum. Two years prior to this, however, the Massachusetts Great and General Court had granted this same amount of land to John Humphrey the first deputy governor of Massachusetts Bay Co. Humphrey was a leader of the Dorchester Company, a patentee of and a close friend of Governor John Winthrop. John Humphrey returned to England in 1641, selling his land to Deborah Moody of Salem. Lady Moody sold it to Daniel King of Lynn in 1649.

On May 12, 1852, the Great and General Court incorporated Swampscott as a separate town from Lynn, with four miles of shoreline and many hills rising to 180 feet above sea level. The report of the Audit Committee of that time stated, "The expenses of separation from Lynn and the Act of Incorporation of the town will not again occur, yet, including this extra expense the expenditures have been so far below the amount of assessed and collected in Swampscott that the treasurer has been able to pay more than one half of the debt apportioned to Swampscott in the settlement with the City of Lynn. At the time of Incorporation the Humphrey Grant was increased by 653 acres taken from the City of Lynn. The population at the time was estimated to have been about 900. The number of Polls was 300. The estimated real estate value was set at \$500,000. Those chosen to administer taxation were, J. F. Philips, Thomas Stone Jr., Allen Washburn. As Surveyors of Highway, Washburn and Philips were chosen to also act as Assessors. Swampscott grew to its present size of 3.05 square miles in 1867 when 68 acres were added from the City of Salem.

The town directory of 1856 gave the occupations of 360 Swampscott residents as: 75 shoemakers who were working in small shops in the upper part of town; 30 farms in the lowlands of the Beach Bluff area; more than 200 fishermen or workers in related industries as boat building, drying cod to make dun fish, processing cod liver oil, and making sou'westers. The total population was then 1,335, and a dozen or more large estates occupied much of the town.

In addition to land and houses the following were taxed: money, tillage land, pasture land, store, cows, horses, stock in trade, bank and railroad stock, boats and boat houses, shipping, furniture, schooners, insurance, shares owned specified by a fraction.

#### 1852 Total Assessment (Approximately)

Personal	\$150,000
Real	\$500,000
Polls	\$ 1.50 X 300 = \$450.

As of 1852 the town tax rate was on \$4.60

In 1888 a prominent tract of ocean front land was the 130-acre E. Redington Mudge estate. It was divided, and the famous landscape architect Frederich Law Olmstead designed the Monument Avenue area. On adjoining Mudge land now stands the home of Elihu Thomson, an inventor and founder of General Electric Company. Built in 1889, the home was purchased for use as the Town Administration Building in 1944. In 1976 the Building was selected as a National



Historic Landmark. Not far away at 23 Paradise Road is the home where Mary Baker founder of Christian Science, lived in 1886.

In 1896, the Fish House was built on Fisherman's Beach. It was built to replace many individual huts fishermen used for sorting catch and storing tackle. Town fathers thought a clear beach would be more attractive to a growing community to those interested in pleasure boating and bathing. Still in use today, the Fish House exhibits the Town seal, carved on a gable of the building. The seal shows a fisherman. James Phillips, at the tiller of the "Dove" first Swampscott owned schooner. The famous Swampscott Dory was first built here in 1841, and for many years was used in fishing areas worldwide. Fishing and lobstering are still a part of the Swampscott economy.

Swampscott convened its first open Town Meeting on June 5, 1852. The number of voters at the first town meeting was 155. Seventy-five years later in 1927, as the population approached 10,000, a representative form of Town Meeting was adopted. The town is now divided into six precincts and each elects 54 Meeting members, one third each year for a three-year term to serve without compensation.

Today, Swampscott is primarily a residential suburb of approximately 14,000, but it was once known as a resort area with many summer hotels. The most widely known, the New Ocean House attracted vacationers and conventions until the large and beautiful structure was destroyed by fire in 1968. President Calvin Coolidge as a summer White House in 1925 used another called White Court, an estate on Little's Point. President Roosevelt and Winston Churchill signed the Atlantic Charter here in 1941. It presently houses Marian Court College.

#### SWAMPSCOTT NOW

Fiscal year 2002 was also historically significant. For the first time the total value of all real estate in Swampscott exceeded \$2 billion. Real estate values continued to rise with the average assessment rising 27%. For the first time since the adoption of proposition 2 ½, the town passed a general override of \$2.4 million dollars. As a result, tax bills in FY2002 realized an average increase of nearly 15%.

Mr. Neil G. Sheehan was elected to a three-year term and at the organizational meeting was voted chairman. Mr. John V. Phelan III assumed the position of secretary. Mrs. Vera Harrington complete her 41<sup>st</sup> year of service to the town. Assistant Assessor, Michael Tumulty, was elected president of the Essex County Assessors Association representing 34 communities in the county.

The senior abatement work-off program is in its third year and has been extraordinarily successful in providing tax relief up to \$500. for the elderly. In fiscal year 2002, there were 18 participants for a total of \$7437 in work-off abatements.

In a joint meeting on December 4, 2002. the Board of Selectmen once again voted to maintain a split tax rate. The approved rates for fiscal year 2002 are \$13.13 per thousand for residential property and \$23.56 per thousand for commercial, industrial, and personal property.

The Board of Assessors wishes to express its appreciation to Executive Secretary Patt George, David Castellarin, Denise Demboski, and Jack Paster for their cooperation and assistance throughout the year.

#### EXCISE TAX TOTAL

Number of vehicles	13,842
Excise tax	\$1,765,232.

Statutory Exemptions of real estate, which is mandatory under Chapter 59, MGL, totaled \$96,088.91 to 230 qualified homeowners.

The Board of Assessors herewith submits its figures used to determine the tax rate for fiscal year 2002.

Respectfully submitted,  
BOARD OF ASSESSORS

Neil G. Sheehan, Chairman  
John V. Phelan, III Secretary  
Vera H. Harrington

THE COMMONWEALTH OF MASSACHUSETTS

DEPARTMENT OF REVENUE

FISCAL 2002 TAX LEVY LIMITATION FOR

SWAMPSCOTT

FOR BUDGET PLANNING PURPOSES

I. TO CALCULATE THE FY2001 LEVY LIMIT

A. FY2000 Levy Limit	21,186,433
A1 ADD Amended FY2000 Growth	0
B. ADD ( IA + IA1 ) X 2.5%	529,661
C. ADD FY2001 New Growth	154,517
D. ADD FY2001 Override	0
E. FY2001 Subtotal	21,870,611
F. FY2001 Levy Ceiling	37,528,248

I. \$ 21,870,611  
FY2001 Levy Limit

II. TO CALCULATE THE FY2002 LEVY LIMIT

A. FY2001 Levy Limit from I.	21,870,611
A1 ADD Amended FY2001 Growth	0
B. ADD ( IIA + IIA1 ) X 2.5%	546,765
C. ADD FY2002 New Growth	180,347
D. ADD FY2002 Override	2,469,790
E. FY2002 Subtotal	25,067,513
F. FY2002 Levy Ceiling	47,012,686

II. \$ 25,067,513  
FY2002 Levy Limit

III. TO CALCULATE THE FY2002  
MAXIMUM ALLOWABLE LEVY

A. FY2002 Levy Limit from II.	25,067,513
B. FY2002 Debt Exclusion(s)	992,814
C. FY2002 Capital Expenditure Exclusion(s)	
D. FY2002 Other Adjustment	
E. FY2002 Water / Sewer	
F. FY2002 Maximum Allowable Levy	\$ 26,060,327

## ZONING BOARD OF APPEALS

Kenneth B. Shutzer, Esquire, Chairman  
Anthony Scibelli, Esquire, Vice-Chairman  
Robert Baker  
Joseph A. MacDonald, Esquire

David Janes, Clerk

### ASSOCIATE MEMBERS:

Michael Gorenstein

Edward M. Breed

The Zoning Board of Appeals held 20 hearings during the fiscal year ending June 30, 2002; 115 new petitions were filed, 68 approved, 6 withdrawn, 2 denied and 29 continued for further hearing. We would like to thank Kevin Goggin, the former full-time Inspector of Buildings, for his technical support and assistance, Helen M. Collins, his administrative assistant and Richard McIntosh, acting inspector. The Associate Members of the Board contributed valuable expertise to the Board. The Board's Secretary, Linda Paster has been invaluable to the Board for her thoroughness and professionalism and by the assistance shown to Petitioners.

The Board wishes to acknowledge Michael Gorenstein and Edward M. Breed as Associate Members of the Board. In addition, Kenneth B. Shutzer was reappointed to a five (5) year term as a regular member. Edward M. Breed was reappointed to a two (2) year term as an associate member.

In the course of the last twenty (20) hearings and numerous new and continued petitions, the Board periodically identifies an issue(s) having greater and more profound impact than the property on which it is situated. In that regard, the Board notes the continued importance of the adoption of the new Swampscott Zoning By-Law, which was unanimously approved at Town Meeting. As with all revisions there are certain unforeseen refinements, changes and modifications which will periodically be presented to Town Meeting for their review in an attempt to continue to refine and improve upon our current Zoning By-Law. In this regard, the Board of Appeals thanks all of the members of the Zoning By-Law Review Committee who have tirelessly over the last year sought the input of the Board of Appeals and Planning Board in its attempt to define incongruities and inconsistencies unforeseen when the current By-Law was remanded by Town Meeting back to the Planning Board for further study.

Another area of interest concerns the status of municipal legislation to restrict local control of low and moderate income housing pursuant to Massachusetts General Laws, Chapter 40B, commonly referred to as the "Anti-Snob Zoning Act." The act provides for an expedited hearing and review procedure for low and moderate income housing proposals. Qualified applicants file an application for a single "comprehensive permit" with the Zoning Board of Appeals rather than filing individual applications with each local agency or official having jurisdiction over every aspect of the proposal. The critical element of this process is the power given the Board of Appeals to override local requirements and regulations that are not "consistent with local needs." Additionally, the act although obligated to encourage or require developers to fund or construct affordable housing, is now being used as a vehicle to expend the perimeters of local zoning by-laws by permitting the Board of Appeals to supersede local zoning by-law regulations through the comprehensive permitting process. The unsuccessful applicant, if denied the permit by the Board of Appeals, can appeal the denial of the permit or the conditions imposed in a permit, to the Housing Appeal Committee (HAC), a state agency within the Department of Housing and Community Development. The scope of this process and the complexity of the procedure have resulted in Board Members attending Chapter 40B instructional seminars to better prepare for the application(s) which appear to be in the pipeline.

A recurring issue is the interrelationship between existing structures in a residential district, especially one involving an expansion in size and its impact on abutting properties. That issue was directly explored as an outgrowth of a Petition to demolish a pre-existing structure and the rebuilding of same on a lot formerly occupied by a smaller building mindful of the improvement the new structure would represent to the area (the Beach Club). It is in this regard that the Board is cognizant of an ever-increasing trend in densely populated and desirable towns to demolish and rebuild larger structures which may or may not be in keeping with the public sentiment or character of the area. Matters such as this can not be viewed in a vacuum and require the input and vigilant oversight of both the Selectmen and Planning Board (site plan review) to insure that the introduction of any new growth is not at the expense of its residential abutters or for that matter, existing businesses.



A unique aspect of Swampscott's demographics and zoning districts is the introduction of a dozen or more grandfathered business lots and pre-existing usage which abut residential neighborhoods. This issue, albeit problematic is best handled on an individual case by case basis to structure a systematic inter-relationship on a site specific basis. Crafting such decisions mindful of the concerns voiced by neighbors requires comprehensive review and detailed reasoning to minimize the potential risk of extensive court litigation. It is with that charge that the Board of Appeals views its responsibility to adopt the needs of the public, which it serves.

The Board through its Chair, wishes to personally thank the Chairman of the Zoning By-Law Review Committee Robert Baker and the tireless efforts of its members, who systematically incorporated the revisions mandated by the Attorney General's Office and with the help of Jack Paster and Mark McHugh have enabled the web savvy to avail themselves of the current Zoning By-Law. The Board in particular believes that the new streamlined and demystified Zoning By-Law provides for a more cogent and user-friendly document to the individual applicant.

With the potential for new or redefined growth, the Board encourages participation both in neighborhood issues as well as matters, which have the potential for Town wide impact. The Board therefore, continues to encourage individual participation at the Public Hearings.

Issues such as these and other matters have enormous import to the Town requiring exhaustive review and deliberations. The Board welcomes the opportunity to serve the Town in this capacity as well as the special permit requests by individual homeowners.

The Board acknowledges the difficult decisions which it is called upon to render but can state its decisions have generally withstood the scrutiny of the Courts and have ultimately resulted in fewer appeals and reduced costs to the Town both legal and otherwise.

The Board further appreciates the professionalism shown to it by members of the Bar and individuals who appear on their own behalf in the preparation of petitions and supporting documentation as requested.

Kenneth B. Shutzer was reelected Chairman, Anthony Scibelli elected Vice-Chairman, and Robert Baker elected Clerk of the Board.

Respectfully submitted,  
Chairman,  
Kenneth B. Shutzer, Esquire



## COMPUTER ANALYST

Being appointed as Swampscott's first Computer Analyst was very exciting for me. I began working here with many thoughts and aspirations for what this Town was capable of, and now looking back over the past two years; I am very pleased with the outcome.

During the last two years the Town's financial software took a major overhaul. MUNIS, software we use, was converted and upgraded to a 4<sup>th</sup> Generational Language with a Graphical User Interface (or the ability to point and click with a mouse).

The conversions began with Payroll, then to Real Estate and Personal Property Tax, continuing on with Utility Billing, and finally with the implementation of Motor Vehicle Excise Tax. By now using fully integrated software, billings and collections hit the general ledger daily, allowing the Town Accountant to keep up to date balances. The abatement and refund processes have been streamlined to allow for quicker processing and a more timely turnaround process.

In addition to the software being updated, there was a need to update many of the pc's in the Town Hall. Most of the offices received new, updated pc's, with more memory and larger disk capacity. In addition to updating the pc's, I was able to give new pc's to departments that did not have them in the past or those that would benefit from an additional pc. All offices in the Town Hall currently have pc capabilities. We added new networking connections to allow all department heads access to the Town's network. I was also able to add a second counter terminal in the Assessor's Office, allowing a better flow of counter inquiries.

Last April, we converted the old Retirement office into a computer room. The Financial Server and the network cables, switches, and patch panels, were moved into an air-conditioned, secure room. We then purchased a Windows NT Server, and brought internet access to the Town Hall. I wrote up Policies and Procedures for E-Mail and the Internet, and once the Board of Selectmen adopted those policies, the Town Hall Department Heads were granted access to both e-mail and the internet, provided they signed a copy of the policies. This past May, the Assessor's Patriot server was moved up to the computer room, and I recently added a firewall, thus creating a centralized and secure nucleus for the Town's Computer System.

In October 2001, Special Town Meeting approved funding to allow me to network the Town of Swampscott buildings. Fiber has been run from the Town Hall Computer Room to the Library, Fire Station, Police Station, Senior Center, Town Hall Annex, and High School Administration. This project is almost complete and within the next month all off site departments will be able to utilize the resources available at the Town Hall. Those resources include, e-mail, internet access, the Munis server, and the Patriot Server.

In addition to the above, my responsibilities for the Town of Swampscott include: processing of the Town and School payroll, managing the Town's health, dental, and life insurance, and I recently acquired the Workman's Compensation. I handle the printing of all the Real Estate, Personal Property, and Water/Sewer bills, as well as designing and ordering all of the bill stock. I assist offices with streamlining departmental processes and make recommendations on office procedures. I oversee all computerization and assist the staff with training and/or guidance with their processes.

Beginning July 1, 2002, Technology has been established as an individual department with a dedicated budget. Computerization and funds for technology will be centrally located, allowing for supervised spending and to create a uniformed network based on the same platform. I am excited about Swampscott's future with regards to Technology. I believe the Town is moving into a more efficient and user-friendly atmosphere.

I would like to thank the Board of Selectmen for supporting me and for backing my ideas and decisions, and to all the department heads and staff for their willingness to change and for their welcome approach to new technology. It has been a great two years and I look forward to see what this year and the future will bring Swampscott.

Respectfully Submitted,

Denise M. Dembkoski  
Computer Analyst/Payroll Supervisor

## CONSERVATION COMMISSION

Nelson Kessler, Cochairman  
Mark T. Mahoney  
Thomas Ruskin  
Antigone Simmons, Esquire

Geralyn P.M. Falco, Cochairman  
Joseph P. Crimmins, Esquire  
Peter Vasiliou, P.E.

The Conservation Commission is a seven member appointed body. Its function is to oversee activities in the coastal zone and other wetlands in town, enforce the Massachusetts Wetlands Protection Act, and to uphold the Massachusetts Rivers Protection Act.

In 2001 and fiscal year 2002, the Commission held twenty-nine (29) meetings, at which: two (2) Requests for Determination of Applicability were made, followed up by one (1) Determination of Applicability; eight (8) Abbreviated Notices of Intent and thirteen (13) Notices of Intent were made, followed up by the issuance of sixteen (16) Orders of Condition; one (1) Extension of an Order of Condition was issued; one (1) Enforcement Order was issued; and seven (7) Certificates of Compliance were granted. Several informational meetings also were held regarding environmental and conservation issues.

The Commission would also like to thank the DPW, the Building Inspector, and all of the officials both public and private that have worked with us throughout the year. We would like to extend our special thanks to Gary Barden for serving as a full board member for four months while Peter Vasiliou took a short leave-of-absence to continue his education and to Carol Epstein for her four (4) plus years of service on the Commission.

In addition, Antigone Simmons, Esq. was appointed by the Selectmen to the Commission.

## COUNCIL ON AGING

### MISSION STATEMENT OF THE SWAMPSCOTT COUNCIL ON AGING

- To serve all Seniors with dignity and positive regard
- To identify and respond to the needs of elders and to advocate on their behalf
- To promote an awareness in the community of issues regarding seniors.

### BOARD MEMBERS

Mary Abramson, Chairperson  
Estelle Epstein, Special programs  
Mary Cobbett, Policy  
Bea Breitstein, GLSS Board Member  
Walter Newhall, Treasurer  
Susan Fisher, Secretary/Policy  
Felice Litman, Arts  
Marion Stone, Special Events  
Ina Resinikoff, Special Projects

### STAFF

Executive Director, Martha Marcou  
Van Driver, Bob Gordon  
GLSS Site Mgr., Helen Richard  
Outreach Coordinator, Warren Hopkins  
Activities Coordinator Kathy Laurino  
Office Assistant Susan Pierce

The Swampscott Council on Aging is a policy-making board. At the present time we have a full board with nine members serving on special committees. We welcome new member Felice Litman to the Board.

### HIGHLIGHTS OF 2001-2002

The Volunteer Appreciation lunch with entertainment by the Melrose Singers was held at the Porthole Pub on April 10, 2002. Sheryl Gresek from Congressman Tierney's office attended the lunch and presented Certificates of Congressional Recognition to Director, Martha Marcou, Board Members, Bea Breitstein, Chickie Cobbett, and Felice Litman. Also honored were kitchen volunteers, Nancy Hughes, Connie Beauchain, and Kay Howes. Craig Lewin a student at Swampscott High School was the youngest person to receive an award for his weekly volunteer efforts. Chuck Marcou received an award for coordinating the golf, and bowling groups. Once again the Senior Center together with the North Shore Jewish Community Center in Marblehead hosted Soprano Ruth Harcovitz. Her program, a Celebration of Rodgers and Hammerstein was held at the Jewish Community Center. This program was sponsored jointly by the Swampscott and Marblehead Cultural Councils local agencies of the Massachusetts Cultural Council. The annual barbecue lunch was held on June 13<sup>th</sup>. At the conclusion of the luncheon a brief ceremony was held in which various Board Members, volunteers and staff were presented awards by Representative Petersen. Receiving awards were the following people: Council on Aging Board Members Sue Fisher and Marion Stone for their time and expertise; in the field of elder care, Ruth Connell, Al Snyder, Goldie Colls, Jean Dow and Larry Katz for their hours of valuable assistance as volunteers in the daily lunch and bingo programs. Director Martha Marcou as Outstanding Director's Award and Outreach Worker Warren Hopkins for his achievement in helping develop the many new programs that have contributed to the success of the Senior Center.

Folks enjoyed the Duck Tour, The Jacqueline Kennedy Exhibit, the Flower Show, Horizons Edge Cruise, La Salette Holiday Lights, lunch at Essex Agricultural School, and a trip to Foxwood. Lunch with the French Chef is always a popular event. Representative Doug Perersen attended and presented chairperson of the Board of Directors Mary Abramson and Board Member Estelle Epstein awards for their outstanding devotion and contributions to the Council on Aging. Chuck Marcou was appointed to the Board of Directors and the Finance Committee of Greater Lynn Senior Services. His extensive background as a CPA will assure that the interests of the Swampscott Senior Center will be well represented. COA Board member Bea Breitstein continues as a member of the G.L.S.S. Board.

### RENOVATIONS

During the past year much needed renovations continued at the center. Over the summer the building took on a completely new and welcoming visage. A fresh coat of paint, new shutters and a blue



sign to identify the center has brought many favorable comments from town residents. The first floor was painted and carpeted making the card room, waiting area and meeting room more attractive.

### TRANSPORTATION

Transportation is a very important part of the services offered to Swampscott seniors. The Council continues to offer transportation to and from the center for the lunch program. Food shopping and banking take place on Monday, Tuesday and Thursday. Local trips to Department

Stores take place on Friday. Reservations are made by calling the Senior Center on the day that the ride is needed. Medical transportation can be arranged through GLSS, The Ride and private vendors.

### OUTREACH PROGRAM

The Outreach Program offers the senior community the services of a full-time staff person who meets and/or visits with individuals on a confidential basis in order to assess their needs. Issues regarding transportation, home health care, Meals On Wheels, nursing homes and adult day care are just some of the many areas in which information and assistance are available. In addition, special initiatives such as the Farmers' Market Coupon Program and the potential life saving, "File of Life" Program, were also conducted as part of our expanded outreach effort.

### INFORMATION AND REFERRAL

One of the most essential services that we offer is that of Information and Referral. Many families's elders often find themselves in need of certain types of assistance that we may not be able to directly provide. It is in these cases that we must be able to refer them to the proper individuals or agencies who can best help solve their problems in a timely and efficient manner. This service requires strict attention on the part of our staff when it comes to listening to and understanding people's problems. In this way we can refer them to the proper agency and minimize the amount of forms and telephone calls for those involved. Medical and legal concerns, along with those dealing with health care, housing, transportation, finance and insurance are some of the more common that are addressed.

Additions to the Outreach Program this past year include:

A Senior Men's Club that has grown to over 60 members. The men meet monthly for a luncheon at the Senior Center that usually includes a speaker who addresses a topic that is relevant to seniors.

A Caregiver Group that is facilitated by Debby Segil of GLSS. The group meets twice a month at the Senior Center and functions as a support activity for those caring for elderly friends or family members who are ailing.

An Elder Care Advisor, Barbara Devereux of GLSS visits the Senior Center once a month in order to make herself available for advisory purposes for those seniors who need assistance in various matters. Barbara also visits seniors in their homes by appointment.

Our SHINE Counselor, Jim Kehoe continues to provide seniors with an invaluable service by advising them on matters relating to health and medical insurance. SHINE is a program offered through the Massachusetts Department of Elder Affairs. Jim, who is a local resident, is a trained volunteer who is available at the Senior Center for one hour each week.

Other programs conducted during the year include:

- Flu Shot Clinic in collaboration with the Swampscott Board of Health.
- Stroke Prevention Clinic.
- Participation in the Wellness Fair at Salem State
- A Presentation by Outreach Worker, Warren Hopkins, to the Swampscott Rotary Club on the "File of Life" Program.
- Distribution of Farmers Market Coupons to low income senior citizens.
- A grant funded taxi service for seniors who require non-emergency medical transportation on short notice.



The Outreach Program also arranged for a number of people to speak at the Senior Center including:

- Attorney Robert Bradley – wills, trusts and estate planning.
- Cheryl Greseck – (Congressman Tierney's Office) – Identity theft.
- Dr. David Roberts – Cardiac Care.
- Joe Balsama – Hurricanes.

#### **NUTRITION**

Meals are served five days a week from 11:45 until 12:20. No reservations are required for lunch. Meals on Wheels for homebound seniors are available. Presently, Greater Lynn Senior Services deliver approximately 50 meals to Swampscott residents.

#### **PROGRAMS, CLASSES AND TRIPS**

Several classes and trips are offered to seniors. Information on classes and trips appear in our monthly newsletter, *The Compass*, the *Swampscott Reporter*, *Lynn Item*, *Salem Evening News* and by calling the center. Classes continue in Bridge, Writing, Art and Osteoporosis Prevention Exercise. The Cribbage group continues as well as Mahjongg and Beano.

#### **HEALTH PROGRAMS**

Blood pressure readings take place on the first, second, third and last Tuesday of every month. Readings are conducted by Swampscott's Town Nurse, All Care VNA, and the Swampscott/Marblehead VNA

#### **NEWSLETTER**

*The Compass* is published monthly and contains the monthly menu, activities for the month, coming events and the latest information of interest to the seniors.

#### **FRIENDS OF THE COUNCIL ON AGING**

The Friends of the Swampscott Council on Aging was formed in February of 1995 and continues to lend assistance to the Center. We hope that people will contribute and join the Friends group.

#### **THANK YOU**

A very special thank you to all who helped make 2001 – 2002 a successful year. A very special thank you to all that volunteer at the Senior Center. Your efforts are greatly appreciated.

Respectfully submitted,

Martha L. Marcou  
Executive Director

## TOWN COUNSEL

In 2001 and the first six months of 2002 Town Counsel responded to a number of requests for opinions from Town officials on a wide variety of issues and represented the Town in several pending court actions. We advised the Board of Selectmen with respect to numerous zoning appeals, amendments to the town charter, ongoing claims brought pursuant to G.L. c. 21E, election law issues, bypass appeals and various other general municipal matters.

As always, we strive to provide fast and concise responses to requests for advisory opinions. Town Counsel has represented the Town and its officers in judicial proceedings before the District Court, Superior Court, and Land Court and has represented the Town in administrative hearings before the Civil Service Commission. We have also worked hard to provide effective representation of the Town in all of the Town's pending litigation. We continue to represent the Town in court on various litigation matters, and have successfully defended numerous zoning appeals.

The office of Town Counsel has continued to work with the Town to reduce municipal legal costs, by researching many issues of municipal law and mailing Memoranda addressing those issues at no charge to the Town. For example, in the last eighteen months, we have advised the Town with regard to the Community Preservation Act, municipal websites, the re-employment rights of municipal employees called up for military service, comprehensive permits, setting fees for solid waste collection and disposal, municipal contracting and many other timely municipal topics.

We have attended meetings of the Board of Selectmen and other Town Boards at the Town's request, and with permission of the Board of Selectmen, to provide advice on pending litigation and for the purposes of risk management.

Town Counsel's objective continues to be to provide high quality legal services to the Town in a responsive and timely manner at a reasonable cost.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and we appreciate the assistance and cooperation we have received on all matters from the Board of Selectmen and other Town Boards and personnel. We look forward to working with members of the Swampscott town government in the future.

Respectfully submitted,

Leonard Kopelman, for the firm  
of Kopelman and Paige, P.C.,  
Town Counsel

## EARTH REMOVAL ADVISORY COMMITTEE (ERAC)

In 1993, former owner of the quarry Bardon Trimount, clear-cut a three-acre parcel of trees just north of Overhill Road. Many neighbors felt increases in dust and noise. The Selectmen appointed a group and an Earth Removal by-law was voted in by town meeting in 1994.

One of the first tasks of the newly formed "ERAC" was to place remaining undisturbed trees and property into a no-cut, no-disturb GREENBELT area for the protection of the neighbors. In addition, Bardon Trimount was forced to replant and replicate the three-acre site that was cut down without permits.

The ERAC feels that the negative effects of dust and noise the neighbors experienced and felt when the three acre parcel was clear-cut, is more than enough evidence to insist that the GREENBELT Buffer remain in place. This past permit, the Board of Selectmen requested that language be inserted in the GREENBELT paragraph to potentially allow the school department to obtain use of now forest acreage to build fields associated with a new proposed high school; without placing Aggregate Industries in jeopardy of violating their permit which requires that the GREENBELT not be touched. The ERAC's opinion is that the GREENBELT Buffer should not be violated.

The ERAC has continued to insist upon quarry modernization at the Aggregate Industry Operation on Danvers Road.

Over the past year, the ERAC has monitored dust testing, testing of water at Fosters Dam, monitored noise studies and continued to build a data file in regards to the health and environmental issues surrounding the quarry operation.

The ERAC monitors the daily operation of the quarry in regards to all activities in the quarry. The ERAC generally handles all complaints and inquiries at the Aggregate property.

The ERAC has been working and pushing AI to update and modernize the plant and equipment at the quarry since inception of the by-law in 1994. Using a strong, but fair guiding hand over the past few years, we can report that the quarry operation has been perhaps 80% modernized with the Primary Crushing operation the last remaining piece of the puzzle. The ERAC has negotiated fairly, but firmly. Many meetings have been confrontational with neither side wanting to back down. This seems to be a common occurrence in other local communities that have quarries located in them.

Recognizing the size of the operation and understanding the complexity of replacing and modernizing a plant of such physical spanning size, the ERAC has worked with AI in directing, and sometimes selecting what was going to be done and in what order. For instance; the old secondary crusher was located right in the driveway of the old entrance. Crushing, screening, and loading of trucks were taking place just 200 feet from the entrance of the facility. Despite witnessing some valiant efforts by AI, both physically and financially to rein in the dust problem at this major section of plant, AI was unable bring dust containment down to an acceptable level. In order for the ERAC to recommend renewal of their permit AI had to relocate and upgrade this operation to an area of the quarry which was further back from the road, and into the upper part of the "hole." This plant has historically operated from the hours of 6:00 AM to 10:00 PM. The ERAC; in no uncertain terms has continuously informed AI that the plant and equipment should be sized properly to meet all their production needs within a 10-12 hour work day. The ERAC has clearly informed AI that after 2004, rock crushing past 5:00 or 6:00 PM in the evening was not realistic; and that the town and residents will not want to hear this equipment at that time of the evening and to be absolutely sure that their equipment and plant are sized to get the job done during typical construction hours. The ERAC continues to investigate some outstanding engineering questions in regards to the secondary plant but is very encouraged by the plants operation. The noise level produce by this plant is the measurement in which the ERAC shall measure against the new Primary Plant in 2004.

\*\* The ERAC has stated that should AI be able to conduct operations that would be oblivious to the neighbors and residents of Swampscott and Salem, that we would not mind a 24-hour operation. "If we can't hear you, we will not know you're there."

Another key decision by the ERAC was the relocation of the front entrance. in an effort to cut down on dust blowing off trucks and to try and achieve a 50/50 split with truck traffic



traveling through Salem & Swampscott, the ERAC "suggested" that the entrance be relocated. The ERAC believed that by moving the entrance further down the road, a majority of dust would blow off the trucks before reaching the populated areas of Swampscott and Salem. Although the traffic goal of 50/50 has not been realized, and dust blowing off trucks has been substantially reduced, dust still blowing off trucks remains a problem. When the push was made to relocate the entrance, the truck wash station that was to be installed during the summer of 2001 was delayed in part to properly place the equipment within the area of the new entrance; an entrance that involved a substantial effort to build. A truck wash station is not a mobile piece of equipment. It made no sense to install this equipment at the old entrance when a new exit was being constructed. The ERAC has been working of some type of truck wash since 1998, but has prioritized our improvement requests as we see fit.

**And finally the last piece of the puzzle: The primary crusher moves to the bottom by 2004.**

The ERAC has reached the end of a ten-year effort to modernize the operation of the quarry. The primary crusher moving to the bottom of the hole is the final piece of the puzzle. But first some background on the current primary crusher: The primary crusher is the machine that most of the town is hearing. It is a machine that has two gigantic adjustable "jaws." It is also the first piece of equipment that the blasted rock is introduced to. Ledge rock is blasted from the face of the quarry, and hauled via huge trucks to the "hopper" of the primary plant. The trucks dump directly into the hopper and the rock falls into the "jaw" of the crusher. The jaw is set to a dimension to reduce the large raw blasted boulders into smaller rocks that are then screened and conveyed onto the secondary crushing plant. The primary plant is only one crusher. The secondary plant has many smaller crushers and screens that reduce and process the finished rock product. An interesting observation of the "jaw" crusher is that it makes less noise and runs faster if the raw material being dumped in the hopper is not all large stones. Interesting because the blasting technique has a lot to do with the size of the raw material that is dumped into the hopper. A lesser and maybe weaker "blast" seems to produce much larger raw material. This larger raw material dumped into the hopper of the "jaw" make the "jaw" work that much harder, and is that much louder. Improved blasting techniques, as well as a new blasting contractor seem to have reduced the amount of larger rocks that go through the crusher as well as the blasting readings and complaints have diminished substantially over the past 6 years.

The ERAC has worked to place the primary crusher in bottom of the hole for several reasons:

1. Noise. The hope is that noise will be reduced to the level of the secondary crushing plant. This is the standard that we have talked about for the past several years. In 1997, before the secondary plant was replaced, the ERAC, in conjunction with former superintendent Marty McKenney, and Bardon Trimount noise engineer Mike Nutting, conducted several tests at various locations. We stood at the corner of Nichols and Martin road, the top of Overhill Road, and at the intersection of Eastman and Minerva.

With no measuring equipment set up, we conducted the following simple test: first we listened as the entire plant operated at full capacity. Marty then radioed the plant and had the secondary plant shut down. We noticed no change in the amount of noise. Next Marty radioed to run the secondary plant again, and this time shut down the primary plant, the "jaw." **There was virtually no noise with the secondary plant running and the primary plant off.** We performed this test at the other locations and heard the same results. **This is to be the test for the new primary plant.** In order to maintain the existing historical hours of operation, Bardon Trimount would have to reach the noise level of that when the secondary crusher is running by itself. **No measure of decibels; a simple test of the naked ear.** It is Dan Dandreo's contention that the new plant will not be able to be achieved these noise levels even with the new primary crushing plant in place, which is why new capacity is so important.

2. Capacity. The ERAC, concerned that noise reduction goals cannot be met, has continuously insisted that the new primary crusher is sized properly to ensure needed and contract production can be met within a 10-12 hour workday. " This plant has historically operated from the hours of 7:00 AM to 9:00 PM. The ERAC; in no uncertain terms has continuously informed AI that the plant and equipment should be sized properly to meet all their production needs within a 10-12 hour work day. The ERAC has clearly informed AI that after



2004, rock crushing past 5:00 or 6:00 PM in the evening was not realistic; and that the town and residents will not want to hear this equipment at that time of the evening and to be absolutely sure that their equipment and plant are sized to get the job done during typical construction hours.

3. Dust. The ERAC is optimistic that by placing the Primary Crusher deeper into the hole will reduce the dust from escaping the rim of the quarry because the dust will have to travel much further to leave the property. In addition, there appears to be several "foaming" products that are available that may be able to be adapted to the plant equipment to further reduce dust before it becomes airborne.

Closing thought. Moving the primary crusher to the bottom of the hole by no means guarantees that all will be well at the end of 2004. By the end of 2004-2005, it appears that the quarry operation will be fully modernized. The Town of Swampscott, the City of Salem, and the quarry may be at a crossroad. Should the quarry, after ten years of intense modernization, not be able to reduce noise, dust and truck traffic to levels which allow it to co-exist with its neighbors, and not be able to reach and follow requirements outlined under the bylaws of the Town of Swampscott, the realization that a quarry of such magnitude just cannot fit in such a tight populated area may have to be made. Perhaps a new use of the land along the lines of the now closed Rowe quarry in Revere, or the Innis quarry in Danvers may indeed be the most appropriate use of the property.

## BOARD OF ELECTION COMMISSIONERS

Linda Thompson, Chairman  
Joseph Sinatra  
Barbara Devereux  
Edward Golden

The Election Commission met on a regular basis for their monthly meetings, much discussion was centered on the re-precincting, which thru the Federal Census is done every 10 years in conjunction with the federal census. The results of the Federal Census showed Swampscott with 14,412 residents. The Town Wide Census, which is done as an Annual Street Listing, showed a smaller number of 13,665 in 2001. The State submitted 3 proposals for the Town to consider, a 6-precinct map with new boundaries, a 5-precinct map, and a 4-precinct map. The Commission displayed the three proposals at the Town Hall for the residents and welcomed any and all comments and suggestions. The commission met with the Selectmen thru the selection process and the decision as to which proposal to accept was made by the Selectmen in the spring of 2001. The Commission was also kept busy with regular scheduled elections and 4 special elections. A special Town Election was held June 19, 2001, a special Town Election was held on March 26, 2002, a special State Primary was also held on March 26, 2002, and a special State Election was held on April 23, 2002. At one point registered voters were asked to vote at 4 elections in a 5-week span. This could not have been accomplished without the help of the many poll-workers, custodians, and the Swampscott Police Department. The commission held many workshops for the poll-workers to assure smooth running elections.

April 24, 2001 the Annual Town Meeting was held, the elected officials were as follows,

Office		Total votes
Moderator:	Martin C. Goldman	1630
Selectmen:	Daniel Santanello	1591
Selectmen:	Paul E. Levenson	1402
School Committee:	Arthur Goldberg	1335
School Committee:	Mary H. DeChillo	1048
Treasurer:	Jack L. Paster	1643
Board of Assessors	Neil G. Sheehan	284 Write-in
Board of Public Works:	Robert C. Jaeger	1428
Library Trustee:	Cynthia Zeman	1415
Planning Board:	Veeder C. Nellis	877
Board of Health:	Michael M. Bergman MD	1130
Housing Authority	Albert DiLisio	1538
Housing Authority	Patricia Krippendorf	1048
Constable:	Stephen B. Simmons	1149
Constable:	Carl D. Reardon	1212
Constable:	Paul Minsky	1209

A total of 2,320 votes were cast, 24% of the registered voters.

On May 29, 2001, the members of the Board of Selectmen approved a map submitted by the Census Division of the Massachusetts Secretary of State's Office, which redrew Swampscott's precinct boundaries, keeping us at 6 precincts. The redrawn precincts are required by State law and are based on population as determined in the 2000 Federal Census. The new precinct boundaries became effective January 1, 2002. Because of the new precinct boundaries all 324 Town Meeting Seats became opened for the April 30, 2002 Annual Town Election.

On June 19, 2001 there was a Special Election called for a 2-½ override. The question was as follows, "Shall the Town of Swampscott be allowed to assess an additional \$2,469,790 in real estate and personal property taxes for the purposes of supplementing the fiscal year 2002

municipal budget for the fiscal year beginning July 1, 2001?" The results were as follows, YES 2076, NO 1888, 3,964 votes were cast, 41% of the registered voters.

The Annual Street Listing for 2002 showed a resident count of 13,696.

A first occurred for the Town of Swampscott on March 26, 2002, two separate elections were held. All went smoothly as the Town Voted on a Charter Change, and voted in a Special State Primary for the Senator in the First Essex District. This seat was opened due to the resignation of Edward J. "Chip" Clancy who is now the mayor in the City of Lynn. In the Senate primary the vote was as follows, for the Democratic Party Albert W. Bleau, Jr of Swampscott received 253 votes, Thomas M. McGee of Lynn received 2,320 votes, and Salvy Migliaccio of Lynn received 1,091 votes, there were no candidates for the other parties. 42% of registered voters cast ballots in this election. As a result Thomas M. McGee would be running unopposed for the Special State Election on April 23<sup>rd</sup>. The second election on that day was for a Charter Change for the Town. The vote was as follows, YES 2,476, NO 1,911. 45% of registered voters cast ballots in this election.

On April 23<sup>rd</sup> 2002 the Special State Election was held. The only name appearing on the ballot was Thomas M. McGee, who received 359 votes a 4% voter turnout.

On April 30, 2002 the Annual Town Election was held. The elected officials are as follows:

Office		Total votes
Moderator	Martin C. Goldman	1940
Selectmen	Reid J. Cassidy	1352
Selectmen	Marc Paster	1346
Board of Assessors	Vera C. Harrington	1927
School Committee	Dan Yaeger	1901
School Committee	Shelley A. Sackett	1490
Board of Health	Martha B. Pitman MD	1991
Board of Health	Lawrence S. Block MD	2018
Planning Board	Jeffrey S. Blonder	1808
Library Trustee	Carl Reardon	1839

A total of 3,235 votes were cast, 34% of the registered voters.

\*\*\* The breakdown of votes by precinct is available in the Election Office. \*\*\*

In June of 2002 Joseph C. Sinatra retired from the Election Commission. Joe has been on the commission since 1994 and will be surely missed.

Respectfully submitted,

Linda J. Thompson  
Chairman

## **ELECTRICAL & FIRE ALARM INSPECTOR**

In the period between January 1, 2001 and July 2002 there were 542 permits issued. Fees collected 42,502.50.

Many inspections and re-inspections were done. There were 13 new homes and the remainder of permits issued was for repairs and renovations.

Our fire alarm system is being updated continually. Fees collected from property owners with fire alarm boxes are used to do this work. Within a few years the fire alarm system will be completely rewired.

Some fire alarm boxes have been removed. All master fire alarm boxes on buildings remain, purpose being, if a fire occurs anytime, even if the building is unoccupied, the fire department will be notified immediately.

This department is now in charge of the town's traffic lights. New controls were installed in Vinnin Square, some are under the control of the state and some are not.

The control at Puritan Road and Humphrey Street at the Fish House should be upgraded this year. The state is in the process of upgrading the traffic light at Burpee Road and Essex Street. This is necessary because of the children crossing the street at the intersection and the amount of truck traffic.

Electrical Inspector and Fire Alarm Inspector – Daniel C. Cahill

Assistants – Gordon Lyons & Ronald Marks

Secretary – Helen M. Collins



## SWAMPSCOTT EMERGENCY MANAGEMENT AGENCY

Bruce D. Gordon, Director

Laurence Galante, Deputy Director

Ronald Madigan, Deputy Director

Emergency Management is the 21<sup>st</sup> century version of Civil Defense. Since the end of World War II and in particular the last quarter of the 20<sup>th</sup> century the focus has been on natural disasters and nuclear accidents. The biggest crisis for Swampscott has been hurricanes, snowstorms, coastal flooding and Y2K. After the events of September 11<sup>th</sup> a new concern has emerged – how to protect the citizens of Swampscott and prepare the Town against terrorism. The first question is can we? The answer is absolutely! The next question is how?

We must first realize that our lives have changed forever. We must view everything differently but we must also not let these acts stop us from living a normal life – going where you want to go; doing what you want to do. We must do it smarter. We need to become much more aware of who and what is going on around us. We must ask more questions and expect more delays and become more patient. We must prepare ourselves – individually, as a Town and as a nation – for the next attack. We must do everything in our power to live our lives as normally and freely as possible thereby removing the biggest weapon of terrorists – fear.

On September 11<sup>th</sup> at the request of the Federal and State governments the Town went into a high security mode intended to protect the citizens and the local government. Each and every Town department and employee responded and reacted in a seamless and professional manner that can only be characterized as exceptional. At no time then nor since then has the Town been at risk. Local public safety and key department heads were meeting on a weekly basis to keep current on developments and insure continued operation with little to no disruption. This core group continues today to assess developments and prepare accordingly.

Recently the State established S.A.T.U.R.N. – a statewide antiterrorism unified response network which is made up of the police department, fire department and emergency management agencies from cities and towns as well as state and federal officials dedicated to fighting terrorism and preparing for the next attack. Swampscott officials participate aggressively in this program and are receiving specialized training as well as being kept in the information loop in order to stay abreast of current conditions. We will continue to move forward with this program to better prepare our Town and departments.

The Swampscott Emergency Management Agency prepared an assessment of the Town's emergency preparedness at the request of the Selectmen. Certain areas were addressed with them as well as the finance committee and the capital improvements. As a result of these discussions and as a result of Town meeting approving funding, a long-term program of improving Swampscott's ability to mitigate an incident and better protect and meet the needs of the Town has begun. We are working on ways to better alert the people to potential safety issues, give public safety departments better equipment and training, a more unified Town response to emergencies and the capability to triage and care for people for a period of time in an emergency independent of outside assistance.

The Comprehensive Emergency Management Plan, the working document/plan of the Town is constantly reviewed and updated. Swampscott public safety officials have also increased capabilities and developed specialized responses for certain situations. While we can't anticipate the next crisis, natural or manmade, we intend to be as well prepared as possible to deal with whatever may come our way. Emergency preparedness must and will continue to be the major focus of local officials. Unfortunately this doesn't come cheap. The Town needs to insure that key departments are able to respond in an appropriate and safe manner. To assist in this we are pursuing grants, group purchasing and federal and state monies that are expected to become available. We will continue to work together as a team with the common goal to serve and protect our citizens.

I would like to thank all the departments, members of the Town emergency preparedness committee and the volunteers for their commitment, dedication and cooperation. With these professionals and continued teamwork we will overcome anything that comes our way.

## HARBOR ADVISORY COMMITTEE

William F. Hennessey, Chairman

Lawrence P. Bithell  
Geraldyn P. M. Falco  
Michael Gambale

Peter C. McCarriston  
John J. O'Shea

The year 2001 was a relatively quiet one for the Harbor Advisory Committee.

Fortunately, there were very few major issues affecting the Swampscott waterfront, which required intense scrutiny. As a result, the Harbor Advisory Committee met just once to discuss issues of interest.

This year was marked by the resignation of long-time member, Lawrence Mangini. Larry served on the Harbor Advisory Committee with distinction for many years. He always contributed to the highest degree based upon his waterfront expertise and his love for the community. Larry's input had been nothing short of superb and it was always presented with great enthusiasm and common sense. He shall be greatly missed.

There is an up-side to this story. The Harbor Advisory Committee welcomed new member, Michael Gambale to service. Mike is a commercial fisherman operating out of Swampscott Harbor and he is currently the president of the Swampscott Fisherman's Alliance. In this capacity, he has for many years functioned as the Alliance's spokesman on matters involving the Department of Public Works and the Health Department relating to fishermen's concerns. He is also very active on the state level through the Massachusetts Lobstermen's Association. In the past, the Harbor Advisory Committee often consulted with Mike for the purpose of gaining insight and recommendations from his unique perspective. His membership on the Harbor Advisory Committee is certain to be of great benefit to the Town.

Temporary repairs by the Department of Public Works to the boat launch ramp along side the pier accomplished two years ago seem to be holding up well. Hopefully, these measures will suffice for a few more years as funds to accomplish permanent reconstruction are likely to be unavailable due to higher priorities associated with other town-wide infrastructure requirements. While the ramp repairs amounted to a *Band-Aid* approach to the problem, the ramp is now serviceable and may be so for a few more years. The Harbor Advisory Committee nevertheless recommends that a more permanent "fix" be applied here in the form of a completely new structure designed and constructed to suitable standards. The present structure is wrought with design deficiencies and it simply cannot be made suitable for long-term use.

Of great concern to the Harbor Advisory Committee is the annual movement of sand at Blaney Beach by the Department of Public Works and by others. Each year, sand is moved in great volume from the front of seawalls to the low tide mark. The concern here is twofold. Moving the sand to the low tide mark has tended to fill in the harbor in areas previously dredged. This seems counterproductive to the very expensive dredging activity which took place in 1993. Furthermore, moving the sand from in front of the seawalls, especially in front of the Fish House parking lot, creates a substantial drop from the lot to the beach posing a potential hazard in terms of someone falling from the top of the wall to the beach. It is the opinion of the Harbor Advisory Committee that sand should be removed from in front of the seawalls to a point where the distance from the top of the walls to the beach may not be so great; however, we strongly feel that beach sand is a valuable commodity which should be utilized to enrich other beaches along the harbor such as that at Martin Way. Under no circumstances, should the sand be placed at the low tide mark to wash out filling the mooring area. These concerns have been expressed to the Department of Public Works and to the Conservation Commission.

The Harbor Advisory Committee, as the name stipulates, is an advisory group to the Board of Selectmen and to the Town as a whole. Members are appointed by Selectmen for their expertise and for their special interest in matters effecting the Swampscott waterfront. As members, we appreciate the opportunity to be of service to the community. By the same token, we realize that committee members are not the only repositories for good ideas; thus, we solicit any and all citizen input on waterfront related matters.

Respectively submitted,

William F. Hennessey  
Chairman



## HARBORMASTER'S DEPARTMENT

Lawrence P. Bithell, Harbormaster

Assistant Harbormasters

Roger Bruley  
Roger Carroll

John Cawley  
William Hennessey

The year 2001 boating season was just so pleasant as to suggest that the weatherman might have been bribed. Nearly every weekend presented conditions that bordered on the ideal. As a result, it was a very busy summer on the Swampscott waterfront.

The number of vessels moored in Swampscott waters grew slightly versus the prior year. In excess of two hundred vessels moored here in the year 2001 establishing yet another record number for the harbor. Nevertheless, all who sought mooring space here were accommodated. Although additional space exists in the harbor for moorings, the spaces remaining have diminished to the point where limitations may eventually have to be placed into effect. We've not quite reached that point; however, it may arrive soon. Shore-side, resources remain severely strained, primarily due to limited parking in the harbor vicinity. Remedies must be explored to accommodate the increased activity in the area if boating continues to increase in popularity.

The pier, the floats, and the launch ramp served the boating public well this season. Launch service made available by the Swampscott Yacht Club made boat access more convenient allowing the Harbormaster's Department to extend the mooring field further out into Nahant Bay thus allowing the Harbor to accommodate more boats.

As in the past two years, in cooperation with the Recreation Commission, the Harbormaster's Department placed fifteen designated swim markers along town beaches. These markers have proven to be extremely beneficial in terms of deterring vessels, particularly jet-ski types, from encroaching upon beaches crowded with bathers. The markers also provide the department with basis for issuing citations to those who would violate designated swim areas in spite of these prominent signals to the contrary.

The town boat completed its seventeenth year of service continuing to serve the community extremely well. A much-needed new "T-Top" was acquired and installed to protect staff from extremes of weather and from damaging rays of the sun. At eighteen years, the boat is however beginning to show signs of age; therefore, it is prudent to begin the planning process for a replacement vessel a few years down the road. We have done this working in concert with the Swampscott Capital Improvement Committee. It should always remain uppermost in mind that the harbormaster's boat is an *emergency vehicle*, which must be called upon to operate reliably at all times.

This year, the Harbormaster's Department provided weekly assistance to the Health Agent by transporting him to all seven beaches in town for state and town mandated water purity testing. In past years, the Health Agent would go to each beach by land, put on hip boots, and wade out into the surf with his test equipment. Approaching the seven test locations by boat saved the Health Agent approximately five hours per week and provided a more consistent testing process. This assistance to the Health Department was provided by Assistant Harbormasters on a volunteer basis at no cost to the town.

Your Harbormaster and Assistant Harbormasters continue to be very active in the North Shore Harbormaster's Association. This organization is comprised of Harbormaster's Departments from Winthrop to Salisbury and all coastal communities in between. As in previous years, we participated in essential training programs designed to enhance our competence and readiness to better serve the boaters of Swampscott. Because of our active involvement in this organization, a Swampscott student is eligible to compete for a \$500.00 college scholarship sponsored by the North Shore Harbormasters Association. Those having Internet access may wish to log on to the N.S.H.A.'s web site, [www.harbormasters.org](http://www.harbormasters.org) where the Swampscott Harbormaster's Department maintains a page. The web site contains much valuable information for boaters navigating throughout the north shore. Of interest too might be the Swampscott Yacht Club web site, [www.syccompass.com](http://www.syccompass.com) for information attuned even more locally.

The mission of the Swampscott Harbormaster's Department remains a mission totally oriented to the community. We strive to accomplish our mission in a user friendly, efficient, professional, and cost efficient manner while enforcing federal, state, and local regulations within our jurisdiction. Managing the mooring permit system and maintaining department equipment remain very important aspects of our responsibilities as well.

To be successful in accomplishing the department's mission, cooperation of many individuals, organizations, boards, and committees is essential. We therefore extend our appreciation to Town Meeting, to the Finance Committee, to the Board of Selectmen, to the Department of Public Works, to the Police and Fire Departments, to the Swampscott Yacht Club for the use of their launch service and other considerations, and to the Town Clerk and staff for their considerable assistance, especially with the mooring permit system. Special appreciation is extended to the Assistant Harbormasters who devote so much time on a voluntary basis, for our mission could not be accomplished without these dedicated individuals. Special thanks are extended also to Mr. Harris Tibbetts who continues to provide extensive assistance in the placement and relocation of moorings within the harbor. Finally, to the boaters whom we serve, we appreciate your cooperation and good will, for it is you who ultimately make boating such a wholesome and pleasurable pastime here in Swampscott.

Respectfully submitted,

Lawrence P. Bithell  
Harbormaster



## BOARD OF HEALTH

Nelson Kessler, Chairman of the Board of Health  
Dr. Martha Pitman  
Ellen Vinard  
Dr. Michael Bergman  
Dr. Larry Block

The Board of Health, during the year of 2001, has been extremely busy with all of the changes that have occurred since the September 11<sup>th</sup> attack. The Board of Health, along with all other departments, has spent numerous hours on emergency preparedness planning for the event of a potential bioterrorist attack. The emergency preparedness team's goal is to keep Swampscott safe and have all needed resources available in the event of any type of threat. The Health Director was asked by the Police and/or Fire Departments to investigate Anthrax scares on seven (7) separate occasions. Fortunately, there was no Anthrax bacterium found at any time. The Board of Health will continue to promote health and well being for the residents of Swampscott.

In April 2001, Ellen Vinard's term as a Board member lapsed. She ran for re-election and was defeated by Dr. Michael Bergman. Dr. Bergman unfortunately had to resign on October 22, 2001 due to his relocation to Newton, MA. We want to thank both Ellen Vinard and Dr. Michael Bergman for their expertise and support as members of the Board of Health. Dr. Larry Block joined the Board of Health in January 2002.

### TRASH & RECYCLING

Trash and recycling is the largest part of the Board of Health's day-to-day operation. The Health Department deals with multiple phone calls and complaints many of which need to be investigated before they can be resolved. Our recycling contracts are currently with JRM Hauling and Recycling for curbside and DeRosa Landfill Management for Schools and Municipal buildings. Recycling continues under the direction of the Recycling Committee, as well as the chairman of recycling, Nelson Kessler. This year showed a decrease in recycling tonnage collected by two hundred five point thirty-one tons (205.31). However, the first six months of 2002 shows this reversing to an increase in tonnage recycled. The Board urges all Swampscott residents to recycle more diligently as it is beneficial to the town, both ecologically and economically. In 2001, recycling efforts raised more than ten thousand dollars (\$10,000.00) in revenue for the town. The trash fee for the year 2001 was one hundred six dollars (\$106.00). The purpose of the trash fee is to fund the cost of waste collection. This will be the last year for a trash fee secondary to the proposition two and a half override in which the annual cost of trash removal and recycling was incorporated into the town's annual budget. As in previous years, the town's contract with Waste Management states there is a limit on the amount of trash disposed per household each week. This limit includes four (4) barrels of thirty-gallon (30) capacity or eight (8) bags also of thirty-gallon (30) capacity. Christmas trees and extra Christmas trash is included in this limit. Due to the contractually imposed rubbish limits, our trash tonnage decreased by approximately five hundred forty-five point sixty-four (545.64) tons.

In the past year and a half the Board of Health sponsored six (6) white metal drop-offs and two (2) Cathode Ray Tube (CRT) / clothing drives which were sponsored in conjunction with the Salvation Army. We collected a total of three hundred and forty-eight (348) televisions. The 2001 hazardous waste drop-off was conducted with Safety Kleen for the residents of Swampscott. In 2002 hazardous waste drop-off was held in conjunction with the Marblehead Board of Health for both communities. The Health Department was given one hundred (100) digital thermometers from the Massachusetts Department of Environmental Protection for the purpose of conducting a thermometer exchange for our residents. This program was a success and we hope to have the ability to do more in the future. There were six (6) curbside leaf pickups. Also, the cemetery dump was open for residents to drop off yard waste. Unfortunately, the hours were limited to two days per week due to the need for an attendant during the drop-off period. In 2002, the Department of Public Works started charging residents twenty-five dollars (\$25.00) yearly for a permit to dump yard waste in the cemetery.

### PUBLIC HEARING

In April 2002, the Coalition for the Health of Aggregate Industries Neighbors (CHAIN) organization presented a petition to the Board of Health requesting a public hearing to determine if the Aggregate Industries quarry may be declared a noisome trade. The Board held this meeting on May 23<sup>rd</sup>

at the St. John's Sports Club on Burpee Road. The Board of Health felt that this was a viable forum to hear all arguments and deliberations concerning this matter. At this time, the Board of Health is working with the Board of Selectmen, Earth Removal Advisory Committee and Aggregate Industries to get some of these problems rectified. As an example of this collaborative effort, there has been language placed in the permit renewal application that Aggregate Industries will install a wheel wash system and move a stone crusher deeper into the earth. As yet, there has been no determination by the Board of Health as to whether or not they will label the quarry a "noisome trade". The Board would like to thank everyone who has worked so hard to bring this issue to our attention and collaboratively joined forces to see that the best possible outcome is reached.

#### **RESTAURANT INSPECTIONS**

The Director of the Health Department, James Marotta conducts bi-annual restaurant inspections in May and, then again, in December. This includes seventy (70) establishments in the Town of Swampscott. If a restaurant fails, Mr. Marotta would make follow up visits until that establishment was in compliance with the State Health and Sanitary codes. Yearly, after the May inspections, the Health Department sends out approximately three hundred (300) permits to these establishments. Each permit must be handwritten and some establishments can have as many as seven (7) permits issued.

#### **BEACH TESTING**

Beach testing was changed from bi-weekly to weekly testing in 2001. We have seven (7) beaches that are required to be tested throughout the summer. Due to high fecal count, beaches were closed on three (3) different occasions last year. On June 19, 2001, Stacey, Phillips and Preston Beaches were closed. On June 20, 2001, retesting of the water allowed for reopening. On June 27, 2001, Whales beach was closed due to a high fecal count and re-opened on June 28, 2001. On July 31, 2001, Stacey, Fisherman's, Whales and Eisman's were closed due to high fecal counts. All were retested August 1, 2001 and re-opened on August 2, 2001.

Beach testing began again on June 3, 2002. The Board of Health asked the Department of Public Works to post cautionary signs at all the outflow pipes on all the beaches which read: "Caution. Water flowing from this pipe may be unsafe for human contact. Do not play or swim near out flow." The Board is concerned that the outflow water contains bacteria that could be harmful when children or pets wade or play in the shallow pools that form.

The Board of Health wants to extend its thanks to Harbormaster, Larry Bithell, and his staff for assisting the Board of Health with beach inspections.

#### **EMERGENCY ASSISTANCE**

In March, 2001, James Marotta, Director of Public Health was called by the Fire Department to respond to an oil spill. A commuter rail train had hit a foreign object, which ruptured the oil tank. When the train pulled into Swampscott station the oil was gushing from the bridge down onto Burrill Street and into the sewers. With the help of the Department of Environmental Protection, the spill was contained at Stacey beach before it could go out to sea.

In April 2001, a car drove through the front of Fiorey's II Market causing great damage. Many food products needed to be discarded. The Director of Public Health worked closely with the owner of the store to assure that there were no other foods contaminated during renovations.

In the fall of 2001, Swampscott lost one of its landmark buildings to fire when the Jeffers building on Humphrey Street burned. The Director of Public Health was called in to handle the neighboring food establishments and restaurants. Water was shut off to this block of businesses making the restaurants unsuitable for commerce. James Marotta was available to answer any questions the proprietors may have had, as well as, to make sure these businesses were inspected before they could reopen days later.

January 2002 saw a fire in the freezer of Johnnie' Foodmaster on Paradise Road. It was determined that all the food in the freezer needed to be discarded even if it did not seem to be affected by the damage. The Health Department oversaw the clean up process.

#### **CLINICS INFLUENZA**

The Board of Health conducted four (4) public flu clinics this past year. These clinics were held at Temple Beth El (2) Senior Center (1) and Town Hall (1). Our Public Health Nurse, June Blake, R.N. along with several volunteer nurses were able to immunize approximately one thousand twenty (1020) individuals. The flu clinics were very successful due to the many volunteers that came forward to participate. We want to thank Rabbi Weinsberg and Martha Marcou for the use of their facilities. In addition we want to thank Salem State College instructor Charlene Campbell, and the



Marblehead/Swampscott VNA Cathy Mallard for all their help in making the 2001 flu clinic a huge success. We also want to thank June Blake, R.N. (Public Health Nurse) for preparing all flu clinics for the town of Swampscott. The public health nurse billed all senior health plans for the administration costs and collected a total of two thousand one hundred sixty four dollars and fifty-nine cents (\$2164.59).

#### **BLOOD PRESSURE**

As in previous years, the nurse performed twelve (12) blood pressure clinics at the Senior Center. Hepatitis B vaccines continue for eligible town employees. We provide tuberculin skin tests for all new hires for the school department. Approximately, thirty (30) school employees were done. The Board of Health has also been working on State mandated regulations for tattooing and body piercing and is awaiting approval from our legal counsel. Our Public Health Nurse also tracked all communicable diseases in the town, watching closely for any clusters or outbreaks.

#### **MENINGITIS**

In 2001, we started a brand new program for all our high school seniors. We offered meningitis shots for all seniors interested. We are hoping to make this an annual program so we can educate individuals on the disease of meningitis and, in fact, have held our second clinic in May 2002. In November 2001, the public health nurse had the opportunity to speak publicly at the Massachusetts Health Officer's convention in Hyannis in hopes of getting more communities motivated in vaccinating seniors against meningitis.

#### **IMMUNIZATIONS DISPENSEMENT**

Each month the public health nurse must travel to Tewksbury State Hospital for the Massachusetts Public Health Nurses meeting. At this time she also picks up any immunizations that will be needed by the doctors in the Town of Swampscott. The public health nurse logs in the lot numbers and expiration dates and dispenses the medications as needed. This includes all of the flu vaccine immunizations that the doctors are allotted by the State of Massachusetts. It is also the responsibility of the public health nurse to account for all the vaccinations that are returned by the doctors for any reason. These medications must then be returned to Tewksbury State Hospital.

#### **HEPATITIS B**

Each new town worker for the Department of Public Works, Police Department, Fire Department and School Department may choose to be immunized against Hepatitis B. This is recommended especially for first responders who would be more at risk. Several employees were immunized in the past eighteen months.

#### **TUBERCULOSIS**

Each new school employee must be tested for tuberculosis. The State of Massachusetts no longer supplies the serum; therefore, through the Public Health Nurse, the school department orders serum directly from the drug company. June Blake, RN, then plants the tests and reads the results three days later. This has been quite a convenience to the new employees who may not have the time to visit their primary care physicians.

#### **MELANOMA GRANT**

In 2001, the Health Department received their second annual (Ban the Burn) grant offered by the State of Massachusetts. The grant in the sum of one thousand three hundred fifty dollars (\$1350.00) was presented to the Health Department at the State House in Boston. This year the Health Department worked in conjunction with the parks and recreation department providing individuals with sun safety facts when residents came in to purchase a beach sticker. We provided each resident with a sand pail with shovel full of sun safety education. With the monies left over we were able to purchase a canopy shader for Phillips Park for the Parks and Recreation Department. The Public Health Nurse also visited all the pre-schools in the town to teach sun safety and presented the children with the educational sand pails. In 2002, the Health Department received their third annual (Ban the Burn) grant offered by the State of Massachusetts. This time the grant sum was four hundred dollars (\$400.00) and earmarked specifically for the purchase of canopy shaders for other parks in Swampscott. Again, we employed the help of the Recreation Department to supply residents with sun safety education along with pinwheels or mini beach balls. We want to thank Anna Palumbo, Bill Busch and Connie Hayes for helping out in this joint effort.

#### **TOXIC USE REDUCTION NETWORK (TURN) GRANT**

For the past two years, the Health Department has applied for the Toxic Use Reduction Network (TURN) Grant. In June 2001, the subject of our grant request was Mercury Awareness Partnership. The Health Department planned to team with the School Department, Fire Department, Building Department,

Pesticide Awareness Committee and an Environmental Engineer to encourage the safe removal and disposal of mercury. We were not approved to participate in the TURN grant for 2001. We will apply again in 2002. Wish us luck!

### **CAMP INSPECTIONS**

In June of each year, the Director and Public Health Nurse inspected five (5) summer camps for the purpose of meeting the regulations developed by the Massachusetts Department of Public Health and local rules. This is another state required mandate that must be done for the safety of our children. This inspection included a thorough investigation of the campsite to insure that the environment was safe for the attending children.

- Safe structures and equipment
- Sanitary facilities
- Adequate supervision of the campers at all times
- Plans and protocols in place for medical emergencies, including medicine administration, natural and physical disasters
- Sufficient health care coverage
- Injury and fire prevention protocols
- CORI and SORI checks for all employees
- To ensure that there is a health supervisor on site over the age of eighteen (18) who knows first aid and CPR
- Up to date immunization records for staff and campers

### **A MESSAGE FROM THE BOARD OF HEALTH COLUMN**

The Board of Health Nurse continues to print columns on pertinent health issues and concerns. These articles included:

- Glaucoma
- Heart disease
- Colorectal cancer
- High blood pressure
- Cholesterol
- Melanoma
- Influenza
- Meningitis
- West Nile Virus
- Osteoporosis
- Lyme disease
- Food safety tips for prevention of food borne illnesses
- Organic lawn care

### **REGULATIONS**

On April 23, 2002 the Board of Health passed regulations regarding Body Art. This includes any piercing or tattooing. The regulations are quite extensive and written with the utmost concern for public health and safety. The Board would like to thank June Blake, RN, for the many hours she spent researching this information and Mark Reich, Town Counsel, for his much appreciated legal advice.

### **LECTURES**

In November, the public health nurse was invited to speak publicly at the Massachusetts Health Officer's convention in Hyannis in hopes of getting more communities motivated in vaccinating seniors against meningitis. June Blake, RN spoke on the program she helped implement in Swampscott to get Senior High School students immunized against meningitis before they go to college.

On February 25<sup>th</sup> and 26<sup>th</sup>, 2002, Dr. Larry Block spoke with the Junior Health class at the High School. Dr. Block spoke to the students about nutrition and the important role it plays on heart health.

On Monday, March 11, 2002, Dr. Martha Pitman spoke to forty-five (45) High School Juniors and Seniors on the topic of Human Papilloma Virus, a sexually transmitted disease that has been definitively linked to certain cancer. HPV is the most commonly sexually transmitted disease in the United States. The students were very receptive, interested and inquisitive.

The Board of Health would like to thank Dr. Brian Coughlin, Superintendent of Schools for inviting the doctors to speak with the students.



## **MONTHLY HEALTH EDUCATION FOR MUNICIPAL EMPLOYEES**

Massachusetts Interlocal Insurance Association offers the town a budget for health education and this year we were allotted a budget of five thousand dollars (\$5000.00). In conjunction with Martha Kelleher and June Blake, we developed monthly health programs for municipal employees. We performed the following so far this year:

- Cholesterol Screenings
- Tetanus boosters and pneumonia shots
- Glucose testing
- Fitness screenings and body fat analysis
- Sun damage assessment
- Bone density screening
- Ask a dietitian
- Glaucoma awareness
- Pedometer walking program
- Blood pressure screening
- Health assessment survey and prizes

This program will continue into next year. We want to thank Claire Allemian, Wellness Director (MIIA) and Martha Kelleher, Vice Principal Swampscott High School, for their assistance in this program.

### **WEST NILE VIRUS PROTOCOL**

The Board of Health was able to develop a West Nile protocol in conjunction with the Pesticide Awareness Committee and North East Mosquito Control and Wetlands Management District. We want to thank Walter Montgomery, Martha Dansdill and all residents who spoke at our Board meetings for the numerous hours on developing a protocol we could all agree on. This has helped everyone have a better understanding of the process. For 2002, the Board of Health is taking a more passive view of treating the mosquitoes due to their concerns of pesticides use. The North East Mosquito Control and Wetlands Management District will continue to monitor the mosquito population in Swampscott and will notify the Board of Health should they find any mosquitoes carrying the West Nile Virus, at which time, the Board will reassess the use of pesticides.

### **ANIMAL TESTING**

Periodically, the Board of Health receives telephone calls regarding dead animals. Generally, the Health Department will dispatch Philip Whitten to dispose of them. On occasions, when the species is a bird and seemingly dead less than twenty-four (24) hours, the Health Department will submit the bird to the Massachusetts State Laboratory for testing of West Nile Virus disease. In the past eighteen (18) months there have been no birds submitted for testing which have had positive results for West Nile Virus. The Board would like to thank Philip Whitten for his service and congratulate him on more than five thousand six hundred animal pick-ups over his career.

### **ORGANIC PESTICIDE MANAGEMENT POLICY**

In the spring of 2002, Dr. Larry Block in conjunction with Martha Dansdill, of the Swampscott Pesticide Awareness Committee, collaborated on the Organic Pesticide Management Policy. A statement that declares that: "it is in the best interest of public health to eliminate the use of toxic pesticides on Town-owned land and in public buildings; to encourage the reduction and elimination of the toxic pesticides on private property; and to introduce and promote natural, organic cultural and management practices." This policy was presented to the Board of Selectmen on Tuesday, June 11, 2002. The Selectmen support this idea and would like to help to make it a Town By-Law. The Board of Health would like to thank the Board of Selectmen for their time, interest and support in this matter.

### **NORTH SHORE WELLNESS FAIR**

The North Shore Wellness Fair was a huge success. We were able to offer health screenings; educational materials, a 5k-road race, fun and entertainment go for all ages. We have already started planning next year's event.

### **PUBLIC SAFETY DAY**

For the past two years, the Public Health Nurse participated in the annual Public Safety Day held at Blodgett field. This event helps residents to become more aware about health concerns such as sun safety, helmet use, car seats, fire safety, etc. Nurse Blake gave out sun-block, beach balls, pinwheels and safety awareness activity book, as well as informational materials.

### **SWAMPSCOTT'S 150<sup>TH</sup> BIRTHDAY CELEBRATION**

The Board of Health was honored to play a part in the month long celebration of Swampscott's 150<sup>th</sup> Birthday. In addition to inspecting the vendors and making sure the food was properly cooked and served, we were thrilled to be asked to march in the sensational parade.

#### **OTHER POINTS OF INTEREST**

Dr. Larry Block was interviewed by Scot Cooper of WBZ radio regarding the organic lawn care article he wrote for the Swampscott Reporter.

James Marotta, Director of Public Health, was interviewed by Terry Adler of the Channel 7 News on the topic of mandated beach testing and funding.

An information display was set up outside of the Health Department. This display has a table and racks full of informative literature on many health subjects. This information is free to the public.

#### **VITAL STATISTICS**

The Town of Swampscott welcomed one hundred eighty-four (184) new residents including ninety-seven (97) females and eighty-seven (87) males. Congratulations to all! This year there were two hundred forty-two (242) deaths in Swampscott. The leading cause of death was cardiac conditions followed by respiratory conditions.

In closing, we would like to thank all the dedicated staff and volunteers for making 2001 through June 2002 a very productive time for the Board of Health.

## SWAMPSCOTT HISTORICAL COMMISSION

This has been a year of great activity for the Commission.

The Commission wrote and published an illustrated soft cover book to recount our town's development since its incorporation. We are most fortunate to have had Sue Ellen Woodcock, author and Salem Evening News reporter and Commission member Brian Best as our editors. Rick Pierro of Designer's Eye did the graphics. The book was published in the spring in time for the celebration of Swampscott's 150<sup>th</sup> anniversary and has received wide praise. Proceeds from the sale go towards the 150<sup>th</sup> celebration.

In 2000 the Mass Historical Commission awarded the Swampscott Historical Commission a \$6,000 grant, which the town matched with \$5,000 to survey the boundaries and historical integrity of the Frederick Law Olmsted Subdivision, a parcel of streets laid out and designed by him in 1889. Olmsted is noted for having designed New York's Central Park and Boston's "Emerald Necklace" of parks.

The Olmsted district, a parcel of about 130 acres, consists of 382 properties, and includes the Town Hall, the Public Library, Post Office, three churches, and the Swampscott Historical Society's John Humphrey house. In the past year two public meetings have been held in town to explain the historical significance of this property to all townspeople and especially to those living in the area. The response from area residents has been enthusiastic and totally supportive.

As a result of this grant, the Olmsted district was formally placed on the National Register of Historic Places in July 2002, a prestigious honor to the community. National Register Status is also a prerequisite to apply for additional grant monies for period street lighting, landscaping and signage, which is the Commission's next project.

In 2001 the Commission applied for and won a \$30,000 grant from the Massachusetts Historical Commission which was matched by \$30,000 from the town's DPW, which is responsible for the Town Hall's care and upkeep, to pay for the writing of architectural specifications and blueprints to make the Town Hall fully handicapped accessible. This is a state requirement. The work on this project is underway.

The Commission could never have achieved such a great year without the help of some wonderful people: Thank you to Town Moderator Martin Goldman and Selectwoman Carole Shutzer who went to bat for us to get seed money so that we could get our book printed before the advertising dollars were raised, and to Tom Reid and Jeffrey Goldstein for giving us a chance to put the word out on TV. To Betty Holmes, Sylvia Corrado and Anita Balliro for their book contributions and yes, Betty, for your retailing finesse! To Representative Doug Petersen, Patt George, Kevin Goggin, Denise Demkoski, the staff of the Swampscott Public Library and the Swampscott Historical Society for the time and expertise which they have so generously given to assist us in our work this year.

Want to know more? Log onto our website. [www.swampscotthistory.org](http://www.swampscotthistory.org). Our talented and dedicated webmaster Brian Best will update you on what's new in Swampscott history. And if you haven't already purchased your copy (ies), do go to Town Hall or the library and get "Swampscott, Massachusetts Celebrating 150 Years 1852 – 2002. It's a keeper!

Respectfully submitted, Sylvia B. Belkin, Chair

Sylvia B. Belkin, Chair  
Brian K. Best  
Mary M. Cassidy  
Angela Warren Ippolito  
Sheila Leahy, Treasurer  
Douglas B. Maitland, Secretary  
Jean F. Reardon  
David Callahan Sr., Member Emeritus

Associate Members  
Louis Gallo, Historian  
Reverend Louise Mann  
Marilyn Margulius  
Sue Ellen Woodcock



## SWAMPSCOTT HOUSING AUTHORITY

James L. Hughes, Chairman

Albert DiLisio  
Barbara Eldridge

Marianne McGrath  
Patricia Krippendorf

For The Swampscott Housing Authority the year 2001 was a continuation of the successful and productive year 2000. The year 2001 saw the completion of more improvements in the physical plant of the Housing Authority. As were the improvements chronicled in the Year 2000 Town Report, the improvements of 2001 were further testimony to the energy and dedication of former Chairman of the Board of Governors, the late Margaret Kelly who got the ball rolling for all of these improvements.

This past year we saw the completion of modernization of the roof systems of the nine quadruplex buildings which compose the family housing community at Cherry Street and Cherry Court with the installation of rain gutters and downspouts; the asphalt shingles on the roofs of all nine buildings had been replaced under separate contract in the year 2000. Also, winding up in the year 2001 was the modernization project at the elderly/handicapped housing located at Duncan Terrace replacing all windows in the Duncan Terrace Buildings. The Duncan Terrace Community is made up of six (6) Garden Style Apartment Building housing forty (40) one bedroom housing units and the staff office of the Housing Authority. After over forty years of use, the original equipment sliding windows (Circa. 1961) had become very difficult to open and close, especially for the elderly residents, additionally, the window frames and tracks had become excessively worn causing drafts, noise and lack of security. In each of the forty units, in the office, and in the common ways all original equipment, sliding windows were replaced with vinyl clad double hung windows.

On July 1, 2001, Mark N. Thomas stepped down as Executive Director after completing over fifteen years of service to the Housing Authority. During Mark Thomas' tenure as Executive Director, the Swampscott Housing Authority made historic strides in improving the physical plant of the Authority. Mark Thomas oversaw the building of a residential facility at 12 Ryan Place dedicated to the housing for eight deaf, retarded citizens under Massachusetts Acts and Resolves Chapter 689. He also oversaw the application for state grants for, and the construction of, the modernization of public housing in Swampscott including the re-siding and re-roofing as well as the complete demolition and reconstruction of all kitchens and bath rooms and a complete upgrade of electrical services of the nine quadplex buildings at the Margaret Kelly Family Housing Community. Mark Thomas was also oversaw the application process for the funding grants for modernization of the Duncan Terrace and Doherty Circle complexes. He also oversaw the construction of new roadways, walkways and parking lots at Duncan Terrace and Doherty Circle, the new windows at Duncan Terrace, insulation in the Doherty Circle buildings, and new, efficient electric lights also at Doherty Circle.

The Housing Authority is particularly proud of Mark Thomas' efforts to identify tenant fraud and to take aggressive action to eliminate it whenever discovered. Consistent with the philosophy of the Housing Authority Board of Governors, Mark Thomas was dedicated to providing low cost, high quality housing for the most needy and qualified citizens and exposing those who unfairly take advantage of the system. Mark Thomas took particular pride in the initiative during his tenure to name the Cherry Street/Cherry Court family complex for the late, beloved Chairman of the Authority Board, Margaret Kelly; the veterans' family housing complex is now called the Margaret M. Kelly Family Housing Community.

The Swampscott Housing Authority and the Board of Governors thank Mark Thomas for his extraordinary efforts on behalf of the Authority, its staff and its tenants and wish him the best of luck in his retirement.

On July 1, 2001, the Board of Governors appointed Donna McDonald as Executive Director to fill Mark Thomas' vacancy. Under Donna McDonald's guidance, the staff offices are well on the way to becoming computerized. Hardware has been purchased and installed and specialized soft-ware designed to meet the unique needs of small, state aided (no federal projects) is being developed by Swampscott resident Sam Stone of CyberSense Training & Consulting in collaboration with the Swampscott Housing Authority and several other authorities in like circumstances. Upon completion of the software development, much of the paperwork associated with the administration of over one hundred housing units will be obsolete allowing the Executive Director to focus more on quality of tenant life issues.

Also currently underway with the oversight of Donna McDonald is another major modernization



project involving the elderly/handicapped community at Duncan Terrace. The new project, funded by a State grant, is the replacement of all the boilers in the six (6) buildings at Duncan Terrace. The project is now in the design phase. The engineering and design is being done by the engineering firm of Cronis, Liston, Nangle & White LLP from Danvers, MA. Upon completion of the design phase, bids will be sought for actual construction. It is anticipated that the construction will not be completed until 2003. The installation of the new boilers will make a significant difference in the quality of life of the elderly/handicapped residing at Duncan Terrace by providing dependable heat during the winter. The present systems are the cause of great concern for the Authority; during the heating season, system failures which result in discomfort to the tenants and the consumption of an inordinate share of maintenance time, are all too frequent. All heating units to be replaced are original equipment installed in 1961. Additional benefits of the new systems will be a marked increase in system efficiency, thus allowing the Authority to provide more heat at a lower cost and an increase in the ease and safety of maintenance by relocation and modernization of various valves used in the system.

The Swampscott Housing Authority would like to thank Swampscott Police Lieutenant Paul Bartram for his assistance during his time as the first SPD liaison to the Housing Authority and wish him luck as he assumes greater responsibilities with the Police Department. The Authority also welcomes Lt. Bartram's successor, Patrolman Saverio (Savy) Caruso as the new police liaison officer.

The Board of Governors, the Executive Director, and the staff of the Swampscott Housing Authority are committed to providing safe, comfortable and affordable housing for qualified tenants.

## SWAMPSCOTT PUBLIC LIBRARY

The library is a successfully functioning facility with an abundance of valuable materials. It is now open 59 hours per week, which includes four mornings for our senior citizens and mothers with young children and four evenings for our working patrons. We have also extended our hours to include three hours on Sundays during the winter months.

We have increased our circulation by over 10,000 items this year including books, magazines, CD's, videos and books on tape. We have had over 85,000 people in attendance throughout this 18-month period. We have more than 10,000 registered borrowers at the library. Over 4,000 people have attended our programs. Volunteers have donated more than 2,000 hours of work.

The constant state of activity in the building gives evidence of our success. At almost any hour, every computer station is occupied, the tables in both the fiction and the browsing room are filled and the Children's Room is alive with activity.

Townspeople have been coming to the library and availing themselves of all of our up-to-date technology. We now have more than 20 computers in the library for public use. Many of these are available for patrons to check their e-mail, do Internet searches, search magazine databases and produce word processing documents. The library's website is up and running and is proving to be of great interest to the public. Patrons can check on the availability of a book from home and even reserve it themselves. No one has to worry about overdue books anymore, since anyone with a home computer, which has an internet connection, can renew items from home.

The library has offered a variety of adult programs throughout the year. We host several book discussion groups, a Swampscott history discussion group, guest speakers, computer training classes, and a program called "Practically Speaking" which allows our new Russian immigrants to practice their English speaking skills. This year we also tried a "Town-wide Read" Program. The premise was to have everyone in town read the same book, *The Hate Crime* by local author Phyllis Karas, and come together to discuss the book's themes of intolerance and hatred. Many people attended our discussion groups while others came to hear the author speak. This program was offered by the library as a part of our town's "No Place for Hate Campaign". It proved to be very successful and will be repeated in the future.

The Children's Room has continued with its high quality programming throughout the year. Beth Coughlin and Izzi Abrams, our Children's librarians, were honored this year by the Swampscott Chiropractic Associates for their dedication to the children of Swampscott. The children's librarians have also begun an outreach program to the preschools and kindergarten and first grade classes in town. They bring materials from the library to these schools and run library programs for the teachers, in an effort to develop the next generation of readers and library patrons.

With the help of several townspeople, the library ran a highly successful Family Night. We had over 350 townspeople in attendance. Radio Disney came with a van and played music and distributed ice creams. Volunteers manned face-painting, nail art, button-making and game tables. We also sold pizza and soft drinks. Many of the local business donated food and supplies and items for a raffle table. Everyone who attended agreed that this was an event that should happen every year.

The Assistant Director, Susan Conner, has spent a great deal of time this year developing instructional programs for those citizens who are computer illiterate. This year Susan is monitoring a grant from the Massachusetts Board of Library Commissioners for formal computer instruction for the senior citizens of the town. We are able to offer instruction in basic computer skills, word processing, and introductory navigational skills for the Internet.

Our Teen Area has become a very popular place for young people after school. Computers are available as are reference materials for homework and a listening center for tapes and CDs. This area, which is under the supervision of Vicky Coffin, was highlighted in the national VOYA Magazine for the month of October.

The Friends of the Swampscott Public Library continue to be very supportive of library

activities. They purchase rental books for those patrons who don't wish to be placed on a waiting list for a best seller. They have purchased numerous museum passes for our patrons' use (Children's Museum, Science Museum, Isabella Stewart Gardner Museum, John F. Kennedy Library, The Peabody/Essex Museum, the Museum of Fine Arts, Boston-By-Foot, and the Stone and Franklin Park Zoos). The Friends also support summer children's programming, teen programming, pay for the printing and postage of our newsletter, and help to defray the costs of refreshments for our adult programs. The Friends of the Swampscott Library also purchase furnishings for the building. This year they purchased some furnishings and decorations for the Teen Area and a print of The Fish House by local artist Donald Menzies. The library could never offer as many services and programs without the help of the Friends.

In conclusion, it is because of the dedication of the staff, and the Board of Trustees and the Friends of the Library that the Swampscott Public Library can offer so many services and materials to the town. It is because of the support of the townspeople that the library is a success.

#### BOARD OF LIBRARY TRUSTEES

Kelly Raskauskas, Chairman

Cynthia Zeman, Vice Chair

Carl Reardon, Secretary

#### LIBRARY STAFF

##### FULL TIME

Alyce Deveau, Director

Susan Conner, Assistant Director

Vicky Coffin, Reference Librarian

Maureen McCarthy, Head of Circulation

##### PART TIME

Elizabeth Coughlin, Children's Librarian

Israella Abrams, Children's Librarian

Marcia Harrison, Cataloguer

Ann Nechtem, Library Assistant

Barbara Wermuth, Tech Aide

Dorothy Forman, Secretary

Joanne Janakas, Library Aide

Jennifer Woods, Library Aide

Maralyn Keay, Library Aide

Yelena Kuzmina, Library Aide

Rebecca Ingalls, Library Aide

Phyllis Raimo, Library Aide

Penny Longhurst, Library Aide

Marie Epstein, Library Aide

Sami Lawler, Library Aide

Jeannette Curuby, Reference

#### OFFICERS OF THE FRIENDS OF THE SWAMPSCOTT LIBRARY

Sandi Moltz, President

Sidney Epstein, Treasurer

Ellen Wittlinger, Vice President

Barbara Wermuth, Clerk

Shirley Ashman, Member At Large

Pat Cardenas, Member at Large

## VOLUNTEERS

Ruth Rolin  
Frieda Canavan  
Winnie Patrikas  
Barbara Paik

Terri Smith  
Matt Cohen  
Erica Katz

Pat Polisson  
Rose Fishman  
Harriet Weinstein

Respectfully submitted,

Alyce Deveau, Director



## MBTA ADVISORY BOARD

Swampscott Representative  
Joseph J. Balsama

The MBTA Advisory Board is made of representatives from 175 cities and towns that are serviced by the MBTA. The office is located at 177 Tremont Street, 4th Floor, Boston, Massachusetts 02111-1020. Paul Regan is the Executive Director. The telephone number is (617) 426-6054. (Fax: (617) 451-2054. E-mail: [advbrd@erols.com](mailto:advbrd@erols.com); web site: [www.mbtaadvisoryboard.org](http://www.mbtaadvisoryboard.org).)

As of February 27, 2002, Mayor David Cohen of Newton took over as Chairman of the Advisory Board replacing Mayor Peter Torigian of Peabody, who did not run for reelection as Mayor. The remainder of the slate of officers include: Vice Chairs - Eleanor Beth (Plymouth) and Barbara Marcks (Lincoln); and Clerk - Vineet Gupta (Boston). Mayor Cohen appointed Mayor Dorothy Kelly Gay (Somerville) to chair the Executive Committee and Jeffrey Nutting (Franklin) as Chair of the Finance Committee. Meetings of the full advisory Board were held on the following days in 2001: January 9, March 26, May 23, July 2, September 19, and October 31. In 2002, meetings were held on February 27, April 5, and May 8. All meetings with the exception of the February 27, 2002 meeting were held on the second floor of the State Transportation Building at 10 Park Plaza in Boston. The February 27th meeting was held at the State House in Hearing Room A-2 due to a room not being available at the State Transportation Building.

In November of 2001, Bob Prince, the General Manager of the MBTA, retired. He was replaced in February 2002 by Michael Mulhern, who was appointed by Acting Governor Jane Swift.

The MBTA services the Town of Swampscott directly through buses and commuter rail, and indirectly by the Blue Line, when commuters drive to Revere and park and board the Blue Line trains for Boston. The latest schedules, which change about twice a year, are available at Fiory's Variety Store, the Town Clerk's Office, The Swampscott Public Library, and several other places around town. You can buy commuter rail tickets at Fiory's. THE RIDE (the MBTA's paratransit service), which transports people with disabilities, is administered by the Greater Lynn Senior Services, Inc. (GLSS), 103 Summit Drive, Unit 2A, Peabody, MA 01960. The telephone is 888-319-7433 or 888-319-7433 TTY (for customers, who are hearing impaired and use a TTY to communicate).

On September 7, 2001, the MBTA began a one-year pilot program, "Night Owl Service." This extended weekend service on Friday and Saturday Nights until 2:30 A.M.. The cost to the MBTA is \$2.8 million in FY2000. The MBTA will evaluate this program to see if it will be extended another year.

On October 3, 2001, the MBTA approved \$650,000 in measures to heighten security in the subways and on buses as a result of 9/11. A community with an incident related to the MBTA is asked to call the Operations Center, which is opened 24 hours a day, at (617)222-5758. The MBTA Police can be reached at (617) 222-1212.

The Aquarium station on the Blue Line reopened on October 29, 2001 after being closed for a year for rehabilitation. The MBTA Board of Directors approved the purchase of 94 new Blue Line cars, spending \$172 million with all new cars in service by 2005. Twenty-five of the existing Blue Line cars will be retrofitted for service on the Orange Line to increase rider capacity. On Monday, June 24, 2002, the MBTA eliminated all direct bus service from Nahant to Swampscott (Vinnin Square).

## **METROPOLITAN AREA PLANNING COUNCIL**

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials to address issues of regional importance. As one of 14 members of the Boston Metropolitan Planning Organization (MPO), MAPC has oversight responsibility for the region's federal funded transportation program. Council membership consists of community representatives, gubernatorial appointees and city and state agencies who collaborate in the development of comprehensive plans and recommendation in areas of population and employment, transportation, economic development, housing, regional growth and the environment. The 25 members elected Executive Committee meets 11 times a year. The full Council meets three times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

MAPC works with its 101 cities and towns through eight sub regional organizations. Each sub region has members appointed by the chief elected officials and planning boards of the member communities and is coordinated by an MAPC staff planner. The MAPC sub regions meet on a regular basis to discuss and work on issues of inter-local concern. Beverly, Danvers, Essex, Gloucester, Hamilton, Ipswich, Manchester, Middleton, Peabody, Rockport, Salem, Swampscott, Topsfield, and Wenham are members of the North Shore Task Force (NSTF). The municipal representatives of the North Shore Task Force sub region consist primarily of city and town planners.

This year, the North Shore Task Force:

- Reviewed and commented on the MBTA's Major Investment Study for the North Shore;
- Discussed details of the new US EPA Stormwater Phase 11 Regulations.
- Met with the Executive Office of Environmental Affairs regarding the implementation of Executive Order 418, a program that provides cities and towns up to \$30,000 in planning services.
- Participated in the development of the new Regions Transportation Plan, the main document that will determine transportation investments and funding until 2025, by reviewing the newly updated policy and projects lists.
- Conducted a survey of all fifteen NSTF municipalities to identify priority planning and development issues for each community.
- Discussed updating the Transportation Improvement Program (TIP) and the Unified Planning Work Program (UPWP).
- Researched the possibility of establishing an alternative transportation network through the state Transportation Demand Management Program and learned about how new van networks on the North Shore are meeting inter-suburban transportation needs for underserved communities.
- Worked with town of Wenham to explore options to fund the restoration of its Town Hall and build a new police station.
- Conducted presentations on the Community Preservation Act and/or Executive Order 418 in Rockport, Essex, Hamilton, Wenham, Topsfield and Gloucester.

In addition to working with its sub regional committees, MAPC has been involved in a variety of activities that affect communities within the region.

### **2000 CENSUS**

Throughout this year, the federal government released Census 2000 data. MAPC has been busy analyzing the data to identify growth trends and disseminating information to legislators, municipalities, public and private agencies, and the general public. To this end, MAPC drafted two important documents. Decade of Change highlights key regional growth trends that occurred during the 1990's. Community Profiles, partnering documents to Decade of Change, is a compilation of demographic, socioeconomic and land use data for the 101 cities and towns in the MAPC region. The profiles present a portrait of each community through the presentation of key growth indicators, which are documented over time to pinpoint specific trends.

## **BUILDOUT ANALYSES**

MAPC completed the two-year process of producing Build out Analyses for communities throughout the region. MAPC and Executive Office of Environmental Affairs (EOEA) staff introduced information about Community Preservation Act and build out analyses results during presentations to Mayors, City Councils, Boards of Selectmen, and interested citizens. EOEA funded the effort and contracted with MAPC to complete build out analyses for every city and town in the metropolitan region. The purpose of the study was to create an approximate "vision" of the potential future growth permitted by a community's bylaws and encourage discussion of growth management options. Build out analysis results have been the basis for zoning changes in a number of communities, and have provided critical information for water resource planning at the local and regional level. These analyses will form the basis for planning work under Executive Order 418 and other comprehensive planning efforts.

## **COMMUNITY DEVELOPMENT PLAN PROGRAM**

The Community Development Plan Program stems from the passage of Executive Order 418, an initiative issued by former Governor Paul Celluci in January 2000. By making all cities and towns eligible for \$30,000 in planning services to assist in the preparation of a Community Development Plan, the initiative is designed to provide guidance as communities consider options for future development. The plans should focus on developing affordable housing while balancing the need for economic development, transportation and infrastructure improvements, and cultural resource and open space preservation. The program is managed at the state level by an Inter-Agency Working Group (IAWG) consisting of the Department of Housing and Community Development, the Executive Office of Environmental Affairs, the Executive Office of Transportation and Construction, and the Department of Economic Development. Within its planning area, MAPC is administering the program and working with communities to develop a Scope of Services. Communities may also choose MAPC to perform many of the planning services necessary to complete a Community Development Plan.



## **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT SCHOOL COMMITTEE**

January 1, 2001 – December 31, 2001

Mary R. Marrs, Swampscott Representative  
Amelia P. O'Malley, Superintendent-Director  
North Shore Regional Vocational School District

### **Merger Study**

The Merger Study Sub-committee membership consisted of: Mr. Wayne Marquis, Town Manager of Danvers, Co-Chair; Mayor William Scanlon, City of Beverly, Co-Chair; Mayor Peter Torigian, City of Peabody; Amelia P. O'Malley, Superintendent-Director, North Shore Regional Vocational School District; Mr. Philip Holden, Boxford Representative of the North Shore Regional Vocational School District School Committee; Dr. Wayne Burton, President, North Shore Community College; Mr. Gustave Olson, Superintendent, Essex Agricultural & Technical Institute; Mr. Peter McCarthy, Essex Agricultural & Technical Institute Board of Trustees; Mr. Ira Singer, Town Manager of Middleton; Mr. Robert Pariseau, community member; Mr. James Gaylord, Superintendent, Peabody Public Schools; Mr. Jeff Wulson, Department of Education; Mr. Jeff Wheeler, Department of Education and Mr. Fran Kane, Department of Education.

This Sub-committee met regularly throughout the year. In December, 2001 a final draft of the Merger Study Report was forwarded to the Department of Education to be reviewed before presentation to the Legislature. The Merger Report calls for a school to be built on the Essex Agricultural & Technical Institute campus that will service both the current North Shore District (including the city of Peabody) and the Essex Agricultural District. The legislation will address the composition of the district, the governance, financing of the new school and the operating costs of the new school.

### **Administration**

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

In the past year the administration purchased and installed a new student administrative software system from Computer Resources, Inc. of Barrington, New Hampshire. This software system enhances the District's mandatory reporting to the Department of Education.

### **New England Association of Schools & Colleges, Inc., High School Accreditation**

This past year North Shore Regional Vocational School District was granted initial accreditation. The accreditation was the result of two (2) years of preparation and work. The administration thanks the faculty and staff for their dedication to this process. We now join the ranks of all other vocational schools in the state of Massachusetts.

### **Enrollment**

Student enrollment as of October 1, 2001 was 435. Students continue to cite the size of the school, the interpersonal relationships with teachers, counselors, and administration, and the vocational programs as the reasons for application. There continues to be a shortage of space for classrooms, shop areas, the library and the cafeteria. In addition, an auditorium is needed. In an attempt to alleviate our overcrowding, we have purchased a portable classroom, which houses the Health Technology program and added a mezzanine over the gymnasium.

Students participate in programs in Automotive Technology, Carpentry, Commercial Art, Collision Repair, Cosmetology, Culinary Arts, Information Systems Technology, CISCO, Graphic Arts, Health Technology, Machine Technology, Marketing and Information Systems and Masonry. In addition, our Job Skills Training, a special education program, also encourages inclusion into many of the vocational areas.

### **Curriculum**

We are offering MCAS preparation classes in both English and Math to 9<sup>th</sup> and 10<sup>th</sup> graders. The 9<sup>th</sup> grade course is a full year course, with one day per week devoted to the VICA curriculum. The 10<sup>th</sup> grade course is a semester course. The curriculum is based upon the Mathematics and English Language Arts curriculum Frameworks, respectively.



Over the past three years, there has been a steady improvement in the MCAS scores. The 2000-01 scores are 33 points better in English and 31 points better in Math than the 1999-2000 scores. This represents a dramatic improvement and places North Shore Tech in the upper third of vocational schools statewide.

The 2001-2002 school year has seen an increase in the popularity of the Spanish language course. In order to address the increase in demand as well as to eliminate large class size, two additional classes will be implemented. Next year there will be two sections of Spanish I as well as two sections of Spanish II. An increasing number of students who come to North Shore Technical High School want the option of furthering their education after high school. By offering these language classes, North Shore Tech is ensuring that students are prepared for whatever future choice they decide to make.

The mathematics curriculum continues to be upgraded. At a minimum, every 9<sup>th</sup> grader will take Introductory Algebra (with Algebra I, Accelerated Algebra, and College Geometry also offered). Every 10<sup>th</sup> grader will take, at least, Inductive Geometry (with Algebra I, College Geometry, and Algebra II also offered). These two courses will cover over 90% of the material on the MCAS test. The mathematics program extends, on the higher end, to Pre-Calculus in grades 11 and 12 and Calculus in grade 12. These courses carry pre-requisites in terms of performance in Geometry and Algebra II.

Honors classes have been added at all grade levels. These classes carry weighted grades and higher expectations for students. MCAS Prep classes in mathematics are now a regular part of the class schedule for all 9<sup>th</sup> and 10<sup>th</sup> graders, and remediation classes have been added for 11<sup>th</sup> graders who have not yet passed the test.

The performance of North Shore Tech students on the mathematics portion of the MCAS test has improved dramatically. The failure rate has been cut from 72% to 41%, and the probability of at least half of these students passing the re-test in December is high. In addition, more students are capable of scoring at the Proficient or Advanced levels.

### **MCAS Preparation**

Beginning this year, we are offering all of our 9<sup>th</sup> and 10<sup>th</sup> graders an MCAS preparatory class in both English and Mathematics. The 9<sup>th</sup> graders will have a full credit of MCAS prep while the 10<sup>th</sup> graders will receive one-half credit. Title I now includes a mathematics component to further assist students with MCAS preparation.

### **General and Program Advisory Committees**

The main topics and focus of the Program Advisory Committees were, the purchase of new equipment in the vocational areas, assisting with NATEF certification for Collision Repair addressing the technology needs in the various vocational areas, VICA, and other competitions.

The next meeting of the Program and General Advisory is October 18, 2001.

### **Vocational -- Service Cluster**

#### **Graphic Arts**

With the addition of the second instructor, Mr. Murphy, students will have extensive exposure to Desktop Publishing and HTML (web design). The graphic arts shop received additional new computers and updated software including the latest versions of Quark Xpress, a page layout software; Adobe Photoshop, a photo manipulation software; and Adobe Illustrator, a drawing and painting program. Graphics students work on various projects including designing a web page, posters, brochures, business cards and memo pad.

#### **Health Technology**

The Health Technology curriculum has expanded this year to include an entry-level childcare program and nurses aid training program. The shop now has a fully equipped regular hospital room and fully equipped newborn nursery areas. With the additional equipment competent students in health tech have the opportunity to develop a better understanding of the many varied career paths in the health field.

## **Vocational -- Technical Cluster**

### **Carpentry/Masonry**

The carpenters have completed work on a 24'x48' garage in Beverly and are currently doing finish work on a garage/stable that North ShoreTech carpenters constructed last year.

The masons are completing work on a brick veneer project for the Gloucester Housing Authority.

### **Automotive/Collision Repair**

The Automotive Technology shop is in the process of reorganization. The related classroom has been expanded and the computer lab has been moved to the front of the shop. This will allow students to safely access the computer room without passing through the shop. In order to accomplish this the Hunter alignment machine was relocated and the teacher stations have been moved to the rear area of the shop.

Collision repair students are working on a variety of tasks and projects from basic hand and power tools to body/frame alignment and refinishing. The ninth grade exploratory students are working on basic trade tasks. This year collision repair students completed their first community service project—a dump truck owned by the Middleton Department of Public Works. This project consisted of welding panels and repairing and refinishing the body. A Middleton police department vehicle will soon arrive for repair services.

### **Machine Technology**

This year machine technology has made many changes. We sadly said good-bye to Mr. Surette but welcomed our new instructor, Mr. Roderick. Also, we had the good fortune of getting four (4) new machines donated: one Hardings lathe and two surface grinders from Ken Evans of Evans Industries. The fourth machine we received was a welder from Middlesex Gas. In addition, Mr. Rollins, one of the shop teachers, was able, through the budget process, to obtain a brand new lathe and two horizontal saws.

### **CISCO**

The Cisco Lab is up and running, with a mini-network set up to facilitate network training. There are plans to permanently install an overhead projector and a touch-screen smart board in the lab, which will greatly enhance our ability to provide quality presentations to support the hands-on curriculum.

### **Technology**

North Shore Regional Vocational School District continues to make improvements in the area of Technology. The plan was to complete the connections to all areas with the goal to have ninety five to one hundred percent (95-100%) of our classrooms and computer labs connected to the LAN with Internet access by end of the last school year. All the classrooms, computer labs and administrative areas networked.

There are four (4) computer labs with fifteen (15) to twenty (20) workstations. During the year we purchased twelve (12) new computers for the Library. In the Library there is a total of fourteen (14) computer workstations available for Internet research and computer applications.

Last year an eighty thousand-dollar (\$80K) Perkins "New Technology" grant was received to fund a "State of the Art" Networking Lab. A dedicated laboratory was set-up in February with twenty (20) new computer workstations networked for a web based curriculum with Cisco and five (5) new computer workstations and support devices were set up for a dedicated mini network for training purposes. North Shore Technical High School is a "Local Cisco Networking Academy" partnering with North Shore Community College and the Cisco Corporation; two (2) of our staff members are certified instructors for the program and are in the second year of the program.

Approximately, one hundred and seventy-five (175) personal computers are in use in the District, with twenty-six (26) used administratively. Instructors use one hundred and forty-nine (149) computers in computer labs or individually. The Student to Computer Ratio has reported to the Department of Education is 3.31 to 1 well within the 5.0 to 1 requirement.

The schools web page (<http://www.mec.edu/nsths>) is updated daily. Staff training was provided on "Front Page" resulting in an increase in teachers creating links through a home page to communicate assignments and streamline research.



## Professional Development

Academic and Special Education teachers continued to meet to improve the curriculum alignment. Janice Magno presented a program describing inclusion strategies that were useful in the classroom. Academic teachers completed a detailed analysis of MCAS results and developed various lesson strategies to meet student needs. Special Education teachers attended classes related to new Individual Education Plans.

To improve the *Writing Across the Curriculum* program, Ira Steinberg, who represented the *John Collins Writing Network* presented a workshop related to vocational writing projects. Based upon the need for students to improve their writing in all areas, the Technical Writing program was developed by English, reading and vocational teachers and administrators. Integrated workshops were held to develop strategies and grading procedures.

Joining *High Schools That Work* has given us the opportunity to become part of an important vocational initiative. During July several faculty members attended the national conference. Based on what was learned, focus committees were formed, information shared, goals discussed and an action plan developed.

## Special Education Department

There are approximately one hundred and eighty-four (184) students at North Shore Technical High School who have been identified as having special needs; they represent 42% of the general student population. Programs and services are provided and administered by a staff comprised of a coordinator, an assistant coordinator, twelve special education teachers, a speech/language pathologist, a Wilson certified reading teacher, a psychometrist, three instructional aides, and one secretary.

Teachers certified in Wilson Reading provide individual tutorials in the Wilson methods to those students with significant reading deficits, in compliance with their Individual Education Plan. Our Speech and Language Pathologist provides both individual and small group instruction in the area of communication, including receptive and expressive language skills (both oral and written), reading, vocabulary, phonological processing, usage, social language and articulation.

Through our special education professional development grant we have two new initiatives this year. The first is the Irlen reading program. We have trained two teachers to become certified in screening for the Irlen Syndrome, a perceptual dysfunction affecting reading. Students with this syndrome have to put more time and energy into the reading process. The treatment, developed by Helen Irlen, consists of the use of colored overlays. This year, we will screen all of our ninth and tenth graders for this disability, and treat those who exhibit the symptoms.

The second grant-funded initiative in the special education department has involved program improvement. With regard to the Individual Education Plan form and process, a group of six (6) special education teachers worked over the summer to develop measurable and attainable goals, objectives and benchmarks for students in various curriculum and vocational areas. A second group of eight (8) teachers (four special education and four general education) is working in teams throughout this year to improve their collaborative teaching model of inclusion. A consultant, Dr. George Flynn from Salem State College, meets with these teachers regularly to discuss methods and models of collaboration. He also observes and critiques the teams in their classroom settings.

## Athletic Department

The girls basketball team continued to show improvement and with many players returning the team should be very competitive this year.

The baseball team won the league championship for the first time in school history and advanced into the State Tournament. Over thirty (30) students participated in the baseball program, which allowed us to field both a varsity and junior varsity team. The team made a trip to Cooperstown, New York, played on Doubleday Field, and visited the Baseball Hall of Fame.

This fall has been an exciting season for the athletic department. The new Co-op arrangement with Essex Aggie has brought five (5) freshmen boys to play football and two (2) junior girls to participate on the volleyball team. Two (2) freshman students from North ShoreTech are running on the Essex Aggie cross-country team. Danielle Sargent (North Shore Tech) finished second in the Girls State Vocational Meet and 20<sup>th</sup> in the Girls Freshman State Meet.

A mezzanine was added to the gymnasium for storage. This has made equipment storage and inventory much easier. It has also allowed for the creation of a Health Classroom in the former aerobics room.

Our participation rates are at the high end for vocational schools and our teams are becoming more competitive all the time. The current freshmen class is very active in athletics, which lends a lot of promise for the future.

### **Career Exploration**

The career exploratory program continues to support ninth grade students in preparation for their career choice and shop selection. The ninth grade students currently explore all twelve (12) vocational/technical areas on a rotating basis. North Shore Tech's schedule has two (2) cycles. Each cycle lasts five (5) days and fluctuates between "A" and "B" weeks, with the latter being the shop week for both ninth and twelfth grades. The exploratory has been modified so those students spend four (4) periods in their exploratory during "B" week and the other four (4) in academic classes and physical education. This allows for smaller exploratory cohort groups. The students will have completed their exploratory in the early spring, and will then re-explore four (4) shops, before choosing a final shop choice.

### **School-to-Work/Placement**

In the 2000-2001 school year almost seventy (70) students participated in the Cooperative Education Program. Each of these students worked during school time in their vocational area gaining experience and school credits in the world of work. It is anticipated that at least the same number of students will be involved during the 2001-2002 school year in the Cooperative Education Program. North Shore Tech is using the Massachusetts Work-Based Learning Plan to evaluate the students' progress in the following areas: communication, problem solving and completion of tasks, professionalism and interaction with fellow workers. The goal of the Work-Based Learning Plan is to provide a solid structure for students and their employers to work together and maximize the learning experience.

On Friday, June 1, 2001 North Shore Tech graduated eighty-nine (89) seniors. Sixty two percent (62%) of the class was placed in jobs in their technical/vocational co-related areas. Thirty-five percent (35%) matriculated at post secondary institutions and three percent (3%) began a full-time military commitment. North Shore Tech continues to offer a permanent placement service including career guidance to all graduates.

### **Tech Prep**

North Shore Technical High School participates in the Tech Prep Program in six (6) vocational/technical areas: Marketing, Machine Technology, Health Technology, Culinary Arts, Automotive Technology, and Information Systems Technology.

An articulation agreement has been set up between North Shore Community College and North Shore Tech to offer our students an opportunity to earn college credits by successfully completing certain academic and vocational courses offered during their senior year in high school. The community college professors based on a review of program content and level of difficulty have approved the specific courses. The articulation agreements must be renewed every other year to satisfy the college requirements.

Representatives from North Shore Community College have visited our school to promote student participation and make them aware of this unique opportunity. Last June two (2) graduates from North Shore Tech received \$600.00 in Tech Prep Scholarships in addition to earning the college credits.

### **Health Office - School Nurse**

The school nurse continued her involvement in the Enhanced School Health Grant through the School Health Division of the Department of Public Health. The grant helped fund \$1,000 toward the health component of the new administrative computer system MMS. The nurse attended training and began using the MMS system in June to computerize student immunization records and daily log of student's visits. This grant provides networking with other school nurses in vocational schools throughout the State. The grant provided education offerings specific to health care needs of vocational students.



## **Building and Grounds**

A second portable wall was added to the cafeteria area, which allows more flexibility in scheduling. In the Culinary Arts area a new rotary oven was installed replacing a 1940's era oven. In the Auto Tech Shop storage racks were installed which opened up more floor space for additional student workstations.

A mezzanine was added to the gym for use as a storage space for athletic equipment and this opens up more space for the instruction area. On the perimeter of the building security cameras were installed.

## **Transportation Department**

The Transportation Department provided transportation to and from school on a daily basis for approximately 420 students. The number of late buses and sports late buses remained at four (4). The number of students involved in sports, MCAS Prep and other after school activities continues to increase, therefore, the number of students using the late buses and sports buses has increased again this year. We are to the point of using full size buses for some of the runs.

## **Adult Education**

Adult Evening Education at North Shore is a self-supporting program that offers more than fifty-four (54) vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves more than one thousand adult students participating in a wide variety of courses. Popular fields of study include, computers, health, construction, welding, culinary, automotive and business skills. A number of courses have state approval for professional and trade license preparation.

## **Grants**

Thus far during the 2001-02 school year, North Shore Technical High School has been awarded several important grants: \$12,000 classroom size reduction grant, \$5000 Career Resources Grant, \$20,000 High Schools That Work Continuation Grant, \$50,000 professional development grant, \$20,000 Non-traditional occupations grant, \$4400 School Breakfast grant, \$3000 Gifted and Talented Grant, \$1,200 Tomorrows Teachers Club Grant, \$28,000 Technology Lighthouse Grant, \$20,000 Students as Technology Leaders Grant, \$21,000 Project Success Grant, and an additional \$10,000 from Toshiba, Green Schools, and the Executive Office of Environmental Affairs for water quality testing.

## **High Schools That Work**

This past summer nine (9) staff members attended the High Schools That Work (hereinafter HSTW) Professional Development Summer Conference in Atlanta, GA. They returned with a renewed desire to continue making improvements at North Shore Technical High School.

In September 2001, the HSTW Team at North Shore Technical High School set two (2) goals for the 2001-02 school year. The first to improve student attendance to 95% and, the second to raise MCAS scores to the level of the state average. At a meeting held on November 1<sup>st</sup>, with a representative from the Department of Education, it was stated that changes at North Shore Technical High School which have been brought about by High Schools That Work are already evident. The committee has committed itself to continue striving for improvement.

## North Shore Regional Vocational School District Committee

Beverly	Paul F. McDonald
Boxford	Philip J. Holden
Danvers	T. Frank Tyrrell, Jr., Parliamentarian
Essex	George R. Harvey, Secretary
Gloucester	Paula Evans
Hamilton	David W. Ketcham
Lynnfield	Paul Anderson
Manchester-by-the-Sea	Joseph Sabella
Marblehead	Mary Kay Roper
Middleton	Roger Drysdale, Vice Chairman
Nahant	Thomas F. Johnson
Rockport	G. Stanley Patey, III
Salem	William D. Wilkins
Swampscott	Mary Marrs, Chairman
Topsfield	Richard Darrah
Wenham	William O. Nichols

## PERSONNEL BOARD

Gene Nigrelli, Chair  
Peter C. McCarriston  
David S. Van Dam  
Michael Tumulty

The Personnel Board held several meetings and public hearings on proposed amendments to the Personnel Board Bylaws and Salary Plan. The Personnel Board reviewed benefit and salary scales of those positions covered by the Personnel Board Bylaws and Salary Plan and met with various Department Heads to discuss any proposed amendments prior to making recommendations to an Annual or Special Town Meeting.

We have made some strides toward our goal of formalizing a process requiring annual performance appraisals of employees under the Personnel Board's jurisdiction. For two consecutive years we have received from supervisors and reviewed employee appraisals prior to Town Meeting. Although there is still work to be done in this area, we continue to move toward perfecting a professional evaluation process.

For the first time, we have developed or updated and currently maintain a set of job descriptions for positions under the Personnel Board's jurisdiction, union positions (except schools) and positions eligible in accordance with Massachusetts General Law (Town Accountant, Police and Fire Chiefs) to have an employment agreement (contract) with the Town.

We would like to express our appreciation to former Personnel Board member Gary Langdon (resigned in 2001) for his dedicated service to the Town and to the Department Heads for their continued cooperation and support.

Respectfully submitted,  
Gene Nigrelli, Chair

## PLANNING BOARD

The Planning Board held seventeen (17) meetings during the year January 1 – December 31, 2001 and eight (8) meetings during the six months from January 1 – June 30, 2002 to review and provide approval action on various plans submitted to it under the Massachusetts Subdivision Control Law, and on site plans submitted to it in accordance with Swampscott Town By-Laws. Discussions were held with Swampscott residents, developers, contractors, architects and engineers regarding these matters to provide guidance and to assure compliance with Town By-Laws and regulations. Approval action was taken on sixty-four (64) plans and site plan review applications after board members had made site inspections and discussed statutory and community considerations with the applicants and their representatives and received opinions from abutting neighbors and other town residents. This number of plans and site plan reviews is a significant increase from the fifteen (15) per year average, which occurred, in recent years. While most of the site plans pertained to additions to residential dwellings, approval action also included the building of a new clubhouse and swimming pool at the Swampscott Beach Club and rebuilding of the three story business building on Humphrey Street which was destroyed by fire.

The board monitored existing and recently approved projects for compliance with stipulated conditions and Planning Board Rules and Regulations.

Three (3) public hearings were held by the Planning Board regarding proposed amendments to the Swampscott Zoning By-Law prior to Planning Board submittal of recommendations to Town Meeting for action. Based on comments and opinions from town residents presented at the public hearings, the board recommended that these proposed amendments be referred back to the Planning Board for further study, and subsequent action at future town meeting.

Planning Board representatives attended meetings of the Zoning Board of Appeals to provide information regarding the status of Planning Board actions, which interrelated with ZBA matters.

The following officers were reelected in 2001 and 2002 to serve the board: Eugene Barden as Chairman, John Phelan as Vice Chairman and Veeder Nellis as Clerk.

The Planning Board wishes to express its appreciation to other town boards and officials for their cooperation in helping to promote the town's interests and welfare.

Respectfully submitted,

Eugene Barden, Chair  
Jeffrey Blonder  
Richard McIntosh  
Veeder Nellis  
John Phelan



## **POLICE DEPARTMENT**

### **Mission Statement**

The Swampscott Police Department is a community-oriented police department, committed to excellence in response to the needs of all our citizens. This commitment extends to all who are challenged by physical, emotional, or health considerations, all that have chosen an alternative lifestyle, all religions, ages, races, colors, creeds, and nationalities. Discrimination toward any person or group is not tolerated in any form by this Department. All persons have value and dignity. We exist to serve all people with respect, fairness and compassion. While all are required equally to obey the law, all shall receive equal protection of the law.

With community service as our foundation, we strive to enhance the quality of life in Swampscott. We are committed to a proactive approach to policing through problem solving. Working in concert with the citizens of Swampscott we seek to identify and solve the root causes of problems in the community rather than merely responding to individual incidents. It is our goal to eliminate the opportunities for crime and disorder in the community and to enhance the sense of security and safety of the public.

We are committed to the prevention of crime and the protection of life and property, the preservation of peace, order and safety. It is our duty to uphold the laws of the Town of Swampscott, the Commonwealth of Massachusetts, and the United States of America. We consider the safeguarding of Constitutional guarantees paramount among our duties.

We nurture public trust by holding ourselves to the highest standards of performance and ethics. The Swampscott Police Department is dedicated to the development of its members through effective training and leadership and to providing a quality work environment.

We endeavor to fulfill our mission in the most effective and efficient manner, fully aware of our fiduciary responsibility as trustees of public funds.

### **The Terrorist Attacks of September 11, 2001**

The greatest challenge faced by the Police Department during this period was the terrorist attacks of September 11, 2001 in New York City and Washington D.C.

The events of that day changed the way local law enforcement view their relationship to the rest of the nation and their role with regard to the threat of domestic terrorism. Every law enforcement agency, even a small police department like ours, has an obligation to be on the alert for suspicious persons or behavior which might relate to terrorist activity and to remain up to date on potential terrorist threats to the community and the rest of the country. This new role requires that we consider ourselves the first line of defense against terrorism.

In October 2001 Sergeant Richard McCarriston, Officer David Skomurski and Officer Jay Locke, were sent to New York City in two Swampscott Police cruisers, to assist in shuttling counselors, chaplains and surviving family of those killed in the attacks within the secure area of "Ground Zero."

While the Town of Swampscott was not the subject of direct attack all citizens were affected nonetheless. Many residents lost loved ones and friends in the attacks and the community as a whole shared a sense of anguish and disbelief. Moreover the community collectively experienced anger and apprehension due to this assault on the security and safety of our country.

This crisis resulted in the Police Department receiving many calls regarding suspicious persons and activities. The Police Department was inundated with information of possible threats from a variety of sources including Federal and State law enforcement agencies. The channels of information, both to and from these agencies, were severely strained following the attacks. To cope with the volume of information we designated Sergeant Gary Lord as the terrorism information officer. It is now that officer's responsibility to forward information that we develop to the appropriate Federal and State agencies and ensure that our officers are informed as bulletins of law enforcement intelligence and terrorist threats are received.

Following the exposure of the mail system to Anthrax, the threat of biological agents as a method of terrorism caused many residents to view common substances as threatening. As a result we were called upon to respond to numerous reports of suspicious substances. The concern for biological hazards was widespread throughout the Commonwealth and the State's

resources were soon over taxed. We were required to quickly develop procedures to screen out innocuous materials while at the same time ensuring that truly suspicious materials were handled in a manner that minimized exposure to the officers and the public. Ultimately no tested materials were found to be harmful.

Confronted with the generalized and continuing nature of the threat of terrorist attack, this Police Department, has worked with the Fire Department, the Town's Emergency Management Director, the Health Department as well as other departments in Town government to identify the needs of the community and to engage in emergency pre planning.

In order to strengthen our ability to respond to a serious incident in the Town, all ranking officers participated in Incident Command Systems training held in conjunction with the Fire Department. This training established procedures to respond to a critical incident. In addition all police officers were trained as first responders to a critical incident.

The Swampscott Police Department, along with the law enforcement community at large, continues to work to improve upon the means of communicating intelligence information and potential terrorist threats between agencies.

The heightened state of alert under which the Police Department now operates requires that all officers be watchful for suspicious persons or activities in the community while remaining cognizant of the constitutional rights of all people.

### **Community Policing**

The Swampscott Police Department has adopted as a philosophy the principles of Community Policing. Community Policing redefines the police mission to focus on solving problems rather than simply responding to calls for service. It requires that in addition to responding to individual incidents, that we examine series of calls to determine if a problem exists. The Police Department has worked to achieve relationships with a variety of public agencies, community organizations and citizens to allow us to work together to develop strategies to solve many of the problems, which affect the safety and quality of life in Swampscott. The objective of Community Policing is to increase the ability of the citizens of Swampscott to control the opportunities for crime and disorder to occur in their community.

In 2001 and the first half of 2002 the Police Department conducted a variety of community programs supported by grants from the Massachusetts Executive Office of Public Safety and the United States Department of Justice as well as contributions from businesses and citizens in the Town.

During the period covered by this report Community Policing funds were used for programs involving the Bike Patrol Unit, the School Resource Officers and the Traffic Unit. Officers were able to participate in many youth events, providing opportunities for officers and the children in Town to interact in positive ways. The Police Department and the Fire Department hosted two Public Safety Day events, both of which were well attended by the public.

Bike Patrol officers conducted several bike safety presentations and bike rodeos during this time. With this emphasis on safety, officers gave out coupons for a free ice cream to kids observed wearing a helmet while biking or skating in an effort to re enforce this safe behavior. Officers provided free bike helmets to children who did not have one.

Officers attended a variety of community meetings for the purpose of addressing public concerns about problems such as traffic and crime. These meetings enhanced our ability to identify the root causes of problems and to design solutions, which often required the contribution of multiple agencies and the community to solve.

### **Bike Patrol Unit**

With grant funds the Police Department was able to maintain the Bike Patrol Unit. The Unit is staffed by ten officers who have been trained in the use of mountain bikes on patrol. The bike officers patrol areas in the Town that are not easily accessible to traditional methods of patrol and were used in our continuing effort to address problems of under age drinking at night in the Town's parks and beaches. Additionally the bike officers were used to patrol many events such as outdoor concerts and road races. Mountain bike officers have proven to be generally more accessible and approachable than officers patrolling in police cars and enjoy opportunities to interact more frequently and in positive ways with the public.



### D.A.R.E.

The Swampscott D.A.R.E. (Drug Abuse Resistance Education) program is a collaborative effort by D.A.R.E. certified law enforcement officers, educators, students, parents and the community to offer an educational program in the classroom to prevent or reduce drug abuse and violence among children and youth. The emphasis of D.A.R.E. is to help students recognize and resist the many direct and subtle pressures that influence them to experiment with alcohol, tobacco, marijuana, inhalants, or other drugs or to engage in violence.

The program content for D.A.R.E. is organized into seventeen 45 to 60 minute lessons taught with extended activities integrated into other instruction by the classroom teacher. The Swampscott Police D.A.R.E. Officer Rich Cassidy conducts weekly lessons for all students in grade 5. A Massachusetts D.A.R.E. grant and public donations supports the Swampscott D.A.R.E. program.

In addition to the D.A.R.E. curriculum the Police Department has provided students with many positive alternative activities. Twenty Swampscott students went to the D.A.R.E. summer camp sponsored by the Police Department. The camp is attended by about four hundred students from area communities and is coordinated by the Essex County District Attorneys Office. D.A.R.E. Officer Cassidy along with several other officers participated in the fifth grade field day and a Friday night basketball league for grades 6,7, and 8.

### School Resource Officers

The Police Department has assigned two officers, Jay Locke and Tom Hennessey, to the schools on a full time basis. This has been possible as a result of grants received from the U.S. Department of Justice. The program is a cooperative effort between the Swampscott Police and School Department to put police officers in school settings. The officers work to promote a positive relationship with the school community and provide opportunities for interaction between police and students. The officer's presence acts as a deterrent to crime and provides a degree of security and safety for the school's students, faculty, and visitors.

The School Resource Officers investigate any criminal activity that occurs in or around all school properties. The School Officers also follow up on cases involving students that occur outside of school, recognizing that many incidents carry over into the school setting. Officers address issues such aggressive bullying behavior by students and work to promote teen conflict resolution. Along with these duties the officers also provides classroom instruction on criminal law and other law enforcement topics. The officers present a classroom program to Middle School students that illustrate the dangers of drinking and driving,. Through the use of special goggle equipment students are able to see with the vision of a person with an elevated blood alcohol level.

The School Officers along with the Lynn Juvenile Probation Department conducted curfew checks of juvenile residents who were on probation.

The School Resource Officers in collaboration with the school community will continue to work to ensure that all students may receive an education in an environment free from harassment or threat of crime.

### Traffic Division

The Traffic Division worked with the community to identify and address needs and problems concerning vehicle traffic and parking. All traffic related issues are forwarded to Captain Brian Chadwell and Sergeant Behen as the officers in charge of the unit. In an effort to solve traffic problems in the Town officers frequently met with community groups, individual residents and government officials.

During the period of this report Officers worked to address neighborhood complaints regarding excessive truck traffic on Essex Street in Town. Selective Enforcement Patrols, which focused on violations perceived to have the greatest adverse impact upon the area, were regularly assigned to Essex Street. Special attention was given to vehicle speed and equipment violations. Fourteen Officers, assigned to conduct this enforcement, received specialized training needed to inspect trucks and cite for truck violations. The Swampscott Police Department along with the Massachusetts State Police Truck Team and the Lynn Police Traffic Unit, conducted two separate simultaneous truck enforcement stings, which targeted truck violations on Essex Street

and alternate routes. During this enforcement action numerous violations were issued and several unsafe trucks were removed from the road.

This department purchased a Radar Speed Board with private and grant funds. This equipment enables us to measure traffic volume, vehicle types and vehicle speeds at a given location. In addition the board prominently displays the speed of approaching vehicles thus providing an effective reminder for operators to obey the posted speeds in Town.

Two officers, Lieutenant Paul Bartram and Sergeant John Behen have received specialized training in accident investigators. These officers investigated one fatal accident and several collisions with serious injuries during this reporting period.

### **Detective Division**

The Detective Division is comprised of a Detective Sergeant, Gary Lord and two detectives, Tim Cassidy and Ted Delano. Many crimes that occur in Swampscott involve multiple jurisdictions and require that the Detectives maintain a relationship with the Federal, State and local law enforcement agencies.

The Detectives were responsible for following up on a variety of crimes that ranged from annoying telephone calls and credit card offences to burglaries, robberies and rapes. Additionally they were proactive in approaching crime problems as well. Detectives conducted several undercover drug investigations arresting individuals who were actively dealing hallucinogenic mushrooms, ocycontin, ecstasy, cocaine, heroin and marijuana in Town. There were thirty-eight cases of illegal drug possession pursued by this office during this period.

The aggressive investigation of a series of condo break-ins in Town led to the arrest of two suspects believed to be responsible for a widespread crime spree and resulted in the recovery of many thousands of dollars in stolen property.

This division oversaw the handling of 125 domestic abuses reports received by the Department.

### **Emergency Medical Training**

Thirty regular officers were re-certified in the use of the Automatic External Defibrillator (AED). Lieutenant Jeanne Butler conducted the following training for the Department.

Twenty-nine officers were re-certified as First Responders  
Thirty officers received CPR re-certification training.

Three officers are currently certified Emergency Medical Technicians.

### **Firearms Training**

Officers traveled to the Reserve Forces Training Area (RFTA) at Fort Devens in Ayer MA as access to training facilities becomes increasingly scarce.

Firearms training was conducted by, Department Instructor Officer John R. Dube. Officer Dube is certified as an instructor by the Massachusetts Criminal Justice Training Council (MCJTC), Federal Bureau of Investigation (FBI) and Sigarms in Exeter, NH in the use of the AR-15 Patrol Rifle, Shotgun, Revolver, Semi-Auto Pistol, as well as the use of Chemical Agents, Handgun Retention and Patrol Baton.

Sgt. Anthony M. Pizzi assisted in this period's training. Training for all officers included annual qualification in the use of service pistols under guidelines set forth by the Criminal Justice Training Council and familiarization with the AR-15 Patrol Rifle and Remington 12 Gauge shotgun.

Sgt. Pizzi and Officer Dube became certified armorers of the Colt AR-15/M16 Rifle. With this training these officers can make the necessary repairs to the Department's equipment.

The Massachusetts State Police S.T.O.P. Team conducted specialized training with all officers. This training consisted of classroom instruction as well as field training on the response to an active shooter situation. In the event of a critical incident involving a hostage or an active shooting, officers are trained to set up a containment perimeter in preparation for the arrival of the S.T.O.P. Team, or if immediate action is required, officers are trained to act. Members of this department along with twenty members of the State Police S.T.O.P. Team participated in this exercise, which required officers to react to a series of realistic simulated incidents.



Training for all officers in the use of force was conducted at the police station. Policies for the use of non-lethal and lethal force were reviewed. This training covered the force options available based on the level of threat encountered by the officers. This training included use of verbal skills, self-defense techniques, chemical agents and the patrol baton, as well as lethal force.

### **In-Service Training**

All officers are required to attend three days of In-Service Training every two years. The training is held at the Massachusetts Criminal Justice Training Council Academy in Reading, MA. During this period five supervisors and nine patrolmen attended this training.

Thirteen officers were re-certified in the use of the Intoxilizer 5000, the Department's breath alcohol tester.

### **Department Statistics- January 2001 through June 2002**

Some of the more serious offenses that occurred during this period included:

- 5 Rapes and 4 Indecent Assault & Batteries
- 10 Robberies
- 71 Breaking & Entering residential or commercial properties and 81 vehicle break-ins
- 31 Motor Vehicles were stolen.
- 38 Drug offenses were recorded.

<b>Incident Type</b>	<b>Total</b>	<b>Incident Type</b>	<b>Total</b>
Accidental Alarm	84	Lost Property	64
Attempted B&E	4	Loud Music/Party	105
Accident under \$1000	244	Missing Person	18
Accident over \$1000	186	Missing Juvenile	16
Accident with personal injury	59	Disabled Motor Vehicle	51
Hit&Run motor vehicle accident	50	Motor Vehicle Stop	2476
Hit&Run MVA w/personal injury	3	Notification	192
Alarm	1986	Open Door/Window	59
Ambulance Call	1111	Protective Custody	16
Loose/Stray Dog	60	Parking Complaint	371
Injured Dog or Cat	24	Power Failure	13
Wildlife	93	Property Damage	11
Dog Bite	15	Recovered Property	65
Barking Dog	35	Recovered Motor Vehicle	12
Deceased Animal	37	Rape	5
Animal Complaint	36	Robbery	10
Annoying Calls	100	Stolen License Plate	22
Assist Fire Dept.	35	Stolen Motor Vehicle	31
Assault	39	Service Call	469
Assist other Police Depts.	104	Shoplifting	28
Break & Entering	71	Suspicious Motor Vehicle	144
B&E Motor Vehicle	81	Sudden Death	15
Building Check	6212	Suspicious Act	638
Bomb Threat	3	Threats	46
Cancelled Incident	10	Towed Motor Vehicle	42
Civil Matter	27	Tree Limb Down	18
Complaint	627	Traffic Investigation	17
Serving Court Papers	182	Trespassing	9
Disturbance	192	Truants	22
Domestic	116	Vandalism	214
DPW Notification	155	Violating 209A	26

Drug Offense	38	Warrant Arrest	30
Assist Elderly	42	Wire Down	62
Erratic Operation	59	Disturbance	56
Fire Alarm	70	Loitering	28
Found Property	92	Noisy Group Inside	10
Fireworks Complaint	42	Noisy Group Outside	26
False 911 Call	86	Drinking Indoors	4
Fire	113	Drinking Outdoors	11
Hate Crime	1	Skateboard/Rollerblade	16
Hazardous Conditions	99	Youth Trespassing	16
Indecent Assault & Battery	4	Vandalism/Graffiti	20
Larceny	286	911 Hang Up	363
Lockout	30		
		TOTAL:	18,887

During the period covered by this report the Police Department made 273 arrests. Officers wrote 1,713 motor vehicle citations.

- 693 Written Warnings
- 817 Civil Violations- With fines totaling \$91,575
- 118 Criminal Violations
- 85 Motor Vehicle Arrests

#### **Personnel Changes**

In May of 2001 Chief John Toomey retired.

In November 2001 Lieutenant Richard Wilson retired.

In January 2002 Officer John Corcoran retired.

In April 2001 Brian Wilson was hired as a permanent Patrol Officer.

In December 2001 Candace Doyle was hired as a permanent Patrol Officer.

In June 2002 Michael Frayler and Chris Falasca were hired as permanent Patrol Officers.

In May 2001 Thomas Stephens was promoted to Lieutenant and William Waters to Sergeant.

In August 2001 Ronald Madigan was promoted to Chief of Police and Brian Chadwell to Captain.

In January 2002 Paul Bartram was promoted to Lieutenant.

Respectfully Submitted,

Ronald J. Madigan  
Chief of Police

## BOARD OF PUBLIC WORKS

The Board of Public Works experienced many changes this year. Alan F. Taubert, P.E., P.L.S. retired as the Superintendent and Town Engineer of Swampscott after eleven years of service and was replaced with Silvio J. Baruzzi, P.E. in September of 2001. The Board welcomes Mr. Baruzzi to Swampscott. On July 1, 2002, the Board changed from an elected Board to an appointed Board along with other changes in Town government.

It was again another busy year for the Department. It continues to work cooperatively with other Boards Committees, Commission, Town Departments and residents and would like to thank them all for their assistance during the past year.

The annual water project was completed with new pipes installed in Norfolk Avenue, Eastman Avenue, Beach Avenue and Mountain Avenue. This project is funded by an interest free loan from the MWRA. The Board continues to have this project designed and administered by the Board's staff at a considerable savings.

The following streets (or partial) were paved during the year: Robin Lane, Muriel Road, Bates Road, Puritan Road, Middlesex Avenue, Forest Avenue, Nason Road, Walker Road, Swampscott Avenue, Laurel Road, Banks Road, Kensington Lane, Glen Road, Ellis Road

For the eleventh year, the Department was a recipient of "Tree City USA" award.

The Department continues with its annual, paving, sidewalk repair, pump station maintenance and repairs, street line painting, grass cutting, flower and tree planting, as well as its day to day work including street sweeping, pruning, meter replacement and repair, water testing, low water pressure, painting, litter control, beach maintenance, sewer backups drain and catch basin maintenance, signs, park maintenance and hydrant flushing. The Department also maintains the Town's cemetery and provides in house engineering services.

The Fosters Dam area booster water pumping station project has been completed and will provide better water service for residents in that area.

The Department was able to purchase two new trucks and sanders this year to better serve the public in the snow and ice season.

The Department of Public Works has been pleased to assist the 150<sup>th</sup> Birthday Celebration Committee in preparing for the many wonderful events offered to the public. The Board wishes Swampscott a very happy birthday.

The Department worked closely with the Historical Commission and Selectmen's Office to facilitate a grant for the Town Administration Building. In addition, the Department worked with the Recreation Commission in procuring an architect for the Field House Addition.

The Board of Public Works instituted a \$25.00 grass and leaf disposal fee at the Swampscott Cemetery. This was necessary to offset the new cost of transporting these materials to a different disposal as a result of our losing our former location on Danvers Road.

The office staff continues to provide ongoing dedication and service to the Town residents. The Board appreciates their efforts.

Respectfully submitted

Robert E. DiLisio, Chairman  
Robert C. Jaeger, Member  
Lawrence F. Picariello, Member

Silvio J. Baruzzi, P.E.,  
Superintendent of Public Works  
Town Engineer

## RECREATION COMMISSION

Andrew B. Holmes, Chairman

Eve Gambale  
Paul Gorman  
John Hughes

Leslie Kiely  
David Whelan

The policy of the Recreation Commission is to provide worthwhile leisure time activities for all age groups in the community. We continue to improve the areas and programs sponsored directly by the Commission which include parking areas, beaches and lifeguards, adult and youth tennis, teen fitness and conditioning, street hockey, playground activities, youth and teen sailing, track and field, youth and adult basketball, and a field house recreation center. We also provide both beach and railroad parking stickers for a fee.

Participation in our programs continues to increase and we continue to try to minimize costs. The collected fees turned in to the Town General Fund for the period January 2001 through June 2002 totaled \$68,798.

Work continues on our plan for a new track at Phillips Park, and our latest and most exciting large project is an addition to the field house to accommodate a girls' locker room. We received funding for architect's drawings for the proposed addition and plan to display these drawings in town to spark interest in this project and perhaps secure public funding and/or volunteer labor.

There seems to be a renewed interest in our sailing program, and in this connection we are looking into updating and/or purchasing new boats.

We have instituted a new policy of having all children enrolled in our summer programs fill out medical questionnaires to ensure the safety of all those entrusted to our care. We are also working towards hiring more park leaders and program directors because of growing safety concerns.

In our ongoing effort to keep our sports facilities up to date we have had tennis and basketball courts repaired and relined.

The Commission wishes to thank the Board of Public Works, the Department of Public Works and their staff for the maintenance of equipment in our facilities. The Commission also wishes to thank the School Administration for use of their facilities. We also extend our thanks to the volunteer personnel needed to conduct our programs.



## CONTRIBUTORY RETIREMENT SYSTEM

John T. Kiely, Jr., Chairman

David Castellarin, Ex-Officio

John F. Behen Jr., Elected

Christopher Thomson, Elected

Thomas H. Driscoll, Jr., Esq., Appointed

Richard P. DiPesa, Esq., Retirement Administrator

Established in 1937, the Swampscott Contributory Retirement System is administered by a five-member Retirement Board, with one full-time administrator and one part-time assistant. The Board is governed by Chapter 32 of the Massachusetts General Laws and by the Public Employee Retirement Administration Commission, a state agency that provides guidance and oversight for 106 Massachusetts Retirement Boards. Membership in the plan is mandatory immediately upon commencement of employment for all permanent employees. The plan is a contributory defined benefit plan covering all Town employees deemed eligible by the Retirement Board, with the exception of schoolteachers, who contribute to the Massachusetts Teachers' Retirement Board. The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, salary and group classification. Members become vested after ten years of service. For certain hazardous duty and public safety positions, maximum retirement is at age 65. A retirement allowance consists of an annuity, which represents members' accumulated total deductions including interest and a pension portion, which is funded by the Town. The average retirement benefit is 80-85% pension 15-20% annuity. In 2001 and 2002, the Board voted to offer its members who had been retired for at least one year a three-percent (3%) cost-of-living adjustment up to a base of \$12,000.00, pursuant to the provisions of Mass. Gen. Laws, Chapter 32, §103.

Active members contribute either 5,7,8 or 9% of their gross regular compensation to the Retirement System, determined by the date upon which the employee enters the service of the town. Any member hired after January 1, 1979 contributes an additional 2% on wages over \$ 30,000.00. As mandated by law, the Retirement Board has a fiduciary responsibility to the members and retirees of the system and to properly invest the fund's assets, totaling approximately \$24M. In order to properly invest the system's assets, the Retirement Board engages the service of an asset consultant, Segal Advisors, and six investment managers. In addition, the Board also has an actuarial valuation performed every other year, the most recent being as of December 31, 2001. According to the January 1, 2000 valuation, the Retirement System is 66.3% funded vs. 46.8% as of January 1, 1998. The Unfunded Actuarial Liability is \$13.8M. The System will be fully funded by the year 2022, six years ahead of the original funding plan. Every Massachusetts Public Retirement System must be fully funded by the year 2028.

During the period January 1, 2001-June 30, 2002 the Swampscott Retirement Board further diversified the management of the fund's assets by hiring with Chase Investment Counsel of Charlottesville, VA large cap equity manager. During the year 2001, the Contributory Retirement System ranked 21<sup>st</sup> out of 106<sup>th</sup> in total return on investment of all of the Commonwealth's Contributory Retirement Systems.

In August, 2001, an election was held, and the incumbent Board Member, Christopher Thomson was re-elected by the members of the retirement system to serve until August 11, 2004. In June, 2001, the Retirement Board hired Attorney Richard DiPesa to serve as Retirement Administrator, and subsequently hired Mrs. Patricia Zuchero on a part-time basis as the Board's Administrative Assistant.

In January, 2002, the Board relocated its offices to the Railroad Avenue Professional Building. This has enabled all Board Members and staff to perform their duties and conduct monthly meetings from a centralized location.

The Board Members and Staff are also working to enhance service to the members by utilizing the latest technology and further automating office procedures. In addition, Board Members and staff regularly attend educational conferences and seminars sponsored by the

Public Employees' Retirement Administration Commission. Fiscal Year 2003 looks to be an exciting and productive year for the Swampscott Contributory Retirement System.

Respectfully submitted,

John T. Kiely, Jr., Chairman

**SWAMPSCOTT PUBLIC SCHOOLS  
SCHOOL COMMITTEE**

**January 1, 2001 – June 30, 2002**

Kevin Breen, Chairman  
Mary DeChillo, Vice Chair  
Arthur Goldberg  
Shelley A. Sackett  
Dan Yaeger

Regular meetings, second and fourth Thursday of each month.

Public is welcome.

Dr. Brian C. Coughlin, Superintendent of Schools 596-8800

Maureen Szymczak, Director of Pupil Personnel Services 596-8805

Kevin Oliver, Asst. Supt for Business & Personnel 596-8802

The office of the Superintendent of Schools, located at 207 Forest Avenue, is open every weekday from 8:00 a.m. to 4:00 p.m.

**SCHOOL PRINCIPALS**

Peter B. Sack High School 596-8830

Ronald Landman, Ed.D. Middle School 596-8820

Carolyn Murphy Clarke School 596-8812

Lois Longin Hadley School 596-8847

Kevin Cushman Machon School 596-8835

Carla Guarnieri Stanley School 596-8837

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

To the members of the Swampscott School Committee and the citizens of Swampscott: I take great pleasure and genuine pride in presenting the Annual Report to the Town of Swampscott.

I am proud to serve the Town of Swampscott and its most precious resource – the children. It is the Mission of the Swampscott Public Schools to promote excellence by providing a viable and comprehensive instructional program pre-kindergarten through grade twelve leading to the attainment of knowledge, competencies, and skills which, upon completion, will enable each student to function as a maximally competent citizen, worker and self-fulfilling individual.

**PERSONNEL**

Listed below are the personnel changes that have taken place during the year 2000. To those who have either resigned or retired, we would like to extend our sincere appreciation for their outstanding years of dedicated service to the children of Swampscott and to wish them much success in their future endeavors.

**CENTRAL OFFICE:**

Appointments:

Maureen Caron

**SYSTEM WIDE:**

New Appointments:

Holly Brennan

Gilda Melcher

Andrea Gilguilin

Maureen Szymczak

Joan Gregory

Linda Marquis

Resignations:

Deborah Dixon

**HIGH SCHOOL:**

New Appointments:

William Bush

Reeva Oppenheim

James Pearse

Kristen Vogel

Joanna DeFeo

Meaghan Dalton

Thomas Healey

Doris Gallant

Russell King

Sarah Meier

Ana Monteiro

Cristine Picariello

Jonathan Shapiro

Eve Friedman

Julie Henning

Kathleen Solazzo

Jane Heisey

Nancy O'Brien

Ana Jordan

Steven Schwartz

Steven Simmons

Karen St. Claire

Holly Tatum

Thomas Maccarone  
Joanna Ganci  
Jeanette Sedgwick  
Anita Balliro  
Christopher Balliro  
Martha Keenan  
Lucy Pendelton

Christopher Ratley  
Mary Beth O'Malley  
Audrey Brown  
Bryan Paquette  
Joanna Ganci  
Lucy Pendelton  
Brenda Samiljan

Thomas Kerans  
Liliana Litle  
Linda Marquis  
Josephine Uminski  
Boriana Georgieva  
Ana Sousa

Charlotte Upham  
Anna Sclafani  
Gretchen Carpenter  
Scott Kaplan

**Resignations:**

Mary Malcolm  
Susan Duncan  
Margaret Iorio  
Bowen Kerins  
Sara Lonberg-Lew  
Steven Duchon  
Jami Mock

Ruth Rubin  
Peter Martino  
Mallie MacNeil  
Lisa Rapisarda  
Jennifer Reen  
Susan Fantasia  
Maureen Reiser

Hope Kazek  
Susan Pineault  
Steven Simmons  
Eugene Haskell  
Gretchen Carpenter  
Wilbur Higgins

Richard Brown  
Jessica George  
Matthew Gladstone  
Mary Ronan  
Laurie Bragan  
Lori Hodin

**Leaves of Absence:**

Lisa Green  
Eva Holm-Andersen

Michael Kane  
Kimberly Sokop

Patricia Maitland

**Transfers:**

Gayle Zipper

Nancy O'Brien

Janice Hannify

Andrea Jordan

**Retirements:**

James Coffin  
Clayton Curtis  
Ann Greenbaum

Peter Juntunen  
James Kalloch  
Susan Kalloch

Douglas Maitland  
Hildegard Davis  
Donald Babcock

Tom Maccarone  
Allen Shapiro  
Donald Streeter

**MIDDLE SCHOOL**

**New Appointments**

Kevin Marques  
Gayle DaMore  
David Gogan  
Ellen Mills

Ashley Mast  
Jennifer Pauley  
Dennison Davison  
Cynthia Tennant

Linda Almeida  
Colleen Beatrice  
Donna Friedrich

Paul Bergeron  
Stephen Colbert  
Kimberly Maraio

**Resignations:**

Tim Cobbett  
Debra Swanson

Lisa Gopen  
David Gagnon

Stephen Colbert  
Thomas Zabroski

Kelly Dolan

**Retirements:**

Frank DeFelice

**Leaves of Absence:**

Maura Rocco  
Cheryl Kirkpatrick

**Transfers:**

Sara Kennelly  
Tonja Lynch

Janice Hannify  
Andrea Jordan

**CLARKE SCHOOL**

**New Appointments:**

Jody Ann Feudo  
Karen Moriarty  
Debra Lorusso

Karen Hallion  
Erica Gilefsky  
Christine Marques

Paula Malig  
Corrie Colorusso  
Keith Sylvia

**Retirements:**

Corinne Nelson

Tom Nelson

**Leaves of Absence:**

Kelley Howells

Timothy Dewing

**HADLEY SCHOOL**

**New Appointments:**

Sheila Benson

Susan Booras

Holly Brennan

Carolyn Cohen



Elda Brewster  
Kristin Giannino  
Colleen McCarthy  
Laura Weiss

Kathleen Eckman  
Joan Gregory  
Gilda Melcher  
Cynthia Wilson

Teri Gadman  
Daryl Isles  
Julia Gorman

Meghan McCauley  
Meredith Salt  
Eliz. Tibbo

**Resignations:**

Meredith Salt

Elizabeth Tibbo

**Retirements:**

Elizabeth Gilbert

Eleanor Smith

Eileen Dineen

Arlene Rosen

**Transfers:**

Rebecca Bucklin  
Nancy Randall

Alison Draves

Sami Lawler

**MACHON SCHOOL**

**New Appointments:**

Mayumi Kato  
Katie Cillo  
Brooke Tupper

Tracey Zimirowski  
Alya Rameos

Mary Bragan  
Bradford Gile

Mary Lowery  
Nancy Snow

**Leaves of Absence:**

Susan Chapman

**Retirements:**

Janet Cook

**Resignations**

Mary Lowery

Andrew MacAulay

Brooke Tupper

**STANLEY SCHOOL**

**New Appointments:**

Kerri Clarke  
Lindsay Hayes  
Kathleen Roberto

Kirsten Conroy  
Michael Huelin  
Daryl Isles

Allison Draves  
Meather McCarthy

Laura Goodman  
Sharon Santry

**INSTRUCTION**

Some of the highlights for 2000-2001 in each school are as follows:

**HIGH SCHOOL**

**MAJOR CHANGES**

**A Formal Mentoring Program**

With the arrival of so many new teachers to our school and to our system, and in response to requests from teachers and parents, we have continued to refine and formalize our mentoring program. Every attempt has been made to provide a supportive mentor to each first year teacher at Swampscott High School. Mentors and mentees meet weekly on an informal basis and periodically on a more formal basis. They engage in a variety of activities designed to ease the transition to SHS for our newest staff members.

**Special Education Changes**

In our continuing effort to meet the broad range of student needs within our school, we are constantly re-examining programs and services offered to our students. In addition to our Life Skills Program, the Learning Center, and two resource rooms, we have added this year a Language Based Learning Center to our list of available services to our special needs students. Staffed by Ms. Josephine Uminski and Ms. Holly Tatum, the language based classroom will provide important supportive services to our students. Again, in response to a request by both parents and teachers, each of our special education teachers is co-teaching an English, Mathematics, Social Studies and Science course at the freshman level alongside a regular education teacher to assist our students and teachers in courses that have a large percentage of special needs students. It is our hope and expectation that in future years this service will be expanded to include sophomore, junior and senior classes as well.

**Accreditation Follow-Up**

Swampscott High School was evaluated in October, 2000 by a fifteen member Visiting Committee from the New England Association of Schools and Colleges. We received the final evaluation report in late winter, 2001. The report contained numerous commendations highlighting the many strengths of our school, and at

the same time, identified those areas where we need to focus our attention. During the course of this coming school year, the faculty and staff of SHS are spending a great deal of time writing a Special Progress Report due February 1, 2002, as well as writing the Two-Year Follow-Up Report due October 1, 2002. Both of these reports are necessary in order for SHS to maintain its accreditation.

#### The National Honor Society Qualifying Average

The National Honor Society Faculty Council voted to raise the National Honor Society qualifying average for the 2001-2002 school year to an unweighted cumulative grade point average of 88 or higher. The average will be raised once again for the 2002-2003 school year to an unweighted cumulative grade point average of 90 or higher. In addition to having to maintain a higher GPA, students are also evaluated on the basis of character, leadership and service; the other three criteria considered essential for induction in to the National Honor Society.

#### Building Improvements

Over the course of the summer our custodial staff worked feverishly to improve the physical environment at SHS. At the high school the most significant changes have been in the Shaw Wing (the older wing) of the high school where new ceiling tiles and lighting fixtures have been installed both in the first and second floor corridors. The school has also received a major facelift with a fresh coat of paint as well. We are proud of the appearance of our school and urge parents to encourage their sons and daughters to respect the building and its contents.

#### School Council Initiatives

The Swampscott High School Improvement Plan for the year 2001 has five specific goals:

1. Develop, fund and begin to implement a short-term and long-term capital improvement plan to address all identified facility issues including, but not limited to, those related to technology, supplies, building maintenance, the gymnasium, the little theater, damaged ceiling tiles, broken safety glass, broken railings, and storage for practical arts, athletics, the cafeteria, and for custodians.
2. Provide an adequate number of guidance counselors with sufficient time to ensure the full implementation of guidance and counseling services to effectively meet the needs of all students served by the school.
3. Fund, update, and expand the print and non-print collection, and information retrieval technology of the library media center to ensure that it supports all areas of the curriculum.
4. Develop and begin to implement a plan to effectively meet the needs of at-risk students.
5. Provide adequate support and time for special education faculty to fulfill administrative responsibilities, to ensure the timely dissemination of student information to regular education faculty, and to meet the learning needs of students.

### MIDDLE SCHOOL

#### SCHOOLCOUNCILGOALS

The School Council improvement goals address resources for MCAS preparation, communication between the school/parents, students' decisions involving interpersonal issues, and the inadequate resources due to the facility's limitations.

#### KEY CONCERNS FOR ACHIEVING SCHOOL COUNCIL PLAN

The most significant and common concern for improving the educational opportunities within the Swampscott Middle School is inadequate funding. The goals collectively require revenues for staffing, utility upgrades in the building, and educational material and equipment. Generating these revenues are very challenging due to the community's limited ability to increase revenues without raising taxes of individual homeowners and inadequate state funding. One strategy is to design a list of priorities and designate the available funding toward meeting these requests. This is the intention of the Swampscott Middle School Council.

#### CURRICULUM AND STAFF DEVELOPMENT PROGRAMS

Computer instruction continues to be a high priority. Computer specialist Barbara Wills offers a series of workshops to demonstrate technology in the classroom. The emphasis is on the "one computer classroom." In addition, due to MCAS language test being administered to seventh grade students, the seventh grade language arts teachers receive materials emphasizing the MCAS language arts framework and previous test items. Equally important is the constant response to preparing students for different high school programs. Each department constantly assesses the relevance and effectiveness of the curricula to ensure the students'

receiving the optimum opportunity to be successful at the next level.

#### STUDENT PROGRAMS AND ACTIVITIES

The Swampscott Middle School students have the opportunity to participate in interscholastic and intramural athletics, mathematics team, spelling bee, theater productions, chorus, band, student council, yearbook staff, and peer leaders. Middle School teachers also volunteer a variety of activities, including quiz bowl, and adopt-a-grandparent program.

#### PTO ACTIVITIES

Although the PTO appreciates the large membership, the actual working body is comparatively small. The executive board and a small group of parents continue to work vigorously to fund-raise and provide activities for students. Examples of this include: the Magic Mile Road Race and Sixth Grade Fun Night. These efforts directly assist in contributing finances and good morale between the faculty and students by supporting assemblies, emergency phone services, staff team building exercises and many educational expenses not available in the budget.

#### ACKNOWLEDGEMENT FOR TEACHERS AND PARENTS

The Swampscott Middle School community continues to distinguish itself in terms of recognition for preparation of students for the next level, a professionally competent faculty, and supportive parents. Confirmation for these distinctions results from the success and recognition of the students in their respective high schools, the constant drive among the faculty for professional growth and improvement in instruction, and the parents' willingness to contribute time, expertise, and funding to resolve the many existing challenges.

### CLARKE SCHOOL

#### GOALS OF SCHOOL COUNCIL

School Council will devise a needs assessment survey. This was accomplished in Spring 2002. The School Improvement Plan will be a collaborative effort among staff, school council, parents, students and the principal that reflects the needs of our school.

#### KEY POINTS IN SCHOOL IMPROVEMENT PLAN

- Staff will continue to teach students to write well-organized, fully developed compositions with comprehensive supporting details and a clear focus to help meet state standards.
- Staff will continue to teach students to use problem solving, communicating, reasoning and connecting to explore, develop, investigate and know: number sense; patterns, relations and functions; geometry and measurements; and statistics and probability to meet demands of MCAS testing.
- Clarke School will use technology as an essential teaching tool across the curriculum
- Clarke School building and grounds will continue to be repaired to reflect pride in our school.
- The children at Clarke School will continue to exhibit age appropriate social and conflict resolution skills that demonstrate an increased understanding and respect for diversity.

#### MAJOR SCHOOL PROGRAMS AND ACTIVITIES

- Third grade students continue to coordinate and implement our weekly recycling program
- Kindergarten teachers held a "Popsicle in the Park" for their incoming students and parents as an orientation in August, 2001.
- Clarke School held several fund raisers to provide assistance to the families of the victims of September 11, 2001. Donations were made to the N.Y. Police and Fire Widows' and Children's Benefit Fund Inc
- Kindergarten classes visited Smolak Farms as part of their social studies program. They also visited the Swampscott Fire Station
- Clarke School began their first Breakfast Program with the Fine Hosts and SPS Food Service
- The 13<sup>th</sup> Annual Thanksgiving Feast for the entire school was hosted by Mrs. Nelson, Mrs. Wynne, parents, PTA and Gr 3 on November 19. Clarke School also had a food and clothing drive to benefit My Brother's Table in Lynn and The Inn Between in Peabody. This event helps children to reflect about what they are thankful for and the importance of helping others.  
Clarke School held their Open House/Curriculum Night in November, 2001.
- Gr. 5 Leaders Club participated in the Toys for Local Children drive.
- Skills for Life Program was introduced to Clarke School. Staff and children participated in the training. The daily pledge and self-control times have been part of our daily routine.  
Community Service Learning Projects: Book Brigade collected books and donated them to the Lynn Community Health Center. Gr 4 sponsored a planting of a tree to replace the one cut down in Abbott



Park.

- Gr 4 and Gr 5 participated in the National Geography Bee.
- Gr 5 Leaders' Club continues to run the after school Homework Club three days a week.
- Lauren Valle, Gr 5, represented Clarke School at the Annual Lynn Daily Item's Spelling Bee and she came in fifth place.
- Kindergarten teachers organized and ran an informative Kindergarten Orientation and Visitation Day for parents and children.
- Gr 2-5 attended North Shore Music theater's Science Circus.
- Gr 5 participated in the DARE Program under the direction of officer Rich Cassidy.
- Clarke School participated in the SPED Coordinated Review process. Staff was interviewed and observed by the visiting team.
- Gr K presented a show, "The Kinder Garden (5/01). The 2002 K class performed "The Kinder Picnic "in 6/02. Gr 3 performed in the productions of "Essex County Yesterday and Today" and "History, Heroes, and Heroines" celebrating Swampscott's 150<sup>th</sup> anniversary as a town.
- Gr 5 went on a whale watch, visited the U.S.S. Constitution and the Saugus Ironworks.
- Clarke School Science Fair for Gr 3-5 was held in 5/01 and 5/02.
- Clarke School Gr 5 participated in a Student/Staff Exchange Day. Students plan an activity and they have it approved by the staff member. It is an opportunity to switch roles and to foster responsibility.
- Annual Awards Assemblies for Gr 4-5 were held with students receiving Presidential Awards for Excellence and Achievement. There were also awards in the fine arts and physical education.
- Gr 5 presented a "Moving On" Program for parents and Gr 4. They produced a digital yearbook.
- The 2001 yearbook was dedicated to Tom Nelson Nelson and the 2002 yearbook was dedicated to Corinne Nelson.
- Gr 1 presented "The First Grade Salutes the Flag" to celebrate Flag Day
- Clarke School Extended Day/After School and Early Morning Programs continue to grow.
- K classes and Gr 3, 4, and 5 collaborated to form "Learning Buddies" for math and reading.
- Clarke School hosted a "Volunteer Appreciation Tea" to thank all the volunteers to help out in the school.
- An All School Farewell Assembly is held on the last day of school at 1:15 p.m.

#### PTA ACTIVITIES

The PTA set up a committee to refurbish Abbott Park playground. The Georgia Sea Island Singers performed for Gr K-5. The Annual Clarke School Halloween Party was held. PTA ran a gift wrap fund raiser which raised almost \$8,000. Gr 4-5 worked with a writer in residence, Jeffrey Kelly. They then shared their writings with family and friends at a nighttime performance. K and Gr 1 classes were treated to a "Mother Goose Storyteller." Gr 2 and 3 participated in "Art Quest," an art appreciation program. Gr 3-5 went to the Tsongas Center as part of their social studies work. Clarke School Book Fairs were held. Proceeds from this fund raiser help to purchase library books. Pta sponsored the Scholastic Book Fair. PTA sponsored the Annual Holiday Fair. Clarke School community donated "used gifts." Children are given play money and are given the opportunity to shop for friends and relatives for the holiday. Staff is treated to a special lunch. Mohegan Sun Tribe performed at the school. Tony Vacca and Tim Moran, musicians, performed as part of our school-wide study of Africa. Storyteller Derek Burrows performed for Gr K-5. Bamidele Dancers performed as part of our study of Africa. PTA sponsored the Clarke School visit to China with dance performers, calligraphy workshops, Chinese luncheon, and a dragon parade. A biography of Clara Barton and Louisa May Alcott were performed for Gr K-5. Boston Ballet presented workshops for Gr 3-5. PTA funded an after-school course to strengthen writing and test taking skills needed to improve MCAS performance. Gr 3 participated in Ken Carrier's "Owl Pellets" workshop. PTA sponsored the Cow Plot Country Fair and raised approximately \$9,000. Clarke School PTA participated in the Annual July 4 Parade as well as the 150<sup>th</sup> Birthday Celebration of the Town of Swampscott. PTA runs after school classes and activities. PTA continues to sponsor "Boxtops for Education as a fundraiser.

#### CURRICULUM AND STAFF DEVELOPMENT PROGRAMS

Elementary staff participated in our Early Release Day Program for Staff Development. Project Read, STC science kits, technology and hands-on math strategies were covered. Art specialist, Anne Bowen, coordinated and ran the staff development program for the elementary fine arts program during our Early Release Day Program. Clarke School staff members took the CPR course offered by SPS. Clarke School staff was trained in the Lesson One Program. Several staff members participated in the Summer Mentoring



Institute run by SPS. Staff members also attended summer technology courses. Susan Kornfeld, reading specialist, continued participating in her Reading Recovery workshops. Ann McFarlane, Corinne Nelson and Pamela Angelakis attended the annual MA Reading Conference. Carolyn Murphy attended the MCAS Administrators' Workshop. Sarah Zam, librarian/media specialist, has been a technology instructor for our Professional Development Program taught after school and at the annual Summer Institutes. Ann McFarlane sponsored a high school student for internships for the Child Development Course. Clarke School staff participated in the Physical Restraint Training. Several primary teachers participated in the Project Read Spelling and Science Curriculum Review Study groups. Several Clarke School staff took the Autism course offered by SPS.

### HADLEY SCHOOL

#### GOALS OF SCHOOL COUNCIL

To provide a range of perspectives on challenges facing the schools as well as advise and collaborate with the principal in developing and implementing the school's improvement plan.

#### SCHOOL IMPROVEMENT PLAN GOALS

1. To provide for student wellness through systemic and school based initiatives addressing social and emotional learning.
2. To implement an on-site computer facility to achieve technological proficiency vital in our current world.
3. Through a variety of teaching techniques, children's learning styles and developmental needs will be addressed and children will be provided with an opportunity to reach their highest level of achievement.
4. The appearance, maintenance, and repair of Hadley School will reflect an atmosphere that is conducive to excellence in learning.

#### CURRICULUM AND STAFF DEVELOPMENT PROGRAMS

1. Continued training in all three strands of Project Read
2. Design new Grade One spelling program to align with Project Read
3. Continued training on new STC Science Kits
4. Overviews of Math/Science Frameworks
5. Connections of Math/Science to Literacy
6. Classroom Management training
7. "Lesson One – Skills for Life" – training and implementation

#### STUDENT PROGRAMS AND ACTIVITIES

- Student Council, Chorus, D.A.R.E., Basketball, Recycling, Reading Buddies, Homework Club, K-Door Greeters, Grade Level Community Service, School Store, Halloween Parade, Enrichment Classes, Thanksgiving Feast, Numerous field trips, Literacy Celebration, Grade Level Student Performances, Donation to NSCH, Trip to Bertram House, Science Fair, Geography Bee, Battle of the Books, Spelling Bee, 100<sup>th</sup> Day Celebration, Activity Day, Clean-Up-Fall & Spring, Variety of other Student Council activities, Jump Rope for Heart, Pennies for Leukemia, Selling Hadley Notecards, "Lesson One – Skills for Life."

#### PTA ACTIVITIES

- Kindergarten Picnic, Halloween Haunt, Book Fair, Holiday Fair, Family Roller Skating, Wrapping Paper Drive, Yearbook, P.T.A. Dinner, Parent Place, After School Programs, Teacher Wish List, Adopt-A-Salmon, Playground Fund, Lesson-One – Skill for Life, Volunteer Program, Hadley Gardening Club, Spring Clean-Up, Spring Arts Festival, Phone Pals, Humanities, A+ America, Box Tops for Education.

#### ENRICHMENT

- Bay Colony Educators, Native American Perspectives, Puppeteer, Historical Perspectives, Museum of Science, Art Quest, Massachusetts Cultural Grant – Creative Writing Residency.

### MACHON SCHOOL

#### Curriculum and Program Highlights:

This year the reading and writing curriculum continues to be the major curricular focus at Machon. Primary teachers have met repeatedly to hear how colleagues approach the acquisition of reading skills within their classrooms. Due to this dialog, teachers are now sharing more in terms of their pedagogical philosophies, teaching strategies and materials. Staff are looking at the K-3 continuum more holistically and are ordering materials that will serve that continuum. This effort has promoted a school-wide initiative towards improved reading scores and practical, everyday usage. Additionally, specific reading services begin in the

classroom with teacher-directed group lessons specifically tailored to meet individual skill acquisition. All elementary staff have received training in the "Project Read" methodology. This has positively impacted phonemic awareness and skill acquisition. Some support staff services have been reviewed and re-coordinated to better meet the needs of those children who display reading skills acquisition challenges. In all these cases, actual hours of services to these children have increased, while both the amount of time out of the classroom and interventions with different support staff have decreased. The staff will continue to look at materials that will enhance decoding, encoding, and comprehension skills as well as enhance a continuity of the instructional continuum beyond the primary grades. In the writing domain, staff continue to employ graphic organizers in an attempt to assist children with the organization of their writing. Systemic use of the writing rubrics has also improved writing throughout the school.

Mathematics represents one of Machon School's priorities. Teachers have decided to utilize a 'maintenance' approach to daily homework so as to avoid the all too common, "We never learned that" response often heard months after a specific skill was taught. Each teacher also incorporated a 'mat minute fact test' drill each day. It is our hope that this mechanism, coupled with math fact review at home, will assist students with the fact families.

This year the Machon School has moved to a single platform in our computer lab. Each of these computers is now able to accommodate system software. Due to the efforts of our staff and this new hardware, students now embrace writing due to computer facilitation of the process. Spelling checks and thesaurus companions make improving one's writing not only challenging but also fun, in a meaningful way, which makes sense in today's world.

2001-2002 Theme: "PRACTICE RANDOM ACTS OF KINDNESS AND CHARACTER"

#### SCHOOL COUNCIL GOALS:

This year the School Council will focus on both the school budget and look at the bullying issue.

Over the last twelve months the Council generated a student survey on Conflict Resolution. We have distributed the survey and are now in the process of collating them.

The Machon Library is woefully inadequate for current instructional needs. Additional books for the library are both a staff and school council goal. Biographies, social studies and science books will represent the priority purchases. Plans for additional purchases are underway utilizing both PTA funds and the school budget. Our school librarian has culled the selection and we have decided to dedicate the monies raised from our Summer-Read-a-Thon and our last book fair to replacement books.

#### KEY POINTS OF SCHOOL IMPROVEMENT PLAN

The Machon School Improvement Plan focuses on six primary goals:

##### **Curricular**

- Reading instruction – review and adapt current reading instruction to better meet the needs of Machon students.
- Expand reading instruction time
- Expand the selection of books in the Machon Library
- Use of technology to improve skills
- MCAS Improvement

##### **General**

- Improve/enhance community involvement at Machon

CURRICULUM & STAFF INVOLVEMENT: As mentioned earlier, Reading instruction will be addressed both through faculty meetings and ongoing discussions. The staff will view F>A.T. City, a videotape presentation focusing on teaching strategies for learning disabled students. Machon School purchased three new multimedia computers. The staff will be introduced to the potential of this hardware. As new software arrives, staff will review each and discuss how to implement into existing curriculum. Ongoing staff discussions regarding the tenets of the book, "The skillful Teacher," will occur throughout the school year.

Machon staff participated in many professional development opportunities offered by the system. Staff are also attending commercial conferences on a host of topics ranging from dealing with difficult students to the use of graphic organizers throughout the curricula. As mentioned earlier, Machon staff have participated in 'Project Read' training. Additionally, Machon staff will participate in a study group that will attempt to familiarize them with Network Administrator, a computer lab management software. All staff will also participate in discipline/restraint training.

#### STUDENT PROGRAMS AND ACTIVITIES

- The Machon Student Council is a vibrant and enthusiastic group of involved students. Thus



- far the SCA has hosted two bake sales and is working a school-wide time capsule
- Machon's 'Before School Program' offers parents and children alternatives to day-care. This year the Machon School initiated a School Breakfast Program. Thus far, the program's success is heartening.
- Machon children and staff communicate student progress and classroom initiatives with the monthly newsletter, 'The Machon Messenger.'
- Many Machon students participated in a summer long Reading Olympics. Collectively, students read almost 2000 hours and raised more than \$2,000 for the school. Due to their efforts, the school received a 27" tv monitor, a VCR, a t.v. cart and a computer.

#### PTA ACTIVITIES

- The Machon PTA is an active and supportive arm of the school. This year the PTA offers many enrichment programs to the Machon students. In fact, this year the Machon PTA has increased their allotments for cultural/enrichment programs by three-fold. A total of \$3,000 will be earmarked for these enrichment programs.
- In addition to these areas the PTA holds computer classes, art classes, dance classes, a basketball program, 'pizza and movie nights,' book fairs, 'Haunted Halloween Fest,' gift wrap sales, and a gift of \$100 to each class to help defer the cost of field trips.

#### **STANLEY SCHOOL**

The Stanley School opened on August 7, 2001 with 309 students enrolled in 16 classrooms in Grades K-5.

School Theme The school theme through 6/01 was "The ABC's of Stanley – Accept, Be Kind – Care" and for 2001-2002 was "Learning and Caring Count at Stanley." Students continued to commit random acts of kindness and many other organized community service activities were planned. Grades K-5 participated in the annual St. Jude Hospital Math-A-Thon and in 3/01 raised \$4640 with \$5969 in 3/02. Each student completed a Math Fun Book with grade level appropriate problems and collected pledges from sponsors. Students in Gr 1-5 were proud to know they were helping other children. Participation in an activity such as this is a unique opportunity to bolster a young child's self esteem while helping others. Grade 5 Leaders run a successful Recycling Program and collected over \$1600 for TLC. They meet weekly with the principal to work on developing leadership skills, responsible behavior and exemplify belief that Taking One Small Action Can Make a Difference. Students collected \$2300 for the Red Cross and the Fireman's disaster Relief Fund. Linens for local shelters were collected. Gr 5 Leaders raised \$200 to purchase gift certificates for the Swampscott Senior Center Holiday Party; Gr 1 students conducted an annual canned food drive for the homeless. Gr 5 students raised \$200 to purchase gift certificates to Johnnie's Foodmaster for senior citizens. Gr 3 students continued to work on and raise funds for the Penny Bear Project and they also collected hundreds of books for the Reach Out and Read Program at the Lynn Community Health Center. Other grades will be involved in projects throughout the year. Gr 5 Leaders continue to act as role models who demonstrate leadership and service.

New Special Education Program The Social Skills Learning Center was created at the Stanley and Hadley Schools so that we would be able to meet the academic and social/emotional needs of students who are on the Autism spectrum. Five students received the services provided through this program in 2001-2002 and four additional students will be enrolled in August 2002.

Stanley School Council. The Council meets monthly to assess the needs of the school community and to establish a plan of action for school improvement. The School Council developed a Needs Assessment and a Plan for School Improvement for 2001-2002 which included the following: to utilize technological tools in order to enhance teacher effectiveness and learning for each student; to utilize a variety of instructional strategies to address the needs of students so that each may achieve his/her potential; to upgrade, maintain and repair the school in order to maximize usable space in a facility which is a safe, clean and pleasant working environment; to provide resources and support; to shape and define the Stanley School culture. We continue to work toward these identified long-term goals. Another Needs Assessment was conducted in the Spring of 2002 and a new Plan for School Improvement is being developed.

The following programs were initiated during the 2001-2002 year in an effort to support the goals in our Plan for School Improvement: Chairs for Stanley (refurbishing chairs by families). SPIRIT (Stanley Parents Inspire, Reinforce, Teach). This program was begun to organize parent volunteers for various activities.

Special Programs – Continental Math League Gr . 2, 3, 4, 5; Newspaper Club Gr. 3, 4, 5; Current Events

Club will begin in the Fall of 2002; Homework Club.

Technology Update. We have a state-of-the-art computer lab with 24 iMac's networked. There is also internet access from 16 classrooms, the library and the office. The PTA has purchased four additional iMac's for the Lab. The Plan requires "long term" financial support in order to upgrade and maintain the equipment.

Grant Funded programs which enhance the educational experience. Parent Involvement Project (PIP) Grant through DOE provides training and support for parental involvement in schools to enhance Math and Science programs. Johnnie's Foodmaster and PIP sponsored a K-3 Family Math and Science Night in 4/01 and 4/02. Eisenhower funds provided professional development in the areas of math and science. Professional development was provided for staff in grades K-5 so that Science and Technology Kit materials could be utilized for implementation of the Science curriculum which was completed in the Summer of 2002. Math consultants have provided staff development opportunities for K-2 staff. Grade 5 teachers participated in the town-wide Salmon Project.

Curriculum and Staff Development Programs. Teachers have been involved in various professional development activities. Gr 3-5 teachers were trained in Project READ. Science curriculum has been revised and an inquiry-based science program has been adopted which meets the National Science Foundation Standards and Massachusetts Framework goals. Staff members are encouraged to participate in workshops and conferences held in and out of the district.

Student Programs and Activities. Johnnie's Foodmaster K-3 Family Math and Science Night, Curriculum Night, Bring Your Parents Back to School Night and Book Fair, Orientation Programs for Incoming K Students and Parents, Geography Bee, Spelling Bee, DARE Graduation, Ranger Day Gr 5, Portfolio Sharing for Parents gr 1-2, Various author's teas, Battle of the Books, Gr 4 and 5 mile Run, Duck Tour 2001, Mimi Fest 2001, Sounds a Little Fishy – Gr 2 – 2002, Gr 4 Showcase of Homes – Electricity Kit – final project, Memorial Day Program 2001 and 2002, Student Recognition Program 2001 and 2002, Reading Rally Gr 3-4, Gr 1 Pancake Breakfast, Gr 1 Celebrates Thanksgiving, Field trips to Town Hall, Pioneer Village, Freedom trail, Aquarium, Music Dept. concerts, Gr 3 Photography Exhibit, In-Schoolfield trips, Earth Wish week of activity.

Grade Five Leaders' Club Activities. Gr 5 Leaders place flags on veterans' graves for Memorial Day, Recycling Program, Fund Raising for TLC, Volunteer Appreciation Tea, Open House Greeters/Bak Sale, Fund Raiser for Sw Senior Citizens

PTA Activities. Pot Luck Dinner and Talent Show 3/02, Book Fair 11/01, Auction-Playground Fundraiser 3/02, Holiday Fair 12/01, Annual Carnival 6/01, Clothing/Linen Drive, Grounds Beautification Program, After-School enrichment Program, Walk-a-Thon.

Cultural Arts/Enrichment Programs. Native American Perspectives – Gr 3, Art appreciation Gr 1-5, Littlest Acorn – K, Hi Touch Hi Tech – Gr 2, Madame Curie, K-5, Clara Barton K-5, Hellen Keller K-5, Jill Stover Gr 1, Black History Month – Bamidele Dancers, Science Discovery Museum Gr 4-5.

### **SPECIAL EDUCATION**

The Dept. of Special Services underwent a change during the past 18 months including that of a change in title. Previously the office was called Pupil Personnel Services. To clarify the title further the School Committee changed the name to that of the Department of Special Services. The role of the department remains the same. The department provides ancillary and support services to students within the Swampscott Public School System. These services include special education, screening, and English as a Second Language.

Special Education. In 2/01 the Special Services Department saw a change in leadership. Ms. Deborah Dixon accepted a position in a community closer to her home. Mona Blumstein, Team Chairperson, served as Interim Director through 6/02. Following a search, Ms. Maureen Dart Szymczak was appointed the new Director of Special Services for the district.

Changes were also seen at the state level. The 10/1 report was replaced by a Student Information Management System (SIMS) report. The 12/1 report remained the same. Per the 12/1/01 headcount, there are 373 resident students in Swampscott who receive some form of special education services. This represents 15.5% of all Swampscott students (2406) and 13.9% of the school age population (K-12) attending schools in the Swampscott School System (322). These numbers reflect a decrease of 12 students from the previous year's 12/1 headcount (385). Swampscott's percentage of special needs students remains below the state average.

There is an array of programs and services available to Swampscott students with special needs. Most of the special needs students receive their instruction in the mainstream general education program. This is accomplished by providing support services within the regular classroom through the use of supplementary



aides and services. Frequently, special educators and education support professionals provide direct support services in the regular education classroom. Many other students have their needs met through accommodations and modifications of the general curriculum and/or environment. Other students attend a resource room which is available in all schools. In the resource room the students receive direct and specialized instruction in a special education setting. Such services can include specialized reading, language arts, and/or math instruction, organizational support, study skills, speech therapy, occupational therapy, physical therapy or other needed support services requiring specialized instruction outside of the classroom.

The Swampscott School System also has several Learning Center programs. There are district learning center programs located from the elementary through the high school levels that meet the identified needs of students who require a more substantive amount of their instruction within a special education setting. Students are mainstreamed as appropriate for identified academics as well as for art, music, physical education, library and computer services.

The Life Skills Class at the high school is expanding. This year a new school store opened that was developed through the award of a SUCCESS grant. Students within the Life Skills class receive functional academics, vocational training and experiences, and practical life skills education. Students are mainstreamed into academic classes and electives as appropriate.

In addition, the Swampscott Public Schools is pleased to support an integrated preschool program. This program is located at SHS and provides direct support services to students ages three to five. Typical peers are welcomed into the integrated preschool program.

New Programs. A new program began at SHS in 9/02. Within this Language Based Learning Center Program, a special education teacher, an educational support professional and a part time speech and language pathologist provide direct educational support services to identified students. Two other new programs were begun this year at the Hadley and Stanley elementary schools. The Communication and Social Skills Programs have been designed to serve students identified with autism spectrum disorders. Students are mainstreamed to the greatest extent possible based on their IEP's. Such services with an inclusion specialist and consultation with psychologists through The Academy have enabled the school system to retain students within the district. In addition, for the first time, the school system accepted a tuitioned-in student from another district who required the support services from this new program.

At present, 29 students or 1.2% of the total school population are placed in programs outside district as the nature of their special needs warrants more specialized programming than is available within the system. The total of 29 students represents a drop of three students requiring out of district placements. Most of these students are children with multiple handicaps, serious emotional/behavioral disturbances, brain injury and severe autism.

Swampscott is keeping pace with the state and national trend of serving more students with more significant disabilities. Although most of these students' needs could conceivably be met within the local school district, barriers exist that prevent the local development of such programs. The greatest barrier at present is the lack of space available for program development within our school buildings.

As noted in last year's Annual Report the year 2000 brought about significant change to state laws governing special education. 603CMR28.00 is now the special education law of Massachusetts, replacing Chapter 766. Many of the changes in the law were established in response to federal special education requirements and standards which were changed in 1997. In 9/00 more than 50 additional changes to special education law were added by the legislature through outside sections to the FY01 budget.

The 1997 reauthorization of the Individuals with Disabilities Act focused on four main areas: (1) strengthening parental participation in the educational process, (2) accountability for students' participation and success in the general education curriculum and mastery of IEP goals/objectives, (3) remediation and disciplinary actions addressing behavior problems at school and in the classroom and (4) responding to the needs of a more diverse society.

Some of the highlights of the MA changes are as follows: A new IEP form has been adopted and implemented. The new IEP is a standards-based document which requires greater input from parents and alignment with the MA Curriculum Frameworks. All mandated forms used in the special education process have been changed.

- Eligibility for special education has been more clearly defined. For the first time in MA, students must be identified with a specific disability in order to be eligible for special education. The disability categories include autism, developmental delay, intellectual, sensory; hearing, vision or def-blind, neurological, emotional, communication, physical, specific learning disability or health. The categories are the same as the federal definitions for disabilities. The disability must be causal to the lack of

effective school progress. Lastly, as a result of the disability, the student must require specialized instruction not otherwise available within the general education classroom.

- A sliding fee scale has been established for parents who seek public funding for independent educational evaluation.
- There is a change in the NMA standard from "maximum possible development " to "free and appropriate public education" reflecting federal language. This particular change went into effect on 1/1/02.
- The law now requires the district to develop a "Curriculum Accommodation Plan" (CAP) in an effort to ensure that all efforts have been made to meet students' needs within the general educational environment.
- The law mandates that no child be exempt from assessment programs. The Alternate Assessment for MCAS has been designed at the state level and is in use again this year. The alternate assessment is based on the curriculum frameworks and is a portfolio assessment with student work.

Teachers and administrators in the Swampscott School System continue to be supportive of the inclusion of children with special needs in the school and the classrooms. Many general educational and special education teachers have accessed training opportunities to enhance their skills in working with diverse populations of students. Throughout 2001, ongoing training efforts in Autism/PPD were expanded and provided to a variety of staff across the system as this population continues to increase locally. Additional training has been provided in Alternate Assessment, specialized reading approaches (Project READ), Legal Issues in Special Education, Occupational Therapy issues, behavior management, discipline, functional behavior assessments and manifestation of disability requirements, WISC III and signing to name a few.

In May, 2002, the Swampscott Public School system underwent a Coordinated Program Review from the Department of Education. This is a periodic review required by the state and federal government. The review included Special Education, Title I, Safe and Drug Free Schools Grant, English as a Second Language and Civil Rights. Five DOE employees visited our schools for eight days. They observed our programs, reviewed records and interviewed teachers, parents, educational support professionals, speech and language therapists, occupational and physical therapists, school psychologists and administrators.

The Swampscott Public School system was awarded an Assistive Technology Grant in 2001. A Swampscott Assistive Technology team of educators was formed who attended state funded training on assistive technology at U Mass for the 2001-2002 school year.

For fiscal year 2001 the Special Education Dept. applied for and received four noncompetitive grant allocations to support efforts on behalf of special needs students. These grant allocations are for the sole purpose of supplementing the local budget, not supplanting it.

Early Childhood Special Education Allocation Grant	\$ 18,978
IDEA - Special Education Entitlement	\$288,545
SPED Professional Development	\$ 24,486
English as a Second Language	\$ 18,750

**Screening.** Screening is required by law for all children entering kindergarten. This is a brief assessment of developmental skills. The process is used to identify the possible presence of special needs. Areas screened include articulation, language, auditory perception, visual perception, vision and hearing acuity, fine motor, gross motor and visual motor. Students who do not perform well on the screening may be referred for a special education evaluation. For K 2001, 160 children were screened.

According to special education laws, early childhood screening is available to three and four year old children whose parents suspect the presence of a special need in any of the areas listed above. Any parents who wish to have their child screened should contact the Special Services Office for an appointment.

Parents and other members of the Swampscott community are encouraged to contact the Special Services Office for additional information regarding special education laws, Swampscott's programs in special education or ESL, or any other matter pertaining to Special Services.

#### **GUIDANCE DEPARTMENT**

At the beginning of the 2001-2002 school year, the Guidance Department saw the addition of Mr. Thomas Healey who was hired as a school adjustment counselor. The rest of the department consists of Mrs. Pressler, Mrs. Reardon and Mr. Solazzo, who are guidance counselors; and Mrs. York who is the



secretary. This year the guidance team served 755 students. To augment the guidance staff, a counselor intern was present two days a week for the entire year.

During September and October the counselors were primarily involved with resolving scheduling conflicts, student counseling, preparation for the 170 colleges represented at the College Fair, distribution of the Student 504 Accommodation Plans and supervision of the SAT and PSAT for three Saturdays.

During November and December the Guidance Department processed all the early decision and early action applications as well as the vast majority of applications that had an early January deadline. Approximately 20 college admission counselors visited with students and discussed the admission process. The department hosted a financial aid seminar. MCAS retest was given and the ASVAB military test was administered. The Freshman Experience saw a record number of underclassmen attend.

January and February was the time to complete the college application process, counsel student and to coordinate visits from local military recruiters. During this time the department and a few faculty members coordinated and hosted a breakfast for 80 students and 30 employers to mark National Job Shadow Day Initiative.

March and April was a time to gear up for scheduling and course selection. All underclassmen were personally seen and advised regarding future schedule options. The MCAS Long Composition was scheduled for all 216 tenth grade students. The department initiated the First Annual College Parents' Night. This event focused on what the eleventh graders and their parents should do to prepare for college.

The final two months of the year brought with them the main MCAS testing period, SAT and AP testing, and college counseling with juniors. This is also a time to verify grades and to complete summer school lists and promotion lists.

Throughout the school year, in addition to the aforementioned activities, the Guidance Department was actively involved in seeing students and dealing with the many issues that occur each day in the lives of our student body.

## **HEALTH AND PHYSICAL EDUCATION**

### **Health**

The Health Department of the Swampscott Public Schools provides students with a comprehensive K-12 Health Curriculum taught by health educators, physical educators and school nurses. At the elementary level, the students receive health education on a biweekly basis. The health educator presents the lessons and occasionally team teaches with the school nurses. On the middle school level students receive Health Education as part of a specialist rotation of 18 days. At the high school level freshman and sophomore students are required to take one semester of health education. An integrated Lifetime Health and Fitness Course is required during either the junior or senior year.

The Health Education Department actively pursues and receives grant support through state and federal grant programs. These grant programs are developed and administered under the direction of the Swampscott Health Advisory Board. The Board consists of a group of school, student, and community members who meet, discuss and determine the focus of grant funded programs. The Health Advisory Board has met and discussed the results of the 2001 YRBS. This is vital information that will be used to determine the focus of health education for future programming.

The school nurses are excellent resources who provide services to students and staff. The nurses conduct vision, hearing and scoliosis screenings, immunizations, medical records, referrals, team meetings and provide direct medical services to students and staff. They are valued members of our program.

Special Programs At the elementary level: guest speakers have presented material for staff during professional development days, Toys for Local Children Collection; 911 Relief Fund, Linen Drive for Shelters; 100 Kitchen Items for Charity, Blanket and Mitten Drive, Holiday Visit to the Bertram House, Math-a-thon for St. Jude's Research Hospital, Jump-a-thon for Cystic Fibrosis, Michigan Model and Growing Health Curriculum

At the middle school level: Bake Sale for 911 Relief Fund, Guess the Pumpkin Weight for 911 Relief Fund, HAWK Representative discussed violence/bullying, Three Week Unit on Kindness, School Resource Officer – Fatal vision Unit, Smoke-Out Day Activities, THTM Health Curriculum

At the high school level: Prevention Center, Peer Leader Groups, DARE/Peer Leaders spoke with grade 5 students re drugs and substance abuse, Clothing Drive, Self Esteem Day for Middle School Students, Fund Raiser for Family Affected by 911, Community Poster – Strong Men Don't Bully, SADD – every other year simulated car crash during prom season, THTM Health Curriculum

### **Physical Education**

At the beginning of the 2001-2002 school year, the Physical Education Department experienced the

following changes: the combined departments of Physical Education/Health was split to employ a Curriculum Director for each department. Ms. Holly Brennan was appointed Health Coordinator (K-12) while Mr. William Bush was appointed Physical Education Coordinator (K-12). Mr. Francis DeFelice retired as middle school physical education and was replaced by Mr. David Gagnon.

The Physical Education programs of the Swampscott Public Schools provide students with a comprehensive physical education curriculum taught by our eight physical education educators. At the elementary level, students receive physical education instruction twice a week. At the middle school level, students receive ninety hours of instruction including an adventure based activity physical education course. During their freshman high school years, freshmen and sophomore students are required to take physical education each year every other day. An integrated Lifetime Health and Fitness course is required during their junior or senior years. Our department was unable to offer the upper class elective course, Sports and Fitness due to lack of staffing. The Physical Education Department was also able to work with community organizations and the Recreation Department to sponsor a variety of Intramural/Xtreme activities including Middle School Friday Night D.A.R.E. Basketball, Elementary Basketball League, High School Basketball/Ping Pong Leagues, and Field Days for both the middle and elementary schools.

Athletics The Athletic Department coordinated 23 varsity athletic teams as well as 17 sub-varsity and freshmen teams at Swampscott High School this year. We also have a combined Marblehead/Swampscott Varsity Wrestling Team. This year we started a Girls' Lacrosse Club Team and now have a JV Basketball cheering Team. Currently, we are working to have a combined Gymnastics Team with Marblehead.

Our Swimming Team was the NEC champions and nine of the varsity teams qualified for State Tournament play. We had two MVP's (golf and swimming) and 40 All-Star Athletes this year.

The Middle School Athletic Program includes Co-ed Soccer, Co-ed Cross Country, Field Hockey, Boys' and Girls' Basketball, Ice Hockey, Boys' and Girls' outdoor Track & Field and softball.

Many of our coaches and athletes received special recognition. We had two Coach of the Year Awards in Boys' Basketball and Co-ed Swimming and an Assistant Coach of the Year in Football. Many of our athletes received awards such as "Lynn Item" All-Star, "Salem Evening News" All-Star, "Boston Globe" All-Star, "Boston Herald" All-Star, "Lynn Item" Gold Helmet Award, Moynihan Lumber Award, "Salem News" Student-Athlete of the Year, "Boston Globe" All-Scholastic Award. In football, Kyle Beatrice broke the state record for touch down passes.

The Athletic Department sponsored a cook-out for all of its athletes and parents to begin the school year. All rules, regulations and expectations were reviewed at that time.

### **SWAMPSCOTT BUILDINGS AND GROUNDS ANNUAL REPORT**

All Buildings: All outside doors were changed.

High School New ceilings were installed in the first and second floors of the Shaw Wing. Approximately 100 new energy efficient fixtures were installed and arrangements made with Mass Electric to pay a portion of the cost. Changing over from oil to gas was completed and old oil tanks were removed. Two, 250 gallon oil tanks were installed for use in an emergency. The generator was converted to dual function so that it can be run on natural gas or propane. A new telephone system was installed at a cost of \$200,000. A new security system was installed with cameras monitoring entrances, hallways, etc. Internet connections were completed. All urinals were snaked out eliminating hallway flooding. Univents and exhaust fans are examined every two to three months. Computer room was air conditioned and new shades were installed.

Middle School The main project for this year was the pointing up of the building. This will prevent flooding, water damage and eliminate patching which had to be done whenever heavy rains were encountered. All windows in the building were adjusted so that they operate well. Opaque panes were replaced. A successful search was finally accomplished and used sections for the large boiler were found. The compressor motor was replaced on the large boiler. These 50 year old boilers should be replaced. A new phone system is in process of being installed. Internet connections have been installed in all classrooms. Univents are constantly monitored, but due to the age of the equipment, need constant repair. Two ceilings were installed in the classroom in the basement and new fixtures and sprinklers were dropped below the ceiling.

Clarke School Outside doors have been replaced. The School Department is in the process of revamping and replacing a section of the boiler. Lighting has been upgraded.

Hadley School A new roof was installed in the annex. Existing covers on the air shafts on the main building are to be removed and replaced with exhaust fans. Every classroom will have its own exhaust register. This will enhance air quality in the building. HVAC have been installed to replace radiators. Three classrooms in



the annex had ceilings dropped and new lights installed. Four 90 year old univents are being replaced in the annex.

Machon School. The major project this year was the conversion to gas heat. The burners were replaced, oil tank removed and repiping of the heating system accomplished.

Stanley School. New rubber roof was installed on flat portions of the building. A new ceiling was installed in part of the library. Library auditorium was repainted. A grant from DOE funded 200 new light fixtures in the building. Fifty energy saving ballasts were installed. Ninety-eight percent of all lighting fixtures were replaced or had energy saving ballasts installed. Three fans were installed in the library to push heat from ceiling down on the floor as an energy saving measure. The Internet is up and running. All shut-off's on urinals were replaced. Conversion of the boiler to gas was completed and gas tanks removed. A program was begun to replace all thermostats in the steam traps. New low water cut-off's were installed to bring boilers up to code. Automatic water feeds were installed on the boilers.

DATE 1/2/01

ENROLLMENT

## SWAMPSCOTT PUBLIC SCHOOLS

	K	1	2	3	4	5	TOTAL
CLARKE	16/15	18/19	16/17	20/22	20/20	19/20	222
HADLEY	17/16/16	21/22	15/17	19/20/18	25/21	25/22	274
metco			(1)	(1)	(2)		
MACHON	17/15	22/20	17/17	20/19	19/18	18/17	219
STANLEY	19/17/17	20/21	19/19	20/21/21	19/18/19	20/21/21	312
metco				(1)	(1)	(2)	
TOTAL	165	163	137	200	179	183	1027

MIDDLE SCH	SWAMPSCOTT	NAHANT	METCO	TUITION	TOTAL
GRADE 6	193		4		197
GRADE 7	161	36	2		199
GRADE 8	150	38	6		194
TOTAL	504	74	12		590
HIGH SCHOOL	SWAMPSCOTT	NAHANT	METCO	TUITION	TOTAL
GRADE 9	192	36	-		227
GRADE 10	161	38	4		199
GRADE 11	171	25			196
GRADE 12	114	27	2		143
TOTAL	638	121	6		765

ENROLLMENT: HS 765 MIDDLE SCH 590 ELEM 1027 SYSTEM TOTAL 2382  
 (Elementary METCO #'s not added separately...already in total. Separated for information purposes.)

## TRAFFIC STUDY COMMITTEE

During the eighteen-month period from January 1, 2001 through June 30, 2002, the Traffic Study Committee met a total of seventeen (17) times. Five (5) of those meetings were in conjunction with the Earth Removal Advisory Committee.

The Traffic Study Committee meetings and discussions dealt with reviewing requests, complaints and concerns of residents in all aspects. The residents' concerns were addressed and acted upon by the committee or referred to the appropriate department for action.

All residents with problems and/or concerns were contacted directly either by a committee member or in writing and informed of relevant decisions made by the committee.

All matters were settled with the public's safety as a primary concern.

Respectfully submitted,

Sid Novak, Chair

Sgt. John Behen, Traffic Safety Officer

Sylvio Baruzzi, Superintendent Board of Public Works

Louise LaConte

Jeremiah Murphy

## **OFFICE OF VETERANS' SERVICES**

The Office of Veterans Services is mandated under Massachusetts General Law Chapter 115 and is designed to assist veterans and their families in receiving any and all benefits that may be accorded them, either through the Commonwealth of Massachusetts Department of Veterans' Services, the United States Veterans' Administration, the Social Security Administration or any other Department or Organization that is designed to assist the veteran or their family. All financial aid disbursements from this office to needy veterans are subject to a 75% reimbursement from the Commonwealth of Massachusetts. To date, the reimbursement rate from the Commonwealth is 100%. The request for assistance with Military Honors at a veteran's funeral is rapidly becoming the most requested benefit for the families of deceased veterans. Federal Law has mandated that individuals receive the proper Military Honors from the veteran's respective branch of the U.S. Military at his or her interment. However, the participation from the U.S. Military has been somewhat less than 100% since September 11<sup>th</sup>. To honor the request for proper Military Rituals by the veterans family at the veterans funeral, this office works with the U.S. Military, local Veteran Organizations and Funeral Homes, who are also well prepared to support these requests, to ensure that the veterans and the families last wishes are realized.

## **VETERANS AFFAIRS COMMITTEE**

The Veterans Affairs Committee serves to keep the veteran and his deeds at a heightened state of awareness within the community. The committee consists of Mr. Jim Schultz, Chair, Mr. John Stinson, Mr. Mike Pizzi, Mr. John Sacherski, Mr. Steve DeFelice, Mr. John DiPietro, and Mr. William Wollerschied all representing the American Legion, the Veterans of Foreign Wars or the Marine Corps League. In May 2001, we held our annual Armed Forces/Memorial Day parade with hundreds of participants including all area Police Departments, Color Guards from all branches of the Military a U.S. Army band and the 2<sup>nd</sup> Marine Division Band to name a few. The parade was a great success but will probably be remembered more for the "sinking helicopter". An H-53 Sea Stallion, the largest helicopter in the United States Military came to Swampscott for a static display and landed at Phillips Park. Unfortunately, the unstable ground beneath the landing was unable to support the weight of such a large craft and eventually sank into the ground. A large effort to dig the helicopter out was undertaken and it was eventually pulled out but not until the other landing gear also sank into the ground. A concerted effort by the crew of the helicopter, the Swampscott Fire and Police Departments, the Swampscott DPW, and civilian entities made the recovery a success. When news of the mired helicopter and the successful recovery reached the Admiral, who's command included that helicopter, he allegedly marveled at the Towns ability to work together to solve the problem and reach a successful solution. Letters of Commendation were sent out to the individuals who assisted in this effort from the Helicopter Squadrons Commanding Officer. This year as you know the Town celebrated its 150<sup>th</sup> Anniversary, as such the Veterans Affairs Committee worked with the 150<sup>th</sup> Anniversary Committee to put on a parade to be remembered. The committee assisted with planning, organizing and staging the parade. Finally, this year the Committee is planning to dedicate a new Vietnam Veterans Monument. The dedication is scheduled for Veterans Day 11 November 2002 immediately following the Veterans Day Observance and will be held just West of the Flagpole on the median of Monument Avenue all are encouraged to attend.

## **MEMORIAL DAY**

Two weeks prior to Memorial Day volunteers from the 5<sup>th</sup> grade class at Stanley School under the direction of their Principal MS. Carla Guarnieri, and the local Boy Scout Troop placed approximately 1000 U.S. marker flags were on the graves of the veterans interred at Swampscott Cemetery. The cemetery superintendent, Mr. Robert Vernava, was on hand to oversee the placing of the flags, which is a very extensive and tedious task. We thank both groups and the individuals who come on an annual basis to assist in this endeavor, your commitment to our veterans is past and present is greatly appreciated and heartwarming. On Memorial Day the first event was a Mass held at St. John's the Baptist Church followed by a wreath laying at the



flagpole overlooking the harbor in the lot of St. Johns to honor all the veterans who were lost at sea. Following that ceremony the Towns ceremony was conducted at the Swampscott Cemetery. At 12:00 members of the Swampscott Police Department raised the flag to Full Staff and the ceremony commenced Color Guards from the American Legion, the Veterans of Foreign Wars, the Marine Corps League and the Swampscott Police Department participated in the event. The service was officiated by the Reverend Louise Mann of the Church of the Holy Name and was attended by several members of the Board of Selectmen as well as other Town officials and many Town residents. A rifle salute was performed, taps was sounded and the bagpipes concluded the ceremony. A very poignant day with the effects of September 11<sup>th</sup> still in everyone's mind and members of our Armed Forces actively engaged in a war overseas.

### **VETERANS DAY**

Following the tradition, on the 11<sup>th</sup> day of the 11<sup>th</sup> Month at 11:00, members of the American Legion, Veterans of Foreign Wars, Marine Corps League and the Swampscott Police Department marched in and formed at Thompson Circle on Monument Avenue to perform a ceremony which honors our men and women both past and present who have worn the uniform and made the sacrifices that needed to be made to ensure that this country remains free and strong. The turn out for this particular event was very high as the effects of the September 11<sup>th</sup> attack on the United States was still very fresh in everyone's mind. Reverend Dean Pedersen of the First Church Swampscott officiated. We honored and prayed for our servicemen and women who are currently serving in harms way in a war against terrorism. A rifle salute was fired, taps were sounded and a rendition of amazing grace was performed on the Bagpipes to conclude the ceremony.

Respectfully Submitted,

Jim Schultz  
Veterans Service Officer,  
Chairman, Veterans Affairs Cmte.

## SWAMPSCOTT WAR MEMORIAL SCHOLARSHIP FUND

### Trustees

Joseph J. Balsama, Chairman  
Eileen Ventresca, Secretary  
Thomas B. White, Jr., James H. Lilly  
Ida S. Pinto, Hugh (Jim) Schultz  
Angelo Losano, Jean F. Reardon,  
Paul E. Garland

### General Information

A \$10,000 scholarship fund was established by vote of Town Meeting on March 28, 1950, as perpetual memorial to those who served in the Military Service defending our freedom. The first scholarship was awarded in 1951 for \$250. In 1964, the Town Meeting appropriated an additional \$10,000. Since that time, gifts have been received from numerous individuals and organizations in memory of loved relatives and friends. To date 257 Swampscott High School students have been award scholarships totaling \$91,050.

### Change In Personnel

In June of 2001, Robert F. Donelan, who had been a trustee since 1997, retired. The remaining trustees wish to thank him for his years of dedicated service.

### Details of changes in the fund balance

Balance 12/31/00	\$113,683.00
2001 donations	1,245.00
Interest	5,097.06
<hr/>	
TOTAL	\$120,025.06
2001 Scholarship Awards	4,400.00
Balance 12/31/01	\$115,625.06
2002 donations 1/1 - 6/30	500.00
Interest 1/1 - 6/30	2,196.55
<hr/>	
TOTAL	\$118,321.06
Bank Adjustment	4,352.98
<hr/>	
Balance 6/30/02	\$122,674.04

Eight Scholarships Totaling \$4,400 were awarded in July 2001 as follows:

\$700	Lindsay Dwyer (Ernest Manchin Memorial Scholarship)	Williams College
\$700	Michael Philip Short	M.I.T.
\$500	Michelle Bernstein	Hampshire College
\$500	Emily Derr	Cornell
\$500	Rebecca L. Brandt	Maine College of Art
\$500	Ashley Atkin	George Washington University
\$500	Carly Soiref	University of Wisconsin
\$500	Tara Bartlett	University of Massachusetts

The trustees wish to thank everyone, who made donations to the Swampscott War Memorial Scholarship Fund. Through your generosity, we are able to build up equity in the fund, thereby providing the opportunity for additional income from which the awards are granted. Each year a few Swampscott High school graduates, who continue on to higher education, will receive some financial assistance.

#### **Honor Roll of Current Donors (January 2001 to June 30, 2002)**

Mr. & Mrs. Joseph J. Balsama, Sylvia Drais, Debby DuBay, Natalie Leuzzi, Mr. & Mrs. Angelo M. Losano, Pam Manchin MacDonald, Mr. & Mrs. Ernest Manchin, Mary Lutz, Mr. & Mrs. Robert Pierro, Ida S. Pinto, Pinto Insurance Agency, Joseph Pinto, Josephine Redford, Mr. & Mrs. John Silvestro, and Wayfarers Lodge A.F. & A.M.

#### **In 2001 Donatlons were made In memory of:**

Margaret (Peg) Antonucci, Rev. William J. Burns, William F. Connell, Lawrence R. Corcoran, Lawrence Cuneo, Nicholas Demchek, Hollis E. Durgin, Robert P. Doherty, Thomas Doucette, Charles W. Dwyer, Sidney W. Farrell, Mary V. Geier, Mary Hallion, Frederick H. Hart, Eric A. Holmgren, Edward Hooper, Mary Indorato, Catherine M. Ippolito, Barney Kahn, David Lampros, Nancy Macaluso, Ronald J. Madigan, Jr. Ernest Manchin, Mary Manchin, Joseph A. Mazzola, Charles F. McCain, Frederick H. Nohelty, Sr. Minnie Pagnotta, Isabel Pazyra, Joseph (Sonny) Price, Charles L. Quarleno, Donald A. Ranger, Leo Rizzo, Mark Patrick Ryan, Bernard Schultz, Richard C. Sheehy, Martha D. Smedile, Emory C. Spencer, Charles A. Swanson, Mary Szoke, Paul Szoke, and Stanley J. Wydra.

#### **From January 1 to June 30, 2002, Donatlons were made In memory of:**

Kenneth C. Arnold, Jr. , Stanley Bondelevitch, Philip Dantzker, Marvin R. Finn, Bella F. Goldston, Norma Jean Gorman, David M. Kahn, Frederick W.H. Keller, Morris Hershenson, Leslie C. Hitchings, Anthony Linares, Ernest Manchin, Mary Manchin, Catherine McGreal, Richard H. Olson, Daniel Arthur Riley, Harley Rothwell, and Lawrence G. Robertie.

#### **Honor Roll of Special Scholarships (Hlstorlcal)**

Donations for "My Favorite Teacher Memorial"

Louise C. Stanley (Stanley School was named for her) - From Ernest Manchin

Alice Durgin - from Minnie Pagnotta

Waldemar G. Kester - from Kimberly G. Sawin

Priscilla Waldo Papin Memorial - from Christopher W. Ratley, scholarship recipient in 1965

Two sisters Memorial - in memory of Eleanor M (Currie) Ludlam and Natalie Coraine, who were both veterans of World War II. All were graduates of Swampscott High School.

Upper Swampscott Improvement Association Memorial

Class of 1955

Class of 1937

**Wayfarer Lodge of Masons Memorial - January 1, 2001 - June 30, 2002 donatlons are In memory of:** Frederick H. Hart, Morris Hershenson, Edward M. Hooper, David Lampros, Richard H. Olson, Bernard A. Schultz, Emory C. Spencer, Charles Swanson, Stanley J. Wydra.

## INSPECTOR OF WEIGHTS AND MEASURES

The Inspector of Weights and Measures, i.e. the Sealer, collected in fees for the Town of Swampscott \$3,482.20 from the period January 2001 through June 30, 2002. Of that amount \$1,775.00 came from a scanner verification-testing program instituted by the State for the first time. This is a bi-annual testing program.

The balance of \$1,707.20 was due to the testing of scales, weights, gasoline and oil dispensers, wire and cordage machines, etc. Both of these amounts, individually and in total are the highest amounts recorded by this office.

One outstanding account lies open upon my departure. The amount of \$75 remains unpaid for a scanning test at a store in the mall that went bankrupt. This amount appears to be un-collectable in spite of my effort to collect from the bankruptcy officials for the company.

Lastly, I am retiring on July 1, 2002. I have served in this position for thirty-three years and have enjoyed it very much.

Thanks to all who made it a pleasant experience.

Sincerely,  
John O'Hare

The following is a breakdown of devices adjusted and sealed:

	Adjusted	Sealed
Scales & Balances		
100-1000lbs		1
10-100lbs	14	94
10lbs or less	5	7
Weights		
Metric		35
Apothecary Tray		28
Scanners		89
Gasoline Meters	2	130
Oil-Grease		3
Wire-Rope-Cordage		2
Totals	21	389



**RETIRED**  
**1/1/01 TO 6/30/02**

**Donald Babcock**  
School Department

**Carl W. Bates**  
Fire Department

**James Coffin**  
School Department

**Janet Cook**  
School Department

**John J. Corcoran**  
Police Department

**Clayton Curtis**  
School Department

**Hildegard Davis**  
School Department

**Frank DeFelice**  
School Department

**Eileen Dineen**  
School Department

**John A. DiPietro**  
Public Works  
Department

**David Fraser**  
Public Works  
Department

**Elizabeth Gilbert**  
School Department

**Ann Greenbaum**  
School Department

**Peter Juntunen**  
School Department

**James Kalloch**  
School Department

**Susan Kalloch**  
School Department

**David F. Lynch**  
Fire Department

**Tom Maccarone**  
School Department

**Douglas Maitland**  
School Department

**Corinne Nelson**  
School Department

**Tom Nelson**  
School Department

**Catherine Rodden**  
Police Department

**Arlene Rosen**  
School Department

**Allen Shapiro**  
School Department

**Eleanor Smith**  
School Department

**Donald Streeter**  
School Department

**Alan F. Taubert**  
Public Works  
Department

**John E. Toomey**  
Police Department

**Richard J. Wilson**  
Police Department

**Catherine Woods**  
Town Hall

## SERVICE TO THE TOWN

On behalf of the citizens of Swampscott, the Board of Selectmen express appreciation to the following people who gave service to the Town and who resigned 1/1/01 - 6/30/02

Joseph MacDonald  
Carol Epstein  
Sheryl DiLisio  
Walter Newhall  
Ina Resnikoff  
Fran Golden  
Joseph Crimmins  
Joseph Sinatra  
Lawrence Mangini

Michael Gambale

Ellen Vinard  
Michael Bergman, MD  
Marilyn Margulius  
Paul Wermuth  
Gary Langdon  
John Toomey  
Jan O'Malley  
Kathleen Tucker  
Robert DiLisio  
Robert Jaeger  
Alan Taubert  
Edward Snyder  
Phillip Pelletier  
Geraldyn Falco  
William Wolf  
Peter Beatrice, III  
Richard Feinberg  
Mersine Hennessey  
Robert Donelan  
John O'Hare

Zoning Board of Appeals  
Conservation Commission  
Council on Aging  
Council on Aging  
Council on Aging  
Cultural Council  
Earth Removal Advisory Committee  
Board of Election Commissioners  
Harbor Advisory Committee  
Veterans' Affairs Committee  
Harbor Advisory Committee  
Assistant Harbormaster  
Board of Health  
Board of Health  
Historical Commission  
Trustees of the Public Library  
Personnel Board  
Police Chief  
Crossing Guard  
Crossing Guard  
Board of Public Works  
Board of Public Works  
Board of Public Works, Superintendent  
Recreation Commission  
Recreation Commission  
Mass. Bays Program Representative  
Retirement Board Administrator  
School Committee  
School Committee  
Traffic Committee  
War Memorial Scholarship Fund Committee  
Sealer of Weights & Measures

## IN MEMORIAM

**Mary Hallion**

Retired from: School Department  
Died: February 6, 2001

**Arnold Spediacci**

Retired from: Fire Department  
Died: March 6, 2001

**Miriam Dodge**

Retired from: School Department  
Died: March 20, 2001

**Charles W. Dwyer**

Retired: Veterans' Agent  
Died: April 1, 2001

**Mary Morrill**

Retired from: School Department  
Died: April 24, 2001

**Eleanor Duane**

Retired from: School Department  
Died: July 14, 2001

**George Arrington**

Retired from: Department of Public Works  
Died: July 24, 2001

**Stanley Kuian**

Retired from: Department of Public Works  
Died: August 6, 2001

**Amy Burke Lambert**

Retired from: School Department  
Died: September 11, 2001

**Helen Roger**

Retired from: School Department  
Died: September 20, 2001

**Esther Beckwith**

Retired from: School Department  
Died: September 22, 2001

**Lawrence R. Corcoran**

Retired from: Police Department  
Died: October 4, 2001

**Joseph Fiore**

Retired from: Department of Public Works  
Died: October 20, 2001

**Patricia Benecke**

Retired from: School Department  
Died: October 21, 2001

**Marion Dwyer**

Retired from: School Department  
Died: November 11, 2001

**Carol McNelley**

Retired from: Assessors Office  
Died: December 31, 2001

**Melba Collins**

Retired from: School Department  
Died: January 14, 2002

**Elizabeth Forbes**

Retired from: Library  
Died: February 5, 2002

**Karen Clain**

Retired from: School Department  
Died: March 5, 2002

**Stanley Bondelevitch**

Retired from: School Department  
Died: March 17, 2002

**Laurence Robertie**

Retired from: School Department  
Died: March 21, 2002

**John White**

Retired from: School Department  
Died: May 31, 2002

**Bella Goldston**

Retired from: School Department  
Died: June 18, 2002

## FOR YOUR CONVENIENCE

### EMERGENCY NUMBERS

### FOR EMERGENCIES ONLY

911

POLICE - Business

781-595-1111

FIRE - Business

781-595-4050

### INFORMATION ABOUT:

Assessments  
Benefits(Employee Insurance)  
Bicycle Licenses  
Bills & Accounts  
Birth Certificates  
Board of Appeals  
Building Permits  
Burial Permits  
Cemetery  
Checks  
Conservation  
Council on Aging  
Death Certificates  
Dog Licenses  
Dogs-Lost & Found  
Elections  
Engineering  
Entertainment Licenses  
Executive Secretary to the  
Board of Selectmen  
Fire Permits  
Gas Permits  
Housing Authority  
Library  
Lights(Street)  
Liquor Licenses  
Marriage Certificates  
Milk Inspection  
Parking Tickets  
Parks & Playgrounds  
Plumbing Permits  
Public Housing  
Recreation  
Schools  
Sewers & Streets  
Tax Collections  
Tennis Permits  
Trash/Recyclable Collection  
Trees  
UCC Filings  
Veterans Benefits  
Voter Registration  
Water  
Weight & Measures  
Wiring Permits  
Workers' Compensation  
Yard Sale Permits  
Zoning

### CALL:

Assessors 596-8858  
Administrator 596-9553  
Police 595-1111  
Town Accountant 596-8811  
Town Clerk 596-8856  
Secretary 596-8858  
Building Inspector 596-8857  
Health Department 596-8864  
Cemetery 596-8863  
Town Treasurer 596-8852  
Commission 596-7512  
Council on Aging 596-8866  
Town Clerk 596-8856  
Town Clerk 596-8856  
Animal Control Officer 595-1111  
Commissioners 596-8855  
Public Works 596-8860  
Selectmen 596-8850  
Executive Secretary 596-8889  
  
Fire Department 595-4050  
Building Department 596-8857  
Executive Director 593-5516  
Public Library 596-8868  
Selectmen 596-8850  
Selectmen 596-8850  
Town Clerk 596-8856  
Health Department 596-8864  
Commissioner 978-970-1400  
Public Works 596-8860  
Building Department 596-8857  
Housing Authority 593-5516  
Commission 596-8854  
School Department 596-8802  
Public Works 596-8860  
Tax Collector 596-8856  
Recreation 596-8854  
Health Department 596-8864  
Public Works 596-8860  
Town Clerk 596-8856  
Veteran's Services 596-8853  
Election Office 596-8855  
Public Works 596-8860  
Selectmen(Info only) 596-8850  
Building Department 596-8857  
Administrator 596-9553  
Police 595-1111  
Secretary 596-8858



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